



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12404068
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of two (2) units of Laptops for the ESSD official use under PR0001527
Area of Delivery Metro Manila

Solicitation Number:	BG2025-291-1764	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Information Technology		
Approved Budget for the Contract:	PHP 165,000.00	Document Request List	0
Delivery Period:	60 Day/s		
Client Agency:			
Contact Person:	Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph	Date Published	17/09/2025
		Last Updated / Time	16/09/2025 13:09 PM
		Closing Date / Time	22/09/2025 17:00 PM

Description

2 UNIT LAPTOP/NOTEBOOK

System Specifications:

- Processor: Intel Core i7 14th Generation or Ultra 7 155H or higher
- Display: 16-inch (1920x1080) Anti-glare
- Memory: 16GB DDR4 or higher
- Storage: 1 TB GB M.2 SSD or higher
- Ports: 3.2 USB, USB-C, HDMI, RJ45, Audio jack (separate adaptors/connectors accepted)
- Graphics: Integrated Graphics or 2GB memory or higher
- Battery: Li-Polymer Battery
- Camera: HD 720P Camera with Microphone or higher
- Wireless: WLAN 6E 2x2 ax + Bluetooth 5.1 or higher
- OS: Genuine Microsoft Windows 11 Pro 64-bit

Others:

- Wireless Optical Mouse (same brand)
- Headset or earphone (same brand or genuine global brand)
- Fingerprint Reader
- With Carrying Case (Backpack type)
- AC Adapter - US
- Must have Energy Star 6.1 or higher; or EPEAT Gold or RoHS compliant

Warranty:

- 3 years Parts and Labor and Onsite (3/3/3)

Notes to the Bidders:

1. The supplier must be an authorized service partner and reseller of the products/units being offered. Please present any proof (Distributorship Cert., MAF, etc.).
2. Certification from the Product Manufacturer/Reseller that the products/units being offered are all brand new and original and not refurbished.
3. A warranty security shall be required from the contract awardee for a minimum period of one (1) year, after acceptance by BCDA of the delivered supplies as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
4. On-site support shall be provided and addressed by suppliers on the following working day from receipt of notice from BCDA.
5. The obligation for the warranty shall be covered by Retention money in an amount equivalent to at least five percent (5%). The said amounts shall only be released after the lapse of the warranty period.

Approved Budget for the Contract (ABC) PHP82,500.00 per UNIT

NOTE: Warranty Security

The winning supplier requires warranty security for a period of three years in the form of 5% Retention Money or 5% Special Bank Guarantee of the total contract price within 5 working days upon receipt of PO and NTP.

Delivery Place: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
 - 2) PhilGEPS Registration No.
 - 3) BIR Certificate of Registration (BIR Form 2303)
 - 4) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

Other Information

Other Information

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated and Responsive Quotation during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: _____ calendar days (please specify)

Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

Created by Stefany A Mateo

Date Created 16/09/2025

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