

**IMPROVEMENT OF FONTANA
CONVENTION CENTER**

**SECTION IX
Bidding Forms**

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT (SLCC)

[Date]

The Chairperson, BAC for Infrastructure
Bases Conversion and Development Authority
2/F Bonifacio Technology Center,
31st St., cor. 2nd Avenue,
Bonifacio Global City, Taguig City

Dear Ma'am,

In compliance with the eligibility requirements for the Improvement of Fontana Convention Center, this is to certify that *[name and complete address of Bidder]* has the following completed government and private contracts:

Tab No.	Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Nature of Work	Contractor's Role (whether sole contractor, subcontractor or partner in a JV)	Total Contract Value at Award (in Ph ₱)	Date of Completion	Total Contract Value at Completion, if applicable (in Ph ₱)	Percentages of Planned & Actual Accomplishments, if applicable	Value of Outstanding Works, if applicable (in Ph ₱)

Yours sincerely,

[Signature over printed name of Authorized Representative]
[Title]
[Name of Firm]

Note: This statement shall be supported by contracts, certificate of completion or owner's final acceptance and CPES rating sheets, if applicable. These supporting documents shall be numbered and tabbed in the same sequence as the list of contracts appears in this statement.

STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS,
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, IF ANY

[Date]

The Chairperson, BAC for Infrastructure
Bases Conversion and Development Authority
2/F Bonifacio Technology Center,
31st St., cor 2nd Avenue,
Bonifacio Global City, Taguig City

Dear Ma'am,

In compliance with the eligibility requirements for the bidding of the Improvement of Fontana Convention Center, this is to certify that *[name and complete address of Bidder]* has the following on-going government and private contracts. [including contracts awarded but not yet started]:

Tab No.	Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Nature of Work	Contractor's Role (whether sole contractor, subcontractor or partner in a JV)	Total Contract Value at Award (in PhP)	[Estimated] Date of Completion	Total Contract Value at Completion, if applicable (in PhP)	Percentages of Planned & Actual Accomplishments, if applicable	Value of Outstanding Works, if applicable (in PhP)

Yours sincerely,

[Signature over printed name of Authorized Representative]
[Title]
[Name of Firm]

Note: This statement shall be supported by contracts or notices of award or notices to proceed issued by the owners. These supporting documents shall be numbered and tabbed in the same sequence as the list of contracts appears in this statement.

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]* *[insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. ***Select one, delete the rest:***

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

MCLE No. __

Doc. No. ____

Page No. ____

Book No. ____

Series of ____

Bid Form

[Insert date]

To: *[Name of PROCURING ENTITY]*
[Insert address]

We, the undersigned, declare that:

- (a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract *[insert name of contract]*;
- (b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid, excluding any discounts offered below is: *[insert information]*;

The discounts offered and the methodology for their application are: *[insert information]*;

- (c) Our Bid shall be valid for a period of *[insert number]* days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: *[insert information]*;
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;
- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- (j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all

acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.

- (k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

In the capacity of: _____

Signed: _____

Duly authorized to sign the Bid for and on behalf of: _____

Date : _____

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.
X-----X

BID-SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No.1:

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake:
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER’S AUTHORIZED REPRESENTATIVE]
[Insert signatory’s legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this __ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. ____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued]*, *[place issued]*
IBP No. __, *[date issued]*, *[place issued]*
Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

DETAILED UNIT PRICE ANALYSIS

ITEM NO.	DESCRIPTION OF BOQ ITEM	UNIT OF MEASUREMENT	QUANTITY

A. DIRECT COST				
A.1 Cost of Materials	UNIT	QUANTITY	UNIT COST	AMOUNT
A.2 Cost of Labor	NO.	NO. OF HOURS	RATE PER HOUR	AMOUNT
A.3 Equipment Expenses	NO.	NO. OF HOURS	RATE PER HOUR	AMOUNT
ESTIMATED DIRECT COST (EDC) [A.1 + A.2 + A.3]				

B. INDIRECT COSTS	% of EDC	AMOUNT
B.1 Overhead Expense		
B.2 Contingencies		
B.3 Miscellaneous Expense		
B.4 Contractor's Profit		
TOTAL MARK-UP		

EDC + TOTAL MARK-UP	
VALUE-ADDED TAX [12% (EDC + TOTAL MARK-UP)]	
TOTAL INDIRECT COST [TOTAL MARK-UP + VAT]	
TOTAL COST [EDC + TOTAL INDIRECT COST]	

UNIT COST [(TOTAL COST)/(QUANTITY)]	
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CONTRACT FOR THE IMPROVEMENT OF FONTANA CONVENTION CENTER

THE PUBLIC IS INFORMED:

This Contract is executed between:

BASES CONVERSION AND DEVELOPMENT AUTHORITY, a government instrumentality vested with corporate powers created and existing under Republic Act No. 7227, as amended, with principal office and place of business at BCDA Corporate Center, 2/F Bonifacio Technology Center, 31st Street, corner 2nd Avenue, Bonifacio Global City, Taguig City, represented herein by its President and CEO, **VIVENCIO B. DIZON**, who is duly authorized for this purpose as evidenced by the Secretary's Certificate dated _____, a certified true copy of which is hereto attached as **Annex "A"** and made an integral part hereof, hereinafter referred to as "**BCDA**";

-and-

-

a corporation/joint venture/consortium duly organized and existing under the laws of the Republic of the Philippines, with office address at _____,
represented herein by the _____,
_____, who is duly authorized for this purpose, as evidence by a Secretary's Certificate dated _____, a certified true copy of which is hereto attached as **Annex "B"** and made an integral part hereof, hereinafter referred to as the "**CONTRACTOR**".

Each referred to as "Party" and collectively as "Parties".

ANTECEDENTS

BCDA is mandated under RA 7227 to adopt, prepare, and implement a comprehensive and detailed development plan for the sound and balanced conversion of the Clark military reservation; to encourage the active participation of the private sector in transforming said military reservation into other productive uses; and to serve as the holding company of subsidiary companies created under RA 7227;

Proclamation No. 163, s. 1993 created the Clark Special Economic Zone (CSEZ) consisting of parcels of land formerly occupied by the Clark military reservation and its contiguous extensions, and transferred said lands to the **BCDA**;

The Republic of the Philippines shall host the 31st ASEAN Summit and Related Meetings + Special Celebration of ASEAN@50 with the Leaders ("31st ASEAN Summit") in November 2017 at the CSEZ, Angeles City, Pampanga;

In line with the preparation for the hosting of the 31st ASEAN Summit, various infrastructure projects are needed to be undertaken by the **BCDA**, including the improvement of the Fontana Convention Center;

In order to proceed with the above-mentioned works, **BCDA** invited eligible general engineering contractors to submit proposals through competitive public bidding for the purpose;

On _____, the **BCDA** opened the bids of participating contractors for the Project. After evaluation and review of the technical and financial proposals, the **BCDA** - Bids and Award Committee for Infrastructure (BAC for Infrastructure) found that the **CONTRACTOR** offered the lowest calculated responsive bid for the Project;

In its Resolution of Award dated _____, the **BCDA** BAC for Infrastructure resolved to recommend to the **BCDA** Board the award of the Contract to the **CONTRACTOR** in the amount of Pesos: _____
(P _____) being the lowest and most advantageous bid to **BCDA**;

Pursuant to Resolution No. _____, the **BCDA** Board, during its meeting on _____, approved the award to the **CONTRACTOR** the Contract for the Construction of Villas;

ACCORDINGLY, the Parties hereby agree as follows:

ARTICLE I
DEFINITION OF TERMS

- 1.1 **Project** refers to the Improvement of Fontana Convention Center.
- 1.2 **Project Manager** refers to the representative of **BCDA** to the Project.
- 1.3 **Contract** refers to this agreement including the contract documents.
- 1.4 **Contract Documents** refer to the documents specified in Article IV of this Contract.
- 1.5 **Contract Price** refers to the consideration which the **CONTRACTOR** shall be entitled to receive from **BCDA** under Article VI of this Contract.
- 1.6 **CONTRACTOR** refers to _____.
- 1.7 **Construction Period** refers to the period specified in Section 5.1 within which the **CONTRACTOR** shall complete the services.
- 1.8 **Force Majeure** refers to strikes, lockouts or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, landslides, earthquakes, storms, floods, civil disturbances, explosions or the issuance of any government policy, rule or regulation, and other similar events, which are beyond the control of either party and which, with the exercise of due diligence, neither party is able to overcome.
- 1.9 **Works** refer to the services to be performed by the **CONTRACTOR** in accordance with the terms and conditions of this Contract and the Contract Documents.

ARTICLE II
PROJECT

- 2.1 The Project refers to the Improvement of Fontana Convention Center.

ARTICLE III SCOPE OF WORKS

- 3.1 The **CONTRACTOR** shall, at its own expense and with the use of its own resources and equipment, undertake the construction of the villas in accordance with the approved plans, specifications and other contract documents, as well as relevant government laws, codes, and other applicable rules and regulations, as well as ordinances.
- 3.2 The **CONTRACTOR** shall for its own account, secure the necessary permits, licenses and documentary approvals required by concerned government agencies such as those prescribed by national agencies, local government units and utility companies.
- 3.3 For any decrease or increase in the Scope of Works, the provisions of Annex E of the Revised IRR of RA 9184 shall apply.

ARTICLE IV CONTRACT DOCUMENTS

- 4.1 The following documents shall be made integral parts of this Contract, as fully as if the contents of the said documents were reproduced, incorporated and set forth herein, and shall govern and control in full force and effect the rights and obligations of the Parties, except as otherwise modified by the terms and conditions of this Contract, or by mutual agreement of both Parties in writing:
 - A. **BCDA's** Secretary's Certificate, dated _____
 - B. Program of Works
 - C. Detailed Design Drawings
 - D. Project Organizational Chart
 - E. Prices in the Bill of Quantities
 - F. Unit Price Analyses
 - G. Construction Schedule, S-Curve and PERT-CPM
 - H. Manpower Schedule
 - I. Construction Methods
 - J. Equipment Utilization Schedule
 - K. Construction Safety, Sanitation and Security Program
 - L. Notice of Award of contract and **CONTRACTORS**'s conformity thereto
 - M. Performance Security
 - N. **BCDA's** Certificate of Availability of Funds
 - O. Applicable and pertinent laws, rules and regulations affecting Government Infrastructure Projects
 - P. Contract Review No. ____ of the OGCC, dated _____
 - Q. All other documents as may be agreed upon by the parties.
- 4.2 All contract documents are and shall remain the properties of **BCDA**.
- 4.3 The Contract Documents shall be complementary to each other and what is called for or prescribed by one shall be considered as if called for or prescribed by all. In case of any discrepancy between any of the Contract Documents or any defective description, error, omission or ambiguity in any of the Contract Documents, the **CONTRACTOR** shall, within thirty (30) days, submit the matter in writing to **BCDA** through **BCDA's** Project Manager. **BCDA** shall, within a reasonable time, make a decision thereon in writing. Such decision by **BCDA** shall be final and binding upon the **CONTRACTOR** which shall proceed with the work strictly in accordance with such decision.

- 4.4 **BCDA** shall have the right to furnish the **CONTRACTOR** during the progress of the work such additional drawings, instructions and documents as **BCDA** may deem necessary for the proper accomplishment of the work. All such additional drawings, instructions and documents, as well as any decision made by **BCDA** shall form integral parts of this Contract.
- 4.5 The provisions of the Contract and the Contract Documents should be harmonized and effected as far as practicable. However, in case of an irreconcilable conflict between this Contract and the provisions of any of the Contract Documents, the former shall prevail.

ARTICLE V CONSTRUCTION PERIOD

5.1 Completion Period

The **CONTRACTOR** shall complete the Project to **BCDA's** satisfaction within _____ (____) **calendar days** from the date stipulated in the Notice to Proceed in accordance with the Contract Schedules submitted by the **CONTRACTOR** as approved by **BCDA**.

5.2 Extension of Completion Period

- 5.2.1 No extension of contract time shall be granted to the **CONTRACTOR** due to ordinary unfavorable weather conditions, non-availability of equipment or materials to be furnished thereby, labor problems and such causes for which **BCDA** is not directly responsible, or when time-affected activities do not fall within the critical path of the network. However, extension of time may be granted in case of delay occasioned by force majeure or such other reasons as **BCDA** may find acceptable and justified; provided, that, the extension may only be granted on favorable recommendation of **BCDA's** Project Manager after due notice has been given to **BCDA** as provided below; and provided further that, said extension shall in no case exceed the actual period of delay.
- 5.2.2 The pertinent provisions of Republic Act No. 9184 (RA 9184) and its Revised Implementing Rules and Regulations (IRR), particularly Section 10 of Annex E of the IRR, shall be applicable to any request made by the **CONTRACTOR** for extension of the period of completion of the Project.
- 5.2.3 **BCDA** shall not take into account any request for contract extension unless the **CONTRACTOR** has given notice thereof in writing to **BCDA** within thirty (30) calendar days after the circumstances leading to such request have arisen or such additional work affecting the critical path of the Project schedule has been commenced, in order that **BCDA** could have them investigated. Failure to provide such notice shall constitute a waiver by the **CONTRACTOR** of any claim.

5.3 Slippage

- 5.3.1 Order for Acceleration – Should the **CONTRACTOR** incur a negative slippage of at least five percent (5%) but not greater than fifteen percent (15%) on the critical path, **BCDA** through its Project Manager shall notify the **CONTRACTOR** in writing to submit a catch-up schedule and a crash program. The **CONTRACTOR** shall, thereupon, take immediate steps as are

necessary, with the approval of **BCDA** as recommended by its Project Manager, in order to expedite the work. The **CONTRACTOR** shall not be entitled to any additional payment for taking such remedial steps. Any difference or increase in cost under subsequent work by administration or award to another contractor shall be paid for by the **CONTRACTOR**.

5.3.2 Slippage beyond Fifteen Percent (15%) - Should the **CONTRACTOR** incur a negative slippage exceeding fifteen percent (15%) on the critical path based on the approved PERT/CPM or Bar Chart/S-Curve schedule, **BCDA** shall have the following rights:

5.3.2.1 To terminate or rescind this Contract without need of judicial action by giving the **CONTRACTOR** a ten (10)-day prior written notice;

5.3.2.2 To forfeit the **CONTRACTOR**'s Performance Security; and

5.3.2.3 To take over the work by administration, or award the Project to another qualified contractor through negotiation.

5.3.3 The rights mentioned in the immediately preceding paragraphs may be availed of without prejudice to any of **BCDA**'s rights under other laws, including, but not limited to compensation for damages.

5.4 **Liquidated Damages**

5.4.1 The pertinent provisions of RA 9184 and its IRR on liquidated damages shall be applicable in case of inexcusable delay in the completion of the Project.

5.5 **Certificate of Completion and Preliminary Acceptance**

5.5.1 **Substantial Completion**

Once the Project reaches an accomplishment of **Ninety-Five Percent (95%)** of the total contract amount, **BCDA** may create an inspection team to undertake preliminary inspection and submit a punch-list to the **CONTRACTOR** in preparation for the final turnover of the Project. Said punch-list will contain, among others, the remaining works, work deficiencies for necessary corrections, and the specific duration/time to fully complete the Project considering the approved remaining contract time. This, however, shall not preclude **BCDA**'s claim for liquidated damages or be deemed a waiver of its right under the Contract as well as applicable laws, rules and regulations.

5.5.2 **Final Completion**

Once the Project is completed in accordance with this Contract, the **CONTRACTOR** shall give a written notice to **BCDA** through its Project Manager, who may promptly deploy its inspection team to verify. **BCDA** shall issue a Certificate of Completion and Preliminary Acceptance of the Project through its Project Manager, stating the date of actual completion, within ten (10) days from completion of the Project to the satisfaction of **BCDA**; provided that the **CONTRACTOR** has submitted the following:

- 1) Five (5) sets of blue print copy of "As-Built" Drawings plus one (1) original set thereof, including the electronic files;
- 2) Summary of materials testing reports;

- 3) All other permits required relative to the Project; and
 - 4) Such other documents as **BCDA** may reasonably require.
- 5.5.3 **BCDA's** issuance of the Certificate of Completion and Preliminary Acceptance shall mean the start and effectivity of the one (1) year Defects Liability Period as provided in Section 62.2.2 of the Revised IRR of RA 9184.
- 5.5.4 **BCDA's** issuance of the Certificate of Completion and Preliminary Acceptance of the project shall entitle the **CONTRACTOR** to the payment of final billing.

ARTICLE VI CONSIDERATION

6.1 Consideration

For and in consideration of the full, satisfactory and faithful performance by the **CONTRACTOR** of all its obligations under this Contract, **BCDA** shall pay the **CONTRACTOR** the total amount of **PESOS:**

(₱ _____), inclusive of Value-Added Tax (VAT), as well as all expenses, fees and taxes, for obtaining the necessary licenses, permits and clearances from concerned government agencies.

ARTICLE VII MANNER OF PAYMENT

7.1 Advance Payment

BCDA shall, upon written request of the **CONTRACTOR** and submission of the guarantee bond specified in Section 9.5, make an advance payment for mobilization to the **CONTRACTOR** in an amount equal to fifteen percent (15%) of the Contract Price. The advance payment shall be recouped through a deduction by **BCDA** of fifteen percent (15%) of the amount of progress payments due the **CONTRACTOR**. Further recoupment shall be done until the full amount of the advance payment shall have been recouped.

7.2 Monthly Progress Billing

7.2.1 Payments for monthly progress billings submitted by the **CONTRACTOR** to **BCDA** shall be based on actual work satisfactorily completed by the **CONTRACTOR** for the period covered as certified by the Project Manager and on the agreed lump sum or unit price for each item of work. The following shall be deducted from the monthly progress billings:

- a) Fifteen percent (15%) of the amount of the progress billing to effect recoupment of the advance payment;
- b) Ten percent (10%) retention money as provided for in Section 7.4;
- c) Money(ies) paid by **BCDA** to settle unpaid valid third-party claims against the **CONTRACTOR**, or other obligations of the **CONTRACTOR** arising from this Contract, if any; and

- d) Other deductions prescribed by existing laws, government rules and regulations in the manner set forth under such laws, rules and regulations.

7.2.2 No progress payment shall be construed as an acceptance by the **BCDA** of the works or any portion thereof.

7.3 **Final Payment**

Final payment to the **CONTRACTOR** shall be made only after the issuance of a Certificate of Completion and Preliminary Acceptance of the Project by **BCDA**. **BCDA** shall effect the final payment to the **CONTRACTOR** upon proper endorsement to **BCDA** of the final payment billing; provided, however, that the **CONTRACTOR** has submitted the following documents:

- a. Sworn statement, to be executed by a duly authorized representative of the **CONTRACTOR**, stating that all liabilities incurred have been paid and that there are no outstanding liens, garnishments, attachments or claims relative to the Project;
- b. Quitclaim and release to be executed by the **CONTRACTOR'S** duly authorized representative in a form satisfactory to **BCDA**, releasing **BCDA** from any further claim relating to the Contract; and
- c. Such other documents as **BCDA** may reasonably require.

Provided further that the gross amount for final billing shall not be below five percent (5%) of the final cost of the Project.

Nothing herein contained shall be construed as a waiver of the right of **BCDA**, which is hereby reserved, to reject the whole or any portion of the work should the same be found to have been constructed in violation of the plans and specifications or any of the conditions or covenants of this Contract.

7.4 **Retention Money**

An amount equal to ten percent (10%) of each progress payment shall be retained by **BCDA** until fifty percent (50%) of the value of works have been completed, after which, no retention money shall be made, unless the work is not satisfactorily done and on schedule, in which case the ten percent (10%) retention shall be continued to be imposed. The total retention money retained shall not bear interest and shall be due for release upon final acceptance of the works of **BCDA**.

7.5 **Compliance to Executive Order No. 398**

Pursuant to Executive Order No. 398, series of 2005 and its Implementing Rules, the **CONTRACTOR** shall pay taxes in full and on time and that failure to do so shall entitle **BCDA** to suspend payment for Works accomplished. In this regard, the **CONTRACTOR** shall regularly submit to **BCDA** its latest valid tax clearance from the Bureau of Internal Revenue (BIR), as well as a copy of its latest income and business tax returns duly stamped and received by the BIR and duly validated tax payments made thereon.

**ARTICLE VIII
COVENANTS OF BCDA AND THE CONTRACTOR**

8.1 BCDA covenants to do and perform the following:

- 8.1.1 Make available the amount representing total construction cost for all Works stipulated in Article III for payment in accordance with Article VI hereof;
- 8.1.2 Review, evaluate and approve or disapprove (as applicable) proposals and recommendations submitted by the **CONTRACTOR**;
- 8.1.3 Evaluate and approve or cause necessary changes in the plans, detailed engineering, technical specifications and adjustments to the construction schedule;
- 8.1.4 Assign a Project Manager who shall supervise and monitor the execution of the work by the **CONTRACTOR**. **BCDA** may stop the execution of the work or any portion thereof, if in its judgment, the work is not being pursued in accordance with the requirements of this Contract and the Contract Documents, without liability whatsoever for downtime costs;
- 8.1.5 Assist the **CONTRACTOR**, on a best-effort basis, in securing the permits, clearances, approvals and licenses from the concerned government agencies;
- 8.1.6 Free the **CONTRACTOR** from any and all liabilities pertaining to claims for ownership;
- 8.1.7 Make available all existing titles/documents pertaining to the property to the **CONTRACTOR** for reference; and
- 8.1.8 Coordinate with the government agency concerned for the smooth entry of workers, equipment and materials needed to implement the Project.

8.2 CONTRACTOR covenants to do and perform the following:

- 8.2.1 Answer for the quality and workmanship of the Project consistent with sound engineering, administrative and financial practices and strictly in accordance with the approved plans, specifications and other contract documents. In the event **BCDA** finds that the materials, equipment and/or workmanship are not in conformity with the contract documents, these shall be removed or corrected by the **CONTRACTOR** at its own expense;
- 8.2.2 Act in a manner that will protect the interests of **BCDA** at all times and take all reasonable steps to complete the Project within schedule and within the contract cost, consistent with best accepted sound engineering practices;
- 8.2.3 Set-up a Quality Control (QC) System & Plan at the Project site consistent with Article XIV hereof;
- 8.2.4 Furnish **BCDA** Monthly Periodic Reports on the progress of the work including information relating to the work and the Project as **BCDA** may, from time to time, reasonably request. For this purpose, the **CONTRACTOR** shall keep all records, calculation sheets, estimates, back-up data, computer data files and other relevant data properly indexed, filed and readily available to

BCDA. It shall also use the Systems International (SI) standards and the English language in the preparation thereof;

- 8.2.5 Submit prior to the effectivity of the Contract a Construction Safety, Sanitation and Security Program consistent with Article XV hereof. The **CONTRACTOR** shall prepare and submit for approval of **BCDA** within the first fifteen (15) days of the effectivity of this Contract the PERT/CPM, Bar Chart and S-Curve that will be used and implemented during the actual Construction activities;
- 8.2.6 In compliance with RA 6685, the **CONTRACTOR** shall hire at least 50% of the unskilled and at least 30% of the skilled labor requirements from the available bonafide residents within the locality of the Project; and
- 8.2.7 Nothing herein shall in any way be construed to limit the over-all responsibility of the **CONTRACTOR** for the performance of the obligations herein and **CONTRACTOR's** liability for any violation of this Contract.

ARTICLE IX BONDS AND INSURANCES

9.1 Performance Security

Prior to the signing of the Contract, the **CONTRACTOR** shall provide performance security in favor of **BCDA** in the manner, amount and form specified below, which shall be valid until issuance of the Certificate of Final Acceptance of the Project and which shall guarantee the faithful and complete performance by the **CONTRACTOR** of the Services as well as the other obligations of the **CONTRACTOR** under this Contract:

- 9.1.1 Thirty percent (30%) of the Contract Amount, if in the form of a surety bond callable upon demand issued by a reputable surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
- 9.1.2 Ten percent (10%) of the Contract Amount, if in the form of an irrevocable letter of credit issued by a universal or commercial bank.

The following provisions shall be deemed incorporated as a condition of the Performance Security in favor of **BCDA**: **“The right to institute action on the penal bond pursuant to Act No. 3688 of any individual, firm, partnership, corporation and association supplying the CONTRACTOR with labor and materials for the prosecution of the work is hereby acknowledged and confirmed.”**

The Performance Security may be released only after issuance of the Certificate of Final Acceptance of the Project and only if there are no claims for labor and materials filed against the **CONTRACTOR**.

- 9.2 **All-Risk Insurance** – Prior to the signing of the Contract, the **CONTRACTOR** shall, at its own cost and expense, secure an All-Risk Insurance from any reputable insurance company duly licensed by the Insurance Commission to insure the Project (including permanent and temporary works, and equipment and materials delivered at site) against all risks and third-party liabilities from whatever causes other than an event constituting Force Majeure, in an amount equal to the Contract Price. The **CONTRACTOR** shall submit to **BCDA** the insurance policy and the receipts for

current premium payments. The insurance policy shall include minimum third-party liability as follows:

- | | | |
|-----|-------------------------------------|---|
| (a) | Bodily Injury Per Person- | Twenty-five Thousand Pesos
(₱25,000.00) |
| | Per Occurrence- | One Hundred Thousand Pesos
(₱100,000.00) |
| (b) | Property Damage
Per Occurrence | One Hundred Thousand Pesos
(₱100,000.00) |
| (c) | Aggregate limit
for (a) and (b)- | One Million Pesos
(₱1,000,000.00) |

9.3 **Personal Accident Insurance** – Prior to the signing of the Contract, the **CONTRACTOR** shall, at its own cost and expense, secure a Personal Accident Insurance from a company acceptable to **BCDA** with a single limit of Ten Thousand Pesos (₱10,000.00) per worker, to answer for accidental injuries to or death of any worker or employee of the **CONTRACTOR** assigned to the Project, or the worker or employee of the **CONTRACTOR**’s sub-contractor. The Personal Accident Insurance shall be in force and effect during the Construction Period or any valid extension thereof. In this connection, the **CONTRACTOR** shall render **BCDA** free and harmless from any and all claims for damages, costs or compensation to be due by reason of any accidental injury to, or death of any worker or employee of the **CONTRACTOR** and its sub-contractor.

9.4 **Warranty Bond** – The **CONTRACTOR** shall, prior to issuance of the Certificate of Final Acceptance, obtain at its own cost a Warranty Bond, callable on demand, with any of the following schedule:

- 9.4.1 Thirty percent (30%) of the Total Contract Price, if in the form of a surety bond callable upon demand issued by the Government Service Insurance System (GSIS) or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
- 9.4.2 Ten percent (10%) of the Total Contract Price, if in the form of a bank guarantee confirmed by a universal or commercial bank.

Such bond shall be in force and effect during the applicable warranty period provided in Section 62.2.3 of the IRR of RA 9184 starting from the issuance of the Certificate of Final Acceptance by **BCDA**. The warranty bond shall remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the **BCDA**, and returned only after the lapse of the said one (1) year period.

9.5 **Advance Payment Security** – The **CONTRACTOR** shall, prior to the release of the advance payment specified in Section 7.1, submit at its own cost and expense and acceptable to **BCDA** an Advance Payment Security in the form of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by **BCDA** to guarantee the repayment to **BCDA** of the unliquidated portion of the advance payment. This bond shall be in force and effect until the advance payment shall be fully liquidated by the **CONTRACTOR**.

- 9.6 **Renewal of Bonds and Securities** – The **CONTRACTOR** shall also cause renewal of any of the bonds and securities herein required whenever such renewal shall be necessary and applicable as determined by **BCDA**.

ARTICLE X COMPLIANCE WITH LABOR LAWS

- 10.1 There is no employer-employee relationship between **BCDA** and the **CONTRACTOR**, its employees, agents and assigns. The **CONTRACTOR** alone is responsible for any death or injury caused to its own employees, agents or assigns in the performance of the work herein stipulated, or any liability arising from employer-employee relationship with its own employees. The **CONTRACTOR** shall strictly comply and observe all laws regarding workmen's health, welfare, compensation, minimum wages, incentive leaves, overtime pay, 13th month pay, night differentials, if applicable, hours of labor and other pertinent labor laws. Any violation thereof shall be the sole responsibility of the **CONTRACTOR**. Relative thereto, the **CONTRACTOR** shall submit a Certification, executed by its duly authorized representative, accompanying every progress billing that it has strictly complied and observed all laws regarding workmen's health, welfare, compensation, minimum wages, incentive leaves, overtime pay, 13th month pay, night differentials, hours of labor, and other pertinent labor laws. The **CONTRACTOR** at all times be personally and directly liable and shall hold **BCDA** free and harmless from any and all claims or liabilities arising from the acts or conduct of the **CONTRACTOR**'s employees and workers.

ARTICLE XI SUBCONTRACTING

- 11.1 The **CONTRACTOR** shall not assign, transfer, pledge, subcontract or make other disposition of this Contract or any part thereof or interest therein except with the prior written consent of **BCDA** and provided that the amount to be subcontracted shall not exceed fifty percent (50%) of the Consideration in this contract. Such consent, if given, shall not relieve the **CONTRACTOR** from any liability or obligation under this Contract nor shall it create any contractual relation between the sub-contractor and **BCDA**.

ARTICLE XII WARRANTY PERIOD

- 12.1 The **CONTRACTOR** guarantees its work against all structural defects and defects in workmanship and quality of materials supplied by the **CONTRACTOR** for the duration of the Project and maintains the same during the applicable warranty period provided in Section 62.2.3 of the IRR of RA 9184 after the issuance of the Certificate of Final Acceptance by **BCDA**. All defects made known to the **CONTRACTOR** shall be immediately repaired or replaced by the **CONTRACTOR** within fifteen (15) calendar days from notice of such defects. In the event that the **CONTRACTOR** shall fail to commence repair or replacement work within fifteen (15) calendar days after being informed of such defects, **BCDA** shall, at its option, undertake the remedial or corrective work, or have the same undertaken by other contractors at the cost and expense of the **CONTRACTOR**, without prejudice to the filing of appropriate civil and/or criminal charges against it as well as the forfeiture of the Warranty Bond posted in favor of **BCDA**.

ARTICLE XIII DISPUTE RESOLUTION

- 13.1 Any disagreement arising from this contract shall be discussed and settled amicably in good faith by the designated representatives of the Parties of equivalent ranks who shall serve as the Adjudication Committee. The number of representatives shall be four (4) – two (2) from **BCDA** and two (2) from the **CONTRACTOR**.

In the event that no agreement is reached by the Adjudication Committee within thirty (30) days after the commencement of the discussion, such dispute, controversy or claim arising from, or relating to, this contract, or the breach, termination or invalidity thereof shall be settled by arbitration.

- a. The number of arbitrators shall be three – one to be appointed by **BCDA** and another by the **CONTRACTOR**. The third one shall be appointed by the two arbitrators appointed by the Parties.
- b. The seat of arbitration shall be in the Philippines and the place shall be Metro Manila.
- c. The language to be used in the arbitral proceedings shall be English.

Should it be inevitable for the Parties to avail the remedies in the court of law, all legal actions relating to, arising from, or in connection with, this Contract shall be filed exclusively with the appropriate court in Taguig City to the exclusion of other courts of equal jurisdiction.

ARTICLE XIV QUALITY CONTROL

14.1 CONTRACTOR's Quality Control System

- 14.1.1 The **CONTRACTOR** shall at its own cost set up a quality control system at the Project site for the purpose of ensuring the following:

- (a) Materials and/or equipment to be purchased shall be in accordance with the Contract Documents;
- (b) Materials and/or equipment are properly tested at accredited laboratories; and
- (c) Workmanship conforms to specifications.

- 14.1.2 The **CONTRACTOR** shall set up a separate crew independent of operations with sufficient manpower and with the following responsibilities:

- (a) **Submittals** – List down in advance all the submittals required; secure the submittals and forward them to the Project Manager who will review and submit them for **BCDA** approval; and monitor the status of these submittals. Cost of samples and other submittals shall be for the

CONTRACTOR's account. Samples shall be returned to the **CONTRACTOR**.

- (b) **Inspection** – Coordinate with Project Manager; conduct actual inspection works; require the construction group to submit construction methodology prior to implementation; see to it that approved methodology is properly implemented; and check that no materials and/or equipment are installed in the Project unless previously approved by **BCDA**.
- (c) **Testing** – List down in advance all the tests required for materials and equipment; conduct actual testing to be witnessed by the Project Manager; and report all test results to the Project Manager for appropriate action. The costs to be incurred for the conduct of the tests shall be borne by the **CONTRACTOR**.

14.2 **CONTRACTOR's Quality Control Plan**

The **CONTRACTOR** shall submit to **BCDA** within the first fifteen (15) calendar days of the effectivity of this Contract a Quality Control Plan, which shall include the personnel, procedures and forms to be used.

ARTICLE XV SAFETY and HEALTH, SANITATION AND SECURITY

15.1 **CONTRACTOR's Responsibilities**

It shall be the responsibility of the **CONTRACTOR** to take all necessary and adequate precautions in order to prevent and avoid risk of bodily harm to persons or damage to any property including properties of third parties who may be affected by the construction activities of the **CONTRACTOR**. The **CONTRACTOR** shall render **BCDA** free and harmless from any and all damages or claims for compensation payable under the law in respect or as a consequence of any accident or injury to any employee of the **CONTRACTOR** or third persons, or of any damage to properties of **BCDA** and third persons, and shall fully satisfy all claims, demands, proceedings, costs, charges, and expenses whatsoever in respect thereof, or in relation thereto, whether or not covered by the appropriate insurance policies.

15.2 **Construction Safety and Health, Sanitation and Security Program**

Prior to the signing of the Contract, the **CONTRACTOR** shall submit to **BCDA** a Construction Safety and Health, Sanitation and Security Program which shall include Rules and Measures to be Taken; Facilities and Tools to be Installed; and Organization and Procedure.

ARTICLE XVI NON-WAIVER

- 16.1 No failure or delay on the part of either Party to exercise any right, power or privilege hereunder shall operate as a waiver thereof, neither shall any single or partial exercise of any right, power or privilege hereunder preclude any other, or further exercise thereof, or the exercise of any other right, power or privilege.

ARTICLE XVII EFFECTIVITY

- 17.1 This Contract shall run and be effective as indicated in the Notice to Proceed to be issued by **BCDA** upon the execution of this Contract, up to and until the issuance by **BCDA** of a Certificate of Final Acceptance, unless sooner terminated by **BCDA** upon the occurrence of any of the grounds for termination specified under Article XIX hereof. The representations and warranties of the **CONTRACTOR** shall survive the termination or expiration of this Contract.

ARTICLE XVIII SUSPENSION, REDUCTION, STOPPAGE OF WORKS

- 18.1 If at any time during the term of this Contract **BCDA** considers it impractical to commence or continue the performance by the **CONTRACTOR** of the Works or any portion thereof, **BCDA** may order the **CONTRACTOR** in writing to temporarily reduce, or suspend or stop the work in its entirety or any part thereof. The **CONTRACTOR** shall have no claim for damages against **BCDA** by reason of such suspension or stoppage of work; provided that, the **CONTRACTOR** shall be entitled to receive from **BCDA** payment corresponding to the work accomplished in accordance with this Contract as certified by **BCDA** as of the date the order of suspension or stoppage takes effect. Such payment shall be considered as full satisfaction of all claims of the **CONTRACTOR** against **BCDA** subject to the provision of Section 19.3 in case of permanent stoppage of work and/or termination of contract. **BCDA** shall serve the aforesaid order at least three (3) calendar days prior to the intended date of suspension or stoppage.

ARTICLE XIX RESCISSION, CANCELLATION, TERMINATION OF CONTRACT

- 19.1 **BCDA** shall be entitled to rescind, cancel and terminate this Contract upon the occurrence of any, some or all of the following events:
- (a) The **CONTRACTOR** shall have incurred a negative slippage of more than fifteen percent (15%) based on the work schedule;
 - (b) The **CONTRACTOR** shall have refused to comply with the order of **BCDA** concerning the proper execution of the Works, or shall have committed a breach of any of the stipulations, clauses, terms and conditions specified in this Contract Documents as determined by **BCDA**;
 - (c) The **CONTRACTOR** abandons the Project, or fails to deliver to the Project site equipment, materials or personnel required for the performance of the Works;
 - (d) The **CONTRACTOR** fails to pay for its labor and materials;
 - (e) The **CONTRACTOR** becomes bankrupt, insolvent or has made an assignment for the benefit of creditors, or is placed under receivership or liquidation; or
 - (f) **BCDA** considers the continued performance of the Works by the **CONTRACTOR** prejudicial to the interest of **BCDA**.

- 19.2 Upon the termination of this Contract upon the happening of any, some or all of the conditions specified in Section 19.1, **BCDA** shall immediately take over the performance of the Works, upon notice, and take possession of all materials, tools, equipment and supplies remaining on the Project site for the purpose of completing the Project. The **CONTRACTOR** shall be liable for any additional cost and expenses incurred by **BCDA** as a result of said takeover.
- 19.3 Should **BCDA** terminate this Contract for reasons not attributable to the **CONTRACTOR**, **BCDA** shall pay to the **CONTRACTOR** a sum that bears the same ratio as the cost of the works at the time of the termination, which shall include a reasonable estimated costs of any work satisfactorily completed as determined by **BCDA**. In addition, **BCDA** shall pay the **CONTRACTOR** fair compensation for any equipment of the **CONTRACTOR** retained by **BCDA** either by purchase or lease, at the option of **BCDA**. It is understood that the **CONTRACTOR** shall exercise due diligence to protect the property and interest of **BCDA**.

ARTICLE XX GENERAL PROVISION

- 20.1 **Separability** – If any stipulation, clause, term or condition of this Contract is held invalid or contrary to law, the validity of the other stipulations, clauses, terms and conditions hereof shall not be affected thereby.
- 20.2 **Modification** – The parties hereby agree to amend or modify any provision of this Contract, which might be declared invalid or contrary to law, to conform with the subject and objective thereof.

ARTICLE XXI MISCELLANEOUS PROVISIONS

- 21.1 The Parties represent that they have the requisite power, authority, and capacity to enter into this Contract and to perform their obligations and undertakings according to the terms and conditions hereof.
- 21.2 Nothing in this Contract shall be construed as establishing the relationship of an employer and an employee between the **CONTRACTOR** and **BCDA** or any of their respective staff. The **CONTRACTOR** shall at all times be personally and directly liable and shall hold **BCDA** free and harmless from any and all claims or liabilities arising from the acts or conduct of its employees.
- 21.3 This Contract has been reviewed and approved by the Office of the Government Corporate Counsel (OGCC), as specified in Contract Review No. ____, Series of 2016. This Contract shall be binding and inure to the benefits of the Parties, their heirs, successors, and assigns.
- 21.4 All notices called for by the terms of this Contract shall be effective only at the time of receipt thereof and only when received by the Parties to whom they are addressed at the following:

Notice to **BCDA**

Bases Conversion and Development Authority
BCDA Corporate Center
2/F Bonifacio Technology Center

31st Street, corner 2nd Avenue,
Bonifacio Global City, Taguig City

Attention:

VIVENCIO B. DIZON
President & Chief Executive Officer

Notice to **CONTRACTOR**

Attention:

A Party may change its address for notice hereunder by giving the other Party notice in writing.

21.5 No amendment, modification and alteration to this Contract shall be valid or binding on either Party unless stipulated in writing and executed with the same formality as this Contract.

SIGNED BY THE PARTIES on _____ in Taguig City, Philippines.

**BASES CONVERSION AND
DEVELOPMENT AUTHORITY**

By:

By:

VIVENCIO B. DIZON
President & Chief Executive Officer

SIGNED IN THE PRESENCE OF:

A C K N O W L E D G M E N T

Republic of the Philippines)
Taguig City) SS.

BEFORE ME, a Notary Public, personally appeared the following:

NAME	IDENTIFICATION DOCUMENT	DATE/PLACE OF ISSUE
VIVENCIO B.DIZON		

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the signatures they affixed confirm their own free acts and the entities they represent.

SIGNED AND SEALED on _____ in Taguig City, Philippines.

Doc. No. _____
Book No. _____
Page No. _____
Series of 2017

Bases Conversion and Development Authority

Improvement of Fontana Convention Center

CHECKLIST AND TABBING REQUIREMENTS OF BIDDING DOCUMENTS

First Envelope (Technical Proposal)

Tab #	Description
1	PhilGEPS Certificate of Registration & Membership
2	Statement of all on-going government and private contracts including contracts awarded but not yet started, if any whether similar or not similar in nature and complexity to the contract to be bid, supported by: a. Contracts or Notices of Award or Notices to Proceed.
3	Statement of Single Largest Completed Contract similar to the contract on bid, equivalent to at least 50% of the ABC, supported by: a. Contracts; b. CPES ratings (if applicable); and c. Certificates of Completion or Owner's Acceptance
4	Special PCAB License in case of joint ventures and registration for at least category "B" and classification "Medium A" contractors.
5	NFCC computations.
6	Valid joint venture agreement, in case of joint ventures.
7	Valid bid security
8	Organizational Chart for the contract to be bid.
9	List of contractor's personnel nominated/to be assigned to the project.
10	List of contractor's equipment which are owned, leased and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.
11	Omnibus Sworn statement using the form prescribed in <u>Section IX. Bidding Forms</u> .

Second Envelope (Financial Proposal)

12	Financial Bid using the form prescribed in <u>Section IX. Bidding Forms</u> .
13	Bid Prices in the Bill of Quantities.
14	Daywork Rates for materials, labor and equipment.
15	Detailed Unit Price Analyses in the form prescribed in <u>Section IX. Bidding Forms</u> .
16	Cash Flow and Payment Schedule.

Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Bidder out of the data furnished by BCDA in relation to this bidding. The Bidder shall be responsible to ensure the completeness of its submission after taking the steps to carefully examine all of the Bidding Documents and its amendments.

Bidding for the Improvement of Fontana Convention Center

SCHEDULE OF ACTIVITIES*

Activities		Time	Date	
1	Pre-Procurement Conference	10:00 AM	Tuesday, May 2, 2017	
2	Advertisement/Posting of Invitation to Bid		Wednesday, May 3, 2017	Tuesday, May 9, 2017
3	Issuance and Availability of Bidding Documents	8:00 AM to 5:00 PM	Wednesday, May 3, 2017	Friday, May 19, 2017
		8:00 AM to 12:00 NN	Monday, May 22, 2017	
4	Pre-Bid Conference (Not earlier than 7 Calendar Days from advertisement/posting)	10:30 AM	Wednesday, May 10, 2017	
5	Last Day for Request for Clarifications		Friday, May 12, 2017	
6	Last Day for the Issuance of Supplemental/Bid Bulletins		Monday, May 15, 2017	
7	Last Day of Submission and Receipt of Bids	12:00:00 NN	Monday, May 22, 2017	
8	Opening of Bids (Not earlier than 12 Calendar Days from Pre-Bid Conference)	1:00 PM	Monday, May 22, 2017	
9	Detailed Evaluation of Bids and Determination of the Bidder with Lowest Calculated Bid (LCB)		Tuesday, May 23, 2017	Tuesday, May 23, 2017
10	Issue Notice to Bidder with LCB that it shall Undergo Post-Qualification		Tuesday, May 23, 2017	
11	Post-Qualification of the Bidder with LCB and Determination of the Bidder with the Lowest Calculated Responsive Bid (LCRB)		Wednesday, May 24, 2017	Thursday, May 25, 2017
12	Recommendation of BAC to HOPE for the Approval of the Bidder with LCRB		Thursday, May 25, 2017	Thursday, May 25, 2017
13	Issue Notice to Losing Bidders		Friday, May 26, 2017	
14	Issue Notice of Award		Friday, May 26, 2017	
15	Contract Preparation and Signing		Monday, May 29, 2017	Monday, May 29, 2017
16	Approval of Contract		Monday, May 29, 2017	
17	Issuance of Notice to Proceed		Monday, May 29, 2017	