



**REPORT ON AGEING OF CASH ADVANCES**  
**SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES**  
As of September 30, 2013

Agency Name: Bases Conversion and Development Authority  
Agency Code: \_\_\_\_\_

Book No. \_\_\_\_\_  
Account Title: Petty Cash Fund/Advances to Officers and Employees  
Account Code: 11104010/12134000


NAME	DATE CA GRANTED	PARTICULARS	REFERENCE	TOTAL AMOUNT	AMOUNT DUE				REMARKS
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. ADVANCES FOR SPECIAL PURPOSES</b>									
<b>1. Local Travel</b>									
<b>2. Foreign Travel</b>									
Arnel Paciano Casanova	08/15/2013	Cash advance for official travel to Nanning, China-CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004652	40,044.98					Not yet due *
Eduardo G. Policarpio	08/15/2013	Cash advance for official travel to Nanning, China-CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004652	69,728.59					Not yet due *
Arrey A. Perez	08/15/2013	Cash advance for official travel to Nanning, China-CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004652	69,728.59					Not yet due *
Raul Buensalida	08/15/2013	Cash advance for official travel to Nanning, China-CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004652	69,728.59					Not yet due *
Levy Vicente	08/15/2013	Cash advance for official travel to Nanning, China-CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004652	69,728.59					Not yet due *
Arrey A. Perez	08/23/2013	Cash advance for airfare and hotel accomodation re: Travel to Nanning, China to attend the CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004647	28,367.23					Not yet due *
Eduardo G. Policarpio	08/23/2013	Cash advance for airfare and hotel accomodation re: Travel to Nanning, China to attend the CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004647	28,367.23					Not yet due *
Raul Buensalida	08/23/2013	Cash advance for airfare and hotel accomodation re: Travel to Nanning, China to attend the CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004647	28,367.23					Not yet due *
Levy Vicente	08/23/2013	Cash advance for airfare and hotel accomodation re: Travel to Nanning, China to attend the CAEXPO & CABIS on Aug 31-Sept 07, 2013	JV# 2300004647	28,367.23					Not yet due *
<b>3. Special Activities/Projects</b>									
Patrick Roehl Francisco	01/30/2013	Cash advance for the 2013 Physical Fitness Program per	CK# 75399	150,000.00					Activity not yet completed
Raul Buensalida	08/07/2013	Cash advance for BCDA's participation in Markets of the World market briefing seminar at the World Trade Center Manila on Sept 17, 2013 per SO# 203	CK# 2525600	17,900.00					Not yet due *
Eduardo G. Policarpio	08/13/2013	Cash advance to defray expenses for the production of Audio-Visual Presentation and brochures for the Philippine Investment and Promotion Plan for its participation in the CAEXPO on 3-6 September 2013 per SO# 210	CK# 2525605	400,000.00					Not yet due *
Roy Victor Rosales	09/09/2013	Cash advance for the Press Coverage of SCTEX Bailey Bridge Opening on September 10, 2013	CK# 2525869	51,450.00					Not yet due *

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NAME	DATE CA GRANTED	PARTICULARS	REFERENCE	TOTAL AMOUNT	AMOUNT DUE				REMARKS
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Patrick Roehl Francisco	09/10/2013	Cash advance for BCDA-QMS Cascading Activities per SO#236	CK# 2525874	72,500.00					Activity not yet completed
Raul Buensalida	09/20/2013	Cash advance re: meeting with Hittite Industrialists and Businessmen's Association (HITTSIAD) in Clark Economic Zone on Sept 24, 2013 per SO# 242	CK# 2526033	3,800.00					Not yet due
Joshua M. Bingcang	09/24/2013	Cash advance to defray expenses for the Executive Multidisciplinary Action Project (ExecMAP) with the Ross School of Business of the University of Michigan for Clark Green City on Sept 28 to Oct 5, 2013 per SO# 245	CK# 2526059	450,000.00					Activity not yet completed
Tomas Macrohon	09/24/2013	Cash advance per SO# 246 re: remaining funds for 2013 "Binyagan" and "Kasalan" program	CK# 2526067	183,253.40					Activity not yet completed
<b>B. ADVANCES TO REGULAR DISBURSING OFFICERS</b>									
Marylou G. Zabab	02/22/2013	Cash advance for John Hay Task Force expenses SO# 67	CK# 77121	50,000.00					Revolving Fund
Blaise Marie E. Alaras	01/21/2013	Petty cash fund of the LSD-SCTEX per SO# 022	CK# 75349	40,000.00					Revolving Fund
Eleanor L. Atienza	01/02/2013	Petty cash fund for Corporate Services Group per SO# 309	CK# 75254	40,000.00					Revolving Fund
Ma. Lina P. Ocampo	01/22/2013	Petty cash fund of the Internal Audit Services Office SO# 010	CK# 75359	15,000.00					Revolving Fund
Valiente R. Aquino	01/30/2013	Petty cash fund of LADD-RROW for CY 2013 per SO# 023	CK# 77001	20,000.00					Revolving Fund
Leilani B. Macasaet	01/21/2013	Petty cash fund of the Public Affairs Department per SO# 019	CK# 75336	25,000.00					Revolving Fund
Marylou G. Zabab	01/31/2013	Petty cash fund of the Office of the Chairman for CY 2013	CK# 77002	20,000.00					Revolving Fund
Aileen An R. Zosa	01/30/2013	Petty cash fund of the OEVP for CY2013 per SO# 008	CK# 77004	5,000.00					Revolving Fund
Marylou G. Zabab	01/31/2013	Petty cash fund of the OPCEO for CY 2013 per SO# 051	CK# 77003	20,000.00					Revolving Fund
Norma S. Pabustan	01/24/2013	Petty cash for the OVP-FSG and TID - CY 2013 SO# 012	CK# 75378	50,000.00					Revolving Fund
Norma S. Pabustan	01/24/2013	Petty cash for the maintenance of BCDA Staffhouses	CK# 75380	50,000.00					Revolving Fund
Arrey A. Perez	01/24/2013	Petty cash fund for FMSD/COA use SO# 039	CK# 75379	25,000.00					Revolving Fund
Nancy V. Paje	01/02/2013	Petty cash fund for PPMD for the year 2013 SO# 308	CK# 75255	60,000.00					Revolving Fund
Eduardo G. Policarpio	01/23/2013	Petty cash fund of the Planning Services Department per SO#009	CK# 75367	10,000.00					Revolving Fund
Elvira V. Estanislao	01/31/2013	Petty cash fund of the SAPMD for CY 2013 per SO# 49	CK# 77007	40,000.00					Revolving Fund
Joshua M. Bingcang	01/22/2013	Petty cash fund of the SCTEX Services Department per SO#020	CK# 75358	25,000.00					Revolving Fund
Joshua M. Bingcang	01/22/2013	Petty cash fund of the Clark Green City PMO per SO# 021	CK# 75357	50,000.00					Revolving Fund
Sheryl Sandigan	01/21/2013	Petty cash fund of the Legal Services Department per SO#014	CK# 75348	40,000.00					Revolving Fund
Hedda Lourdes Rulona	02/26/2013	Petty cash fund of the Budget Department CY2013	CK# 77128	75,000.00					Revolving Fund
Tomas Macrohon	02/06/2013	Petty cash fund for LADD titling activities for CY 2013	CK# 77029	50,000.00					Revolving Fund
Norma S. Pabustan	04/02/2013	Petty cash fund for emergency/miscellaneous expenses of GSD-Clark per SO# 100	CK# 77256	20,000.00					Revolving Fund
Joshua M. Bingcang	09/12/2013	Subsistence allowance of SCAA Aug16-31	CK# 2525909	201,600.00					Field Activities Current Operating Expenses
Joshua M. Bingcang	09/24/2013	Subsistence Allowance SCAA (SCTEx) Sept 1-15, 2013	CK# 2526060	189,000.00					Field Activities Current Operating Expenses
<b>TOTAL</b>				<b>2,881,931.66</b>	-	-	-	-	

Certified Correct:

  
**CLEMENCIA P. VICENTE**  
 OIC - FSMD  
 BCDA ID No. 10-084  
 Issued at: Taguig City

Approved by:

  
**ARNEL PACIANO D. CASANOVA, Esq.**  
 President and CEO  
 Passport No. WW0498625  
 Issued on: 28 October 2013  
 Issued at: DFA Manila

Date Submitted: NOVEMBER 28, 2013

Verified by:

*Lourdes Benitez*

LOURDES D. BENITEZ  
COA Resident Auditor  
COA ID No. 0147591  
Issue at: Quezon City

Note: This Report on Ageing of Cash Advances shall be submitted by the Agency directly to COA. COA shall provide the IATF the list of Departments/Agencies that are compliant with this condition.

\* *higantela on Nov. 2013*  
\* *Nov 2013*

SUBSCRIBED AND SWORN to before me this \_\_\_ day of November, 2013 in the City of Taguig, Metro Manila, Philippines, with affiants exhibiting to me their government-issued IDs, the details of which are hereinabove specified.

NOV 29 2013

Doc. No. *330-19*

Book No.: *RV*

Series of 2013.

Fee Paid: *250*

O.R. No.: *4655*

*[Signature]*  
ATTY. GERALDINE C. RANILLO  
Notary Public  
Until December 31 2013  
PTR No. A - 1718013 / 01-02-13/Taguig City  
IBP No. 913379 / 12-28-12 / RSM  
Roll No. 50451

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