CS Form No. 9
Revised 2018

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:

PATRICK ROEHL C. FRANCISCO
Vice President, HRMD

Date: 01-Dec-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Budget Officer IV	73	22	49584	Bachelor's Degree relevant to the job	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second level Eligibility		Budget and Revenue Allocation Department- Budget Division, Taguig City
2	Budget Officer III	75	18	28709	Bachelor's Degree relevant to the job	8 hours relevant training	2 years of relevant experience	Career Service (Professional) Second level Eligibility		Budget and Revenue Allocation Department - Budget Division, Taguig City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 11, 2021.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

AILEEN ANUNCIACION R. ZOSA
Officer-In-Charge

31st Street cor 2nd Avenue, Bonifacio Global City, Taguig City
hrmd_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line