

**BASES CONVERSION and DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Fax No. : 8575-1785

Email: samateo@bcda.gov.ph

REQUEST FOR QUOTATION

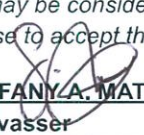
(Company Name):

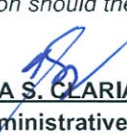
Date: **01 October 2025**PR #: **PR0001669**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **06 October 2025**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


STEFANY A. MATEO
Canvasser


ALMIRA S. CLARIANES
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (A x D)
1	LOT	EXHIBIT MATERIALS Procurement of Special Exhibition Package for the 2025 Philippine Aviation Summit on 8-9 October 2025 <i>Technical Specifications:</i> MARKETING AND PUBLICITY • Company Logo inclusion and profile on the event website • Logo Inclusion in Event e-invites and Mailers • Logo Inclusion in Dedicated Aviation Summit Webpage with Profile Hyperlink ONSITE MILEAGES • Marketing Space: 3mx2m booth space with 2 staff manning the booth • Logo Inclusion in Digital Delegate Handbook • Onsite two (2) Complimentary tickets in the 2-day Summit and Networking Night • Verbal Acknowledgement in the event proper • Display of the AVP during Partners' Loop • Banner Display in the Event Venue APPROVED BUDGET FOR THE CONTRACT • (ABC) PHP200,000.00 inclusive of ALL applicable taxes, fees, and incidental charges.				
TOTAL AMOUNT						₱

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) BIR Certificate of Registration (BIR Form 2303)
- 4) Omnibus Sworn Statement

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS)

Terms and conditions:

Price: **Inclusive of all applicable taxes**
Payment: **NET Thirty (30) calendar days**
Delivery: **2 day/s (Event date: October 8-9, 2025)**
Validity of price: **one (1) month**
WARRANTY: if any

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number

SPECIAL EXHIBITION PACKAGE

TECHNICAL SPECIFICATIONS

MARKETING AND PUBLICITY

- | |
|--|
| • Company Logo inclusion and profile on the event website |
| • Logo Inclusion in Event e-invites and Mailers |
| • Logo Inclusion in Dedicated Aviation Summit Webpage with Profile Hyperlink |

ONSITE MILEAGES

- | |
|---|
| • Marketing Space: 3mx2m booth space with 2 staff manning the booth |
| • Logo Inclusion in Digital Delegate Handbook |
| • Onsite two (2) Complimentary tickets in the 2-day Summit and Networking Night |
| • Verbal Acknowledgement in the event proper |
| • Display of the AVP during Partners' Loop |
| • Banner Display in the Event Venue |

APPROVED PROPOSED BUDGET

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| • PESOS: Two Hundred Thousand and 00/100 inclusive of ALL applicable taxes, fees, and incidental charges. |
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