



NOTICE TO PROCEED

5 August 2025

BENSON P. CHUA Authorized Representative BAN BEE COMMERCIAL CO, INC. 856 C.M. Recto Avenue Manila

Dear Mr. Chua:

With the approval of the attached Purchase Order (PO) No. 001267, notice is hereby given to BAN BEE COMMERCIAL CO, INC. to proceed with the Supply and Delivery of Office Supplies for BCDA Wide Use for 3rd Quarter (Item 1, 2, and 3) according to the terms and conditions of the said PO, within fifteen (15) calendar days upon receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,

ATTY, ELVIRA V. ESTANISLAO

Senior Vice President, CSG

Conforme:

Authorized Representative

BAN BEE COMMERCIAL CO, INC.

FG2025-0871