



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12346444
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Storage Box for the official use of BCDA Records Administration Division under PR0001561
Area of Delivery Metro Manila

Solicitation Number:	BG2025-020-1746	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods		
Category:	Office Equipment Supplies and Consumables	Bid Supplements	0
Approved Budget for the Contract:	PHP 400,000.00		
Delivery Period:	15 Day/s	Document Request List	0
Client Agency:			
Contact Person:	Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph	Date Published	28/08/2025
		Last Updated / Time	27/08/2025 15:55 PM
		Closing Date / Time	02/09/2025 09:00 AM

Description

1,000 PIECE STORAGE BOX with COVER, PRINT, HOLE
BCDA RECORDS BOX

Specifications:

Made of Kraft Paper, Paste board 10
With Cover and Print (front & both sides)
With Hand Hole on the sides
SIZE (Inside Dimension):
Width (W): 15.25 inches
Height (H): 10.75 inches
Length (L): 12.50 inches
Thickness (T): 0.50 centimeter

(Approved Budget for the Contract Php400.00 per Box)

SUBMIT ACTUAL SAMPLE

Delivery Place: BCDA Pamayanang Diego Silang Office, C5, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) BIR Certificate of Registration (BIR Form 2303)
- 4) Omnibus Sworn Statement

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS)

Other Information

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated and Responsive Quotation during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: _____ calendar days (please specify)

Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

Created by Stefany A Mateo

Date Created 27/08/2025

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