

Bids and Awards Committee for Consulting Services (BAC-C)

**PROCUREMENT OF CONSULTING SERVICES FOR THE PREPARATION OF FLOOD
CONTROL MASTER PLAN FOR CLARK FREEPORT ZONE (FCMP-CFZ)**

Bid Bulletin No. 3

This Bid Bulletin clarifies queries/questions raised during the Pre-eligibility Conference held on 03 September 2025 pertaining to the above-cited Consulting Services.

I. QUERIES/QUESTIONS BY THE PROSPECTIVE BIDDERS

a. Queries/Questions raised during the Pre-eligibility Conference

Queries/Questions	Clarifications/Responses
1. As per our understanding of the Terms of Reference (TOR), the Consultant would identify the project components that would be subjected to detailed design. Is that correct?	Yes.
2. In order to address flooding issues, an infrastructure needs to be identified during master planning. At this point in time, we need to consider the implication of it for our cost proposal. If ever we were to be shortlisted for this, how do we determine at this stage the components that would be subject to detailed design?	Refer to Section 6 of the Terms of Reference, which states as follows: Scope of Work of Master Plan 6.5. PRELIMINARY DESIGN AND ENGINEERING SOLUTIONS The Consultant shall assess and prioritize a range of flood control measures, including channel improvements, drainage improvements, floodplain restoration, levee construction, etc. Additionally, the Consultant shall incorporate nature-based solutions, such as wetlands restoration and green infrastructure, into the flood management strategy. Furthermore, the Consultant shall develop preliminary structure designs for key flood management structures, ensuring that they comply with engineering standards and sustainability practices. Deliverables will include, but are not limited to design drawings and specifications for structures.

3. Instead of a Joint Venture (JV), are international subconsultants allowed?	Refer to Item 2.3 of Section II of the Bidding Documents: "Prospective bidders may obtain a full range of expertise by associating with individual consultant(s) and/or other consultants or entities through a Joint Venture (JV) or subcontracting arrangements, as appropriate. However, subconsultants may only participate in the bid of one shortlisted consultant. Foreign Consultants shall seek the participation of Filipino Consultants by entering into a JV with, or subcontracting part of the project to, Filipino Consultants."
4. How is this aligned to the previous studies/masterplan to the overall flood masterplan (e.g., Pampanga Masterplan)?	The Pampanga Master Plan may be considered in the preparation of your bidding documents.
5. For the geotechnical investigation, do you have accredited contractors, or does it depend on the Consultant whom they engage?	No. There are no accredited contractors for the geotechnical investigation.
6. Regarding Eligibility Form (EF) No. 3A: <i>Summary of Completed Projects for the Past Five (5) Years</i>, it was provided in the first footnote that, <i>"Indicate Project No. as shown in EF No. 4: Consultant's References. The Project with at least a PhP 21,000,000.00 Contract amount should be declared in Project No. 1."</i> Should the said Project be a master plan for flood control?	In accordance with Item No. 18.3 of the TOR, the firm must have handled and finished at least three (3) Master Development Plans, either in the Philippines or abroad — one of which must have a project cost equivalent to at least 50.00% of the Approved Budget for the Contract (ABC) or PhP 17,498,800.00. In the case of a JV, the lead firm must have handled and completed a total of at least three (3) Master Development Plans combined, either locally or internationally — one of which must have a project cost equivalent to at least 50.00% of the ABC PhP 17,498,800.00.
7. Is there a minimum number of pages required for the Curricula Vitae (CVs)?	There is no required minimum number of pages for the CVs.

8. Are we going to follow the revised procurement schedule as indicated in the published bid bulletin no. 2?	Yes. The procurement schedule remains the same as contained in bid bulletin no. 2, unless superseded by a subsequent bid bulletin.
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II. PRESENTATION FOR THE PRE-ELIGIBILITY CONFERENCE

The presentation discussed during the Pre-eligibility Conference held on 03 September 2025 can be accessed using the link below:

<https://tinyurl.com/Pre-eligC-Pres-FCMP-CFZ>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e. Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

III. SCHEDULE OF PROCUREMENT ACTIVITIES*

Activities		Time	Date	
1	Deadline for Requests for Clarification	5:00 PM	09 September 2025	
2	Issuance of Bid Bulletin in Response to the Request for Clarifications		12 September 2025	
3	Deadline for Submission of Eligibility Documents	9:00 AM	19 September 2025	
4	Opening of Eligibility Documents and Eligibility Check	10:00 AM	19 September 2025	
5	Eligibility Check and Shortlisting		20 September 2025	26 September 2025
6	Notification on the Results of Eligibility Check and Shortlisting		30 September 2025	
7	Pre-bid Conference	10:00 AM	10 October 2025	
8	Deadline for Requests for	5:00 PM	13 October 2025	

Activities		Time	Date	
	Clarification			
9	Issuance of Bid Bulletin		16 October 2025	
10	Deadline of securing the bidding documents upon payment of corresponding fee	9:00 AM	23 October 2025	
11	Deadline for Submission of Technical and Financial Proposals	9:00 AM	23 October 2025	
12	Opening and Preliminary Examination of Technical Proposals	10:00 AM	23 October 2025	
13	Evaluation of Technical Proposals		24 October 2025	27 October 2025
14	Determination of the Highest Rated Bid (HRB) and Issuance of BAC Resolution recommending the HRB		27 October 2025	
15	Approval of the HRB by HoPE		29 October 2025	
16	Notification/Invitation for Opening of Financial Proposals		29 October 2025	
17	Opening of Financial Proposals	10:00 AM	30 October 2025	
18	Evaluation of Financial Proposals		30 October 2025	03 November 2025
19	Deliberation on the Results of the Evaluation of Financial Proposals		03 November 2025	
20	Notification of the HRB on Negotiation		03 November 2025	
21	Negotiation		04 November 2025	
22	Conduct of Post-qualification on the HRB		05 November 2025	17 November 2025

Activities		Time	Date
23	Deliberation on the Results of the Post-qualification and Issuance of BAC Resolution recommending the Highest rated and Responsive Bid (HRRB)		17 November 2025
24	Issuance of Notice to Losing Bidders		17 November 2025
25	Approval of the HRRB by HoPE		21 November 2025
26	Issuance of Notice of Award		21 November 2025
27	Contract Signing and Posting of Performance Security		not later than 01 December 2025
28	Issuance of Notice to Proceed		not later than 08 December 2025

* subject to change

IV. OTHER CLARIFICATIONS

- Bidders who are sole proprietors shall include ALL copies of its previous Department of Trade and Industry (DTI) Certificates as part of the eligibility documents submission, to establish the length of their industry experience from registration. Please include the DTI certificate alongside the PhilGEPS Certificate of Registration in Tab No. 2. Failure to establish the minimum required length of industry experience is a ground for disqualification.

V. REMINDERS

A. General Notes/Reminders

- All data on the forms shall be correct and consistent.
- All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
- The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diplomas, work

experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
 - Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
 - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started.
5. Only training supported with proofs shall be considered for evaluation.
6. For the Eligibility Forms:

Eligibility Forms	Duly signed by the Authorized Representative	Duly Notarized
EF 1 - Eligibility Documents Submission Form PhilGEPS Certificate of Registration under Platinum Membership (all pages) pursuant to Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R. A.) No. 9184 In case of a recently expired Mayor's permit, the official receipt for renewal within the period prescribed by the concerned local government unit and the recently expired Mayor's permit shall be submitted.	✓	
EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet	✓	

Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 5 Years		
• EF 3A - Summary of Completed Projects for the Past 5 Years (All completed government and private contracts)	✓	
• EF 3B - Summary of Ongoing Projects for the Past 5 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)	✓	
• EF 4 - Consultant's References: Relevant Services Carried Out for the Past 5 Years That Best Illustrate Qualifications	✓	
• EF 5 - Summary of Curriculum Vitae (CV)	✓	
• EF6A to 6I - Format of CV for Proposed Professional Staff	✓ (should also be duly signed by the nominated Key Personnel)	
• EF 7 - Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals and of availability for the duration of the Project	✓	
• Class "B" Document (if the bid is a joint venture) An executed Joint Venture Agreement (JVA) between parties, for joint venture. In the		

absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the PhilGEPS Certificate of Registration in accordance with Section 8.5.2 of this IRR. The submission of technical and financial documents by any of the joint venture partners constitutes compliance.		
Secretary's Certificate Format (where applicable)	✓	✓
Special Power of Attorney Format (where applicable)	✓	✓

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.

B. Deadline for Submission of Eligibility Documents. The Eligibility Documents must be duly received by the BAC-C Secretariat through manual/physical submission at the BCDA Central Receiving and Releasing Area (CRRA), BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 9:00 AM of 19 September 2025, Friday.** Late submission of Eligibility Documents shall not be accepted. The prospective bidders may submit their Eligibility Documents before the deadline for submission of bids to avoid late submission. The editable eligibility forms may be downloaded using the link below:

<https://tinyurl.com/EForms-FCMP-CFZ>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- C. **Opening of Eligibility Documents and Eligibility Check.** Opening of Eligibility Documents and Eligibility Check shall be on **or before 10:00 AM of 19 September 2025, Friday** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

Zoom Link

<https://tinyurl.com/Open-EligD-FCMP-CFZ>

Meeting ID: 863 2419 3780

Passcode: 085597

Eligibility Documents will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. The prospective bidders are highly encouraged to attend onsite during the opening of the Eligibility Documents.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 12th day of September 2025.


ENGR. RICHARD BRIAN M. CEPE

Vice Chairperson

Bids and Awards Committee for Consulting Services



BAC for Consultancy Services



BACC2025-0350