Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines BASES CONVERSION DEVELOPMENT AUTHORITY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CS2 website:

Assistant Vice President, ODMD

Date:

12/26/2019

No.	Position Title (Parenthetical Title, if applicable)	Item No.		Monthly Salary						
					Education	Training	Experience	Eligibility	Competency (if applicable)	- Place of Assignment
1	Assistant Vice President	8	26	89046	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	S years of supervisory/ management experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department - Taguig City
2	Internal Auditor V	10	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Operations Audit Division - Taguig City
3	Internal Auditor IV	11	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Operations Audit Division - Taguig City

Master's Degree OR 40 hours of Internal Audit Services 4 years of Career Service Certificate in Leadership supervisory/management Department 4 Internal Auditor V 60270 14 24 supervisory/management (Professional) 2nd and Management from learning and development /Management Audit experience level eligibility the CSC Division - Taguig City intervention undertaken Internal Audit Services Career Service Bachelor's Degree Department / 5 Internal Auditor IV 16 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd relevant to the job Management Audit level eligibility Division - Taguig City Internal Audit Services Career Service Bachelor's Degree Department / Internal Auditor III 17 18 28709 8 hours of relevant training 2 years of relevant experience (Professional) 2nd relevant to the job Management Audit level eligibility Division - Taguig City Public Affairs Career Service Bachelor's Degree Department / PR and 7 Public Relations Officer IV 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd relevant to the job Media Affairs Division level eligibility Taguig City Public Affairs Career Service Bachelor's Degree Department / Information Officer IV 31 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd relevant to the job Communications level eligibility Division - Taguig City Public Affairs Career Service Bachelor's Degree Department / 32 Information Officer III 18 28709 8 hours of relevant training 2 years of relevant experience (Professional) 2nd relevant to the job Communications level eligibility Division - Taguig City Investment Promotions Career Service and Marketing Bachelor's Degree 10 Creative Arts Specialist IV 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd Department / relevant to the job Creatives Division level eligibility Taguig City Investment Promotions Career Service and Marketing Bachelor's Degree 18 28709 11 Creative Arts Specialist III 8 hours of relevant training 2 years of relevant experience Department / (Professional) 2nd relevant to the job Creatives Division level eligibility Taguig City

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Master's Degree OR 40 hours of 4 years of Career Service Corporate Planning Certificate in Leadership supervisory/management 46 24 60270 supervisory/management (Professional) 2nd Department - Taguig 12 Planning Officer V and Management from learning and development City experience level eligibility the CSC intervention undertaken Career Service Corporate Planning Bachelor's Degree 22 49584 16 hours of relevant training 3 years of relevant experience Department - Taquiq 13 Planning Officer IV 48 (Professional) 2nd relevant to the job level eligibility Career Service Corporate Planning Bachelor's Degree 18 8 hours of relevant training 2 years of relevant experience Department - Taguig 14 Planning Officer III 28709 (Professional) 2nd relevant to the job level eligibility Completion of 2 year Relevant MC 11, s Corporate Planning studies in College or HS 1996 / Career 14545 4 hours of relevant training 1 year of relevant experience Department - Taguig 15 Administrative Aide VI 151 Graduate with relevant (Subprofessional) City vocational/trade course 1st level eligibility Career Service Office of the Executive Bachelor's Degree Vice President -20 36285 16 hours of relevant training 3 years of relevant experience (Professional) 2nd 16 Project Officer I 54 relevant to the job Taguig City level eligibility Bachelor's Degree in Accounting and Commerce/Business Comptrollership 49584 64 22 16 hours of relevant training 3 years of relevant experience RA 1080 (CPA) 17 Accountant IV Administration major in Department - Taguig City Accounting Bachelor's Degree in Accounting and Commerce/Business Comptrollership 18 28709 8 hours of relevant training 2 years of relevant experience RA 1080 (CPA) 18 Accountant III Department - Taguig Administration major in City Accounting Accounting and Career Service Completion of 2 years Comptrollership 17550 69 10 8 hours of relevant training 2 years of relevant experience (Subprofessional) 19 Project Assistant II Department - Taguig studies in college 1st level eligibility City

Master's Degree OR 40 hours of Budget and Revenue 4 years of Career Service Allocation Department Certificate in Leadership supervisory/management 60270 supervisory/management (Professional) 2nd 20 Budget Officer V 72 24 / Budget Division and Management from learning and development experience level eligibility Taguig City the CSC intervention undertaken Budget and Revenue Career Service Allocation Department Bachelor's Degree 75 18 28709 8 hours of relevant training 2 years of relevant experience (Professional) 2nd 21 Budget Officer III / Budget Division relevant to the job level eligibility Taguig City Budget and Revenue Career Service Allocation Department Bachelor's Degree 79 18 28709 8 hours of relevant training 2 years of relevant experience (Professional) 2nd 22 Budget Officer III / Revenue Allocation relevant to the job level eligibility Divsion - Taguig City Career Service Bachelor's Degree Treasury and Project 49584 23 Financial Analyst IV 83 22 16 hours of relevant training 3 years of relevant experience (Professional) 2nd relevant to the job Finance Department level eligibility Career Service Bachelor's Degree Treasury and Project 84 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd 24 | Financial Analyst IV Finance Department relevant to the job level eligibility Subsidiaries, Affiliates, Master's Degree OR 40 hours of and Projects 4 vears of Career Service supervisory/management Monitoring Department Certificate in Leadership Development Management 60270 25 24 supervisory/management (Professional) 2nd / Subsidiaries and learning and development Officer V and Management from experience level eligibility Affiliates Divisionthe CSC intervention undertaken Taguig City Subsidiaries, Affiliates, Master's Degree OR 40 hours of 4 vears of Career Service and Projects supervisory/management Development Management Certificate in Leadership 60270 (Professional) 2nd Monitoring Department supervisory/management and Management from learning and development Officer V / Business Contracts level eligibility experience the CSC intervention undertaken Division- Taguig City Subsidiaries, Affiliates, Career Service and Projects Bachelor's Degree Development Management 49584 (Professional) 2nd Monitoring Department 27 22 16 hours of relevant training 3 years of relevant experience Officer IV relevant to the job / Business Contracts level eligibility Division-Taguig City

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Subsidiaries, Affiliates, Career Service and Projects Bachelor's Degree Development Management 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd Monitoring Department 28 Officer IV relevant to the job / Business Contracts level eligibility Division- Taguig City Subsidiaries, Affiliates, and Projects Career Service Bachelor's Degree Monitoring Department Development Management 104 18 28709 (Professional) 2nd 8 hours of relevant training 2 years of relevant experience relevant to the job / Infrastructure Officer III level eligibility Management Division -Taguig City Human Resource Management Career Service Department / Human Human Resource 112 22 49584 Bachelor's Degree 16 hours of relevant training 3 years of relevant experience (Professional) 2nd 30 Resource Management Officer IV level eligibility Management Division -Taguig City Human Resource Management Career Service Department / Human Human Resource 114 15 Bachelor's Degree 4 hours of relevant training 1 year of relevant experience (Professional) 2nd 21633 Resource Management Officer II level eligibility Management Division Taguig City Human Resource 40 hours of Master's Degree OR Management 4 years of Career Service supervisory/management Department / Human Resource Certificate in Leadership 117 24 60270 supervisory/management (Professional) 2nd Organization Management Officer V and Management from learning and development experience level eligibility Development Division the CSC intervention undertaken Taguig City Property and Master's Degree OR 120 hours of Career Service Procurement Certificate in Leadership supervisory/management 5 years of supervisory/ 120 28 108236 (Professional) 2nd Management 33 Vice President and Management from learning and development management experience Department -Taguig level eligibility the CSC intervention undertaken City Information and Communication Career Service Technology Information Assistant II / Completion of 2 years Department / 160 10 17550 8 hours of relevant training 2 years of relevant experience (Subprofessional) Data Encoder - Controller studies in College information 2nd level eligibility Technology Division -Taguig City

Information and Communication Career Service Technology Information Technology Bachelor's Degree Department / 35 164 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd relevant to the job Officer II information level eligibility Technology Division -Taguig City Information and Communication Career Service Completion of 2 years Technology 16743 (Subprofessional) 36 Administrative Assistant III 171 4 hours of relevant training 1 year of relevant experience Department / Records studies in college 1st level eligibility Administration Division - Taguig City Information and Communication Reproduction Machine None required (MC Technology Elementary School 173 9161 none required none required Department / Records Operator 1 11. s.96 - Cat III) Graduate Administration Division - Taguig City Master's Degree OR 120 hours of Office of the Senior Career Service Certificate in Leadership supervisory/management 5 years of supervisory/ Vice President - Legal 131561 (Professional) 2nd 38 Senior Vice President 181 29 Services Group and Management from learning and development management experience level eligibility Taguig City the CSC intervention undertaken Office of the Senior Career Service Vice President - Legal (Professional) 2nd 183 17 25537 4 hours of training 1 year of experience 39 Executive Assistant II Bachelor's Degree Services Group level eligibility Taguig City Master's Degree OR 40 hours of Legal Services Career Service 4 years of Certificate in Leadership supervisory/management Department / Legal 195 24 60270 supervisory/management (Professional) 2nd 40 Legal Officer V Research Division and Management from learning and development level eligibility experience Taguig City the CSC intervention undertaken Regulatory, Master's Degree OR 120 hours of Career Service Compliance and Risk Certificate in Leadership supervisory/management 5 years of supervisory/ Management 108236 (Professional) 2nd 41 Vice President 198 28 and Management from learning and development management experience Department - Taguig level eligibility the CSC intervention undertaken

Regulatory, Master's Degree OR 40 hours of 4 vears of Career Service Compliance and Risk Certificate in Leadership Development Management supervisory/management 199 24 60270 Management supervisory/management (Professional) 2nd Officer V and Management from learning and development Department - Taguig experience level eligibility the CSC intervention undertaken City Regulatory, Career Service Compliance and Risk Bachelor's Degree Development Management 200 22 49584 Management 16 hours of relevant training 3 years of relevant experience (Professional) 2nd Officer IV relevant to the job Department - Taguig level eligibility City Regulatory, Career Service Compliance and Risk Bachelor's Degree Development Management 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd Management Officer IV relevant to the job Department - Taguig level eligibility City Career Service Business Development Completion of 2 years 207 10 17550 8 hours of relevant training 2 years of relevant experience (Subprofessional) Department - Taguig 45 Project Assistant II studies in college City 2nd level eligibility Business Development Master's Degree OR 40 hours of 4 years of Career Service Department / Real Certificate in Leadership Development Management supervisory/management 208 24 60270 supervisory/management (Professional) 2nd Estate Development Officer V and Management from learning and development Division - Metro Manila experience level eligibility intervention undertaken the CSC Camps- Taguig City Business Development Career Service Department / Real Bachelor's Degree Development Management 210 22 49584 16 hours of relevant training 3 years of relevant experience (Professional) 2nd Estate Development Officer IV relevant to the job Division - Metro Manila level eligibility Camps- Taguig City **Business Development** Master's Degree OR 40 hours of Department / Real 4 years of Career Service Development Management 213 Certificate in Leadership supervisory/management Estate Development 24 60270 supervisory/management (Professional) 2nd Division - Special Officer V learning and development and Management from experience level eligibility Economic Zones the CSC intervention undertaken Taguig City Business Development Department / Real Career Service Bachelor's Degree Estate Development Development Management 215 (Professional) 2nd 22 49584 16 hours of relevant training 3 years of relevant experience Division - Special Officer IV relevant to the job level eligibility Economic Zones -Taguig City

Land and Assets Career Service Completion of 2 years Development (Subprofessional) 17550 2 years of relevant experience 50 Project Assistant II 220 10 8 hours of relevant training Department - Taguig studies in college 2nd level eligibility City Land and Assets Master's Degree OR 40 hours of Career Service 4 years of Development Certificate in Leadership supervisory/management Department / Land 24 60270 supervisory/management (Professional) 2nd 51 Land Management Officer V | 221 learning and development and Management from Registry Divisionexperience level eligibility the CSC intervention undertaken Taguig City Land and Assets 3 vears of Career Service Bachelor's Degree Development (Professional) 2nd Department / Land 22 49584 relevant to the job 16 hours of relevant training supervisory/management 52 | Land Management Officer IV | 223 Registry Divisionrelevant to the job experience level eligibility Taguig City Land and Assets 3 years of Career Service Bachelor's Degree Development (Professional) 2nd Department / 53 Land Management Officer IV 230 22 49584 relevant to the job 16 hours of relevant training supervisory/management Masterplanning experience level eligibility relevant to the job Division- Taguig City Master's Degree OR 120 hours of Career Service Engineering and Social Certificate in Leadership supervisory/management 5 years of supervisory/ (Professional) 2nd Support Department -234 28 108236 54 Vice President and Management from learning and development management experience Taguig City level eligibility the CSC intervention undertaken Career Service Engineering and Social Project Development Completion of 2 years (Subprofessional) Support Department -235 10 17550 8 hours of relevant training 2 years of relevant experience Assistant II studies in college Taguig City 1st level eligibility Engineering and Social Bachelor's Degree in 3 years of Support Department / supervisory/management RA 1080 (Engineer) 22 49584 Engineering relevant to 16 hours of relevant training 56 Engineer IV 238 Engineering Division experience the job Taguig City Engineering and Social Bachelor's Degree in 3 years of Support Department / RA 1080 (Engineer) 22 49584 16 hours of relevant training supervisory/management 239 Engineering relevant to 57 Engineer IV Engineering Division the job experience Taguig City

58	Development Management Officer IV	244	22	49584	Bachelor's Degree relevant to the job in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	Career Service (Subprofessional) 1st level eligibility	Engineering and Social Support Department / Social Support Division - Taguig City
59	Vice President	247	28	108236	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/ management experience	Career Service (Professional) 2nd level eligibility	Strategic Projects Management Department - Taguig City
60	Project Development Assistant II	248	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 1st level eligibility	Strategic Projects Management Department - Taguig City
61	Engineer IV	250	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)	Strategic Projects Management Department / Estate Management Division ~ Taguig City
62	Engineer IV	253	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)	Strategic Projects Management Department / Utilities Development Division

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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than danuary 7, 2019:

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIVENCIO B. DIZON

President and CEO

BCDA 2/F Bonifacio Technology Center, 31st
Street cor. 2nd Avenue, Bonifacio Global City,
Taguig City

odmd\_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.