

NOTICE TO PROCEED

9 September 2025

JOSEPHINE C. ADRIANO

Authorized Representative

JEC MULTI TRADE OFFICE AND SCHOOL SUPPLIES

152 E. Manalo Ave., Concepcion I

Marikina City

Dear **Ms. Adriano:**

With the approval of the attached Purchase Order (PO) No. 001346, notice is hereby given to **JEC MULTI TRADE OFFICE AND SCHOOL SUPPLIES** to proceed with the Supply and Delivery of Storage Box for the Official Use of BCDA Records Administration Division according to the terms and conditions of the said PO, within fifteen (15) calendar days upon approval of final proofing.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,



ATTY. ELVIRA V. ESTANISLAO

Senior Vice President, CSG

Conforme:


JOSEPHINE C. ADRIANO

Authorized Representative

JEC MULTI TRADE OFFICE AND SCHOOL SUPPLIES

Date: Sept. 12 2025

BCDA
Bases Conversion and
Development Authority

Procurement Division

FG2025-1065