

26 September 2025

MS. KRISTINE MAE L. MORA

Authorized Representative
Grand Meritus Security Agency Incorporated
3rd Floor Carpio Building No. 12 Xavierville Ave.
Cor. Pajo Street, Loyola Heights, Quezon City

**SUBJECT: NOTICE TO PROCEED – Contract for Security Services for
AOR VI (Poro Point International Seaport)**

Dear Ms. Mora:

In reference to your acceptance of the Notice of Award dated September 19, 2025, we are hereby issuing this Notice to Proceed (NTP) to your agency. This document authorizes the commencement of security operations for AOR VI (Poro Point International Seaport) effective at 6:00 AM on 01 October 2025. Please ensure that the deployment of the required personnel and equipment is in accordance with the Contract for Security Services executed between BCDA and Grand Meritus Security Agency Incorporated, as outlined below:

- a. (38) Security Officers/Security Guards – Annex A: Security Guard Requirements and Annex B: Location Map/ Security Post C. Deployment of Guards);
- b. Firearms, Communication, Transportation (Annex D), Standard First Aid Kit Requirements (Annex E), Placement of CCTV Camera (Annex F), and Specification for the Fabrication of Smart House (Annex H);
- c. Installation of CCTV System to be completed on or before 31 October 2025 (Specifications of Special Requirements CCTV System Annex G).

You are further directed to submit to the BCDA-Security Management Department your Security Plan for AOR VI (Poro Point International Seaport) within seven (7) calendar days upon receipt of this NTP.

Please acknowledge receipt and acceptance of this Notice to Proceed by signing the two (2) copies in the space provided below and return to us one (1) copy within three (3) days upon receipt hereof.

Please be guided accordingly.

Very truly yours,


ENGR. JOSHUA M. BINGCANG
President and CEO 

CONFORME: 

MS. KRISTINE MAE L. MORA
Date: September 30, 2025

Letter to GMSAI re Notice to Proceed