

**BASES CONVERSION and DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: jllanciola@bcda.gov.ph

**REQUEST FOR QUOTATION**

(Company Name):

Date: 13 September 2025


PR #: 0001577

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **18 September 2025 at 05:00pm.**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

  
**JAYVEE L. LANCIOLA**  
Canvasser

  
**ALMIRA S. CLARIANES**  
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (A x D)
1	LOT	<p>PROCUREMENT OF DATA PRIVACY COMPLIANCE MANAGEMENT SOLUTIONS SOFTWARE FOR ONE (1) YEAR</p> <p>SUBSCRIPTION PERIOD: FEBRUARY 1, 2026 TO JANUARY 31, 2027</p> <p>(SEE ATTACHED TERMS OF REFERENCE FOR THE COMPLETE DETAILS AND REQUIREMENTS)</p> <p>APPROVED BUDGET FOR THE CONTRACT IS PHP1,000,000.00</p> <p>PROSPECTIVE SUPPLIERS WHO WILL BID ABOVE THE ABC WILL BE DISQUALIFIED.</p> <p>NOTE: WARRANTY SECURITY / RETENTION MONEY IS NOT REQUIRED.</p>				
TOTAL AMOUNT						₱

**Documentary Requirements upon submission of quotation:**

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement
- 4) Latest Business/Income Tax Return
- 5) BIR Certificate of Registration (BIR Form 2303)

**Terms and conditions:**

Price: **Inclusive of all applicable taxes and fees**  
Payment: **30 calendar days upon completion and acceptance**  
Delivery: **One (1) Year**  
Validity of price: **one (1) month**  
WARRANTY: **1 year**

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number