

Bids and Awards Committee for Goods (BAC-G)

**PROCUREMENT OF SECURITY SERVICES FOR AOR-VI (PORO POINT
INTERNATIONAL SEAPORT)**

BID BULLETIN NO. 2

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on **14 August 2025** at **1:00 PM** and other matters related to the above Project.

**A. REVISION TO SECTION VII. TECHNICAL SPECIFICATIONS
(ADDITIONAL REQUIREMENTS)**

FROM	TO
1. Item No. 16 - Original Copy of Certification from Security Management Department (SMD) of BCDA that the Agency has no derogatory records or cases with BCDA and its Subsidiaries (TAB - 15)	<u>Certification from the Agency's largest ongoing contract stating that the Agency has no derogatory record in the performance of its contractual obligations. (TAB - 15)</u>

B. QUERIES/QUESTIONS FROM THE PROSPECTIVE BIDDERS

QUERY	CLARIFICATION
1. Clarification on Section VII. Technical Specifications under Additional Requirements item no. 15; Original Copy of the Conceptual Security Plan. Must be based on the format as provided (TAB - 14) Clarification on the format that the prospective bidders should use as the basis for the conceptual plan. In addition, whether the Original copy of the Conceptual Plan should be submitted during the bid submission.	The Bases Conversion and Development Authority - Security Management Department (SMD) provided the guidelines for the Conceptual Security Plan to all prospective bidders who participated during the site visit on 15 August 2025. However, SMD is not limiting the prospective bidders to the given guidelines; they could still enhance the security plan based on their assessment of the Area of Responsibility (AOR). Yes, prospective bidders will submit the original copy of their Security Plan during bid submission.

QUERY	CLARIFICATION
	Format of the Comprehensive Security Plan is hereto attached as “Annex J”
2. Clarification on Section VII. Technical Specifications under the Additional Requirements item no. 14; Verified and validated structural map indicating the location of the AOR VI and proposed location of the billeting area for security guards (TAB - 13) Clarification on how the prospective bidders can secure the validation of the said plan.	The AGENCY is responsible for identifying, verifying, and validating the location of the billeting area for the security guard. The AGENCY must indicate the verified and validated billeting area on the structural map of AOR VI. It is recommended that the billeting area be located within 2-3 km from the AOR VI to prevent delays in reporting for duty. <i>Please refer to the attached map of AOR VI (Poro Point International Seaport).</i>
3. Clarification on Section VII. Technical Specifications under the Additional Requirements item no. 16; Original Copy of Certification from Security Management Department (SMD) of BCDA that the Agency has no derogatory records or cases with BCDA and its Subsidiaries (TAB - 15) Clarification on how the prospective bidders can secure no-derogatory records.	<i>Please refer also to the amendment on section VII. Technical Specifications under the Additional requirements item no. 16.</i>
4. Clarification on the necessary seminars such as Maritime Security Awareness (MARSEA) for the Security Guards as part of the requirements upon deployment. This is in accordance with the Personal Protective Equipment (PPE) Regulation.	The winning bidder shall ensure that all security guards must undergo the Maritime Security Awareness Seminar (MARSEA). The AGENCY will be given three (3) months upon deployment to accomplish the said seminar. This requirement will be part of the performance evaluation of the AGENCY for the renewal of the contract.
5. Clarification on Component 2: Special Equipment and Services Requirements; Whether the amount of the equipment and the specifications can be lowered.	No. The specifications cannot be lowered. However, the prospective bidders can submit a bid for Component 2 with a lower amount.

QUERY	CLARIFICATION
	<i>The bidder shall ensure that the bid is within the budget and compliant with all the requirements and specifications.</i>
6. Clarification to the schedule of the shifts:whether the 1st and 2nd shift pertain to Day Shift and Night Shift, respectively.	Yes, the 1st and 2nd shifts pertain to Day Shift and Night Shift, respectively.
7. Whether a Joint Venture Agreement is allowed.	Yes, a Joint Venture Agreement is allowed. The prospective bidders must ensure that each JV partner submits the required eligibility and legal documents.
8. Clarification on the Single Largest Completed Contract (SLCC) for Joint Venture Agreement (JVA), in a case when one company has it and the other is not eligible. Whether they can use the eligible SLCC.	Yes, the prospective bidder can use the Single Largest Completed Contract (SLCC) of the eligible company.
9. Clarification on Section III. Bid Data Sheet The ABC is Nineteen Million Ninety-Nine Thousand Five Hundred Seventy-Six Pesos (Php19,099,576.00) , inclusive of VAT and all applicable taxes. Any bid with a financial component exceeding this amount shall not be accepted. Whether the prospective bidders can submit a bid which is less than the 20% administrative fee.	No. The prospective bidders are not allowed to submit a bid with less than the 20% administrative fee. <i>Reference:</i> The Agency Fee should not be lower than 20%. Per DOLE Order No.150-16, Section 4. (b), The standard administrative fee shall not be less than 20% of the total contract cost. The contract for security services will be awarded to the bidder with the lowest calculated and responsive bid/single calculated and responsive bid. A bid price higher than the specified ABC shall automatically be disqualified.

QUERY	CLARIFICATION
10. Clarification whether there is a color coding for the bid submissions.	There are no required specific colors for the eligibility, technical, and financial envelopes. The prospective bidders are requested to USE TABS in compiling the bid documents for easier identification and verification.
11. Clarification on the format/Detailed Breakdown of the Financial Proposal PADPAO rate, and the Additional Equipment.	The prospective bidders must refer to the Detailed Cost Distribution. The Sample Computation is hereto attached as “Annex K”
12. Clarification on the qualifications of the bidders regarding a Certificate from SOSIA indicating that the agency/company has no pending case.	The bidder is required to submit a Certificate of Non-pending case from SOSIA during the bid opening. Notwithstanding the submission of the certificate from SOSIA, the BACG requires that the bidder or any of its guards to be assigned to the project has no pending case until the award of the project.
13. For the qualification of officers and security guards. Is it a requirement that the officers and security guards of the Security Providers have a certification of Mandatorily Maritime Security Awareness (MARSEA) training during bid submission?	<i>Not a requirement during the procurement process.</i>
14. Additional Requirement in Poro Point International Sea Port, as per PPE Regulation, the officer and security guard should undergo Mandatorily Maritime Security Awareness (MARSEA) before they'll be posted as security personnel in that particular seaport.	<i>The AGENCY, in coordination with SMD, should facilitate training on Maritime Security Awareness (MARSEA) and ensure that all guards undergo the training within (3) months upon deployment.</i>

C. OTHER CLARIFICATIONS

1. ANNEXES:

- A - Number of Security Guards and their Requirements*
- B - Map of Poro Point International Seaport*
- C - Guards Deployment*
- D - Standard Equipment Requirements*
- E - Standard First Aid Kit Requirements*
- F - Placement of CCTVs*
- G - Specifications of CCTV System*
- H - Specifications of Smart House*
- I - PADPAO Rate for Region I effective 01 January 2025*
- J - Format of Comprehensive Security Plan*
- K - Sample Computation - Detailed Cost Distribution*

D. Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline of Submission and Receipt of Bids	9:00 AM, 26 August 2025 (Tuesday)
Opening of Bids	10:00 AM, 26 August 2025 (Tuesday)

The above changes further amend the bidding documents accordingly. **The Submission and Opening of Bids will be conducted face-to-face** at the **BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City**. Alternatively, bidders may opt to attend online via Zoom. The meeting link will be provided upon request by the prospective bidders to the BAC-G Secretariat through the email address bacgsecretariat@bcda.gov.ph.

For those attending in person, please consider the following guidelines:

- a. Attendees to the Opening of Bids are expected to follow the BCDA Health protocols; and
- b. Observers/representatives who show signs of flu-related symptoms are advised to attend online and will not be allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **19 August 2025 (TUESDAY)** in **Taguig City**.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:



MARK P. TORRES
Chairperson

**NUMBER OF SECURITY GUARDS AND THEIR REQUIREMENTS
FOR AOR VI**

Security Posts	Guard Shift		Total No. of Guards	No. of Hours per Shift	No. of Radios	No. of Firearms
	1 st	2 nd				
POST 1 - Detachment Commander & Asst. Detachment Commander	1	1	2	12	1 HHR	1 Pistol
POST 2 –Office Watch	1	1	2	12	1 HHR	1 Pistol
POST 3 – Roving (south Wing)	1	1	2	12	1 HHR	1 Shotgun
POST 4 – Main Gate	1	1	2	12	1 HHR	1 Pistol
POST 5 – Terminal Office	1	1	2	12	1 HHR	1 Pistol
POST 6 & 7- Access Point Control	2	2	4	12	1 HHR	1 Pistol & 1 Shotgun
POST 8 – Government Ramp # 1	1	1	2	12	1 HHR	1 Shotgun
POST 9 – Roving (Warehouses #1))	1	1	2	12	1 HHR	1 Shotgun
POST 10 – PIPSI Gate	1	1	2	12	1 HHR	1 Pistol
POST 11- Roving (Warehouse #2)	1	1	2	12	1 HHR	1 Shotgun
POST 12 – Pier # 2	1	1	2	12	1 HHR	1 Pistol
POST 13 – Pier # 1	1	1	2	12	1 HHR	1 Pistol
POST 14 – Pier # 3	1	1	2	12	1 HHR	1 Pistol
POST 15 – Mabutas Control Point	1	1	2	12	1 HHR	1 Pistol
POST 16 – Wallace Fuel Area	1	1	2	12	1 HHR	1 Pistol
POST 17, 18 & 19 – Patrol (Driver & Escorts)	3	3	6	12	2 HHR	2 Pistol & 1 Shotgun
TOTAL	19	19	38		17	(13) Pistols (6) Shot Guns
Guard Relievers & Reserve Equipment	2	2	4		4 HHR	3 Pistols 3 Shot Guns



ANNEX B



MAP OF PORO POINT INTERNATIONAL SEAPORT





STANDARD EQUIPMENT REQUIREMENTS FOR AOR-VI

ITEM DESCRIPTION	QUANTITY	REMARKS
COMMUNICATION EQUIPMENT:		
Digital Network Push-Over Cellular (POC) Hand Held Radio	17	Ready for Inspection during Post-Qualification
Reserves	4	Ready for inspection during Post-Qualification.
Spare Batteries	4	Ready for inspection during Post-Qualification.
VEHICLES:		
4 X 4 Utility Pick-up w/ beacon lights and fuel support (Not older than 2023)	1	Ready for inspection during Post-Qualification
Motorcycle with fuel support (Not older than 2023)	1	Ready for inspection during Post-Qualification;
FIREARMS:		
9mm Pistol for issue to SG on duty	13	Ready for inspection during Post-Qualification.
shot Gun for issue to SG on duty	6	Ready for inspection during Post-Qualification.
9mm Pistol as reserves	3	Ready for inspection during Post-Qualification.
Shot Gun as reserve	3	Ready for inspection during Post-Qualification.
OTHER STANDARD EQUIPMENT:		
Computer with printer with Internet capability	1	Ready for inspection during Post-Qualification.
Body Camera	15	Ready for inspection during Post-Qualification.
Body Camera as reserves	3	Ready for inspection during Post-Qualification.
BASIC EQUIPMENT FOR DISASTER & EMERGENCY RESPONSE		
Rescue Hydraulic Jack (10 tonner)	1 set	Ready for inspection during Post-Qualification.
Chain Block with at least 5 tons capacity	1 set	Ready for inspection during Post-Qualification.
Rechargeable Emergency Flashlight	10 sets	Ready for inspection during Post-Qualification.
Megaphone with sling	2 sets	Ready for inspection during Post-Qualification.
Squad Tent (minimum capacity: 10 persons)	1 set	Ready for inspection during Post-Qualification.
Multi-purpose Rope (1/2 inch diameter x 20 meters)	10 rolls	Ready for inspection during Post-Qualification.
Stretcher	2 pcs	Ready for inspection during Post-Qualification.
Detachment First Aid Kit	1 set	Ready for inspection during Post-Qualification;
INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:		
Class A Uniform	38 sets with extra patches	Sample is ready for inspection during Post-Qualification
Rain Coats	38 pcs	Sample is ready for inspection during Post-Qualification
		Complete sets during Rank Inspection (Complete)
Rain Boots	38 pairs	Sample is ready for inspection during Post-Qualification
		Complete sets during Rank Inspection (Complete)
Medicine Kit (Bethadine, Gause, Alcohol & Band Aid)	38 pcs	Sample is ready for inspection during Post-Qualification
		Complete sets during Rank Inspection (Complete)
Hand Cuff	38 pcs	Sample is ready for inspection during Post-Qualification
		Complete sets during Rank Inspection (Complete)
Flash Light (Led battery)	38 pcs	Sample is ready for inspection during Post-Qualification
		Complete sets during Rank Inspection (Complete)

Baton	38 pcs	Sample is ready for inspection during Post-Qualification
Reflectorized Vest	38 pcs	Sample is ready for inspection during Post-Qualification

Note: all Sample items during Post-qualification must be completed during Rank Inspection

SPECIAL EQUIPMENT		
CCTV Camera (Please refer to CCTV Systems Specifications in Annex F)	24	Ready for installation upon Assumption
Smart House (Specification on Annex G)	1	Ready for deployment upon Assumption

ANNEX E

STANDARD FIRST AID KIT REQUIREMENTS FOR AOR-VI

A. EMERGENCY ITEMS:

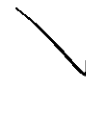
1. Emergency Phone Numbers (Nearest Police/Fire Station, Hospital, and other Government Health Facilities/Institutions)
2. First-aid Instruction Manual
3. Small, waterproof flashlight and extra batteries
4. Candles and matches

B. BASIC SUPPLIES:

1. Adhesive tape
2. Anti-biotic ointment
3. Antiseptic solution
4. Bandages, including a roll of elastic wrap (Ace, Coban, others) and bandage strips (Band-Aid, Curad, others) in assorted sizes
5. Instant cold packs
6. Cotton balls and cotton-tipped swabs
7. Disposable latex or synthetic gloves (at least two pairs)
8. Duct tape
9. Gauze pads and roller gauze in assorted sizes
10. Petroleum jelly or other lubricant
11. Plastic bags for the disposal of contaminated materials
12. Safety pins in assorted sizes
13. Scissors and tweezers
14. Soap or instant hand sanitizer
15. Sterile eyewash, such as a saline solution
16. Thermometer
17. Triangular bandage
18. Turkey baster or other bulb suction device for flushing out wounds

C. MEDICATIONS:

1. Aloe-Vera gel
2. Anti-diarrhea medication
3. Over-the counter oral Antihistamine; Diphenhydramine, Benadryl, others
4. Aspirin and non-aspirin pain relievers.
5. Calamine lotion
6. Over-the-counter hydrocortisone cream
7. Personal medications that don't need refrigeration
8. Syringe, medicine cup or spoon

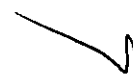




ANNEX G

SPECIFICATION OF CCTV SYSTEM

- CCTV CAMERA
- 360° coverage
 - wireless with WIFI capability to transmit data in long distance
 - 1080P Full HD
 - IP65 weatherproof – great for outdoor use
 - Local via micro- SD or optional cloud
 - Night vision, motion detection with alerts, two-way audio



Specifications for the Fabrication of a 20-Foot Container Guard Patrol Base House

The fabrication of a 20-foot container into a guard patrol base house requires a comprehensive approach, transforming a standard shipping container into a secure, habitable, and functional facility for security personnel. The following specifications outline the key considerations, from the base container selection to the final outfitting, with a particular emphasis on requirements for a patrol base. These specifications are designed to be adaptable based on specific operational needs and location, including considerations for the climate and regulations in the Philippines.

1. Base Container Specifications

- **Type:** A standard 20-foot (6.1 meters) "one-trip" or new ISO (International Organization for Standardization) shipping container is recommended. These are in excellent structural condition, minimizing the need for initial repairs.
- **Material:** Corten steel, also known as weathering steel, is the standard material and is valued for its corrosion resistance.
- **Dimensions (Standard):**
 - **Exterior:** Approximately 20 ft (L) x 8 ft (W) x 8.5 ft (H) (6.1m x 2.44m x 2.59m).
 - **Interior:** Approximately 19.4 ft (L) x 7.7 ft (W) x 7.9 ft (H) (5.9m x 2.35m x 2.4m).
- **Condition:** The container must be wind and watertight, with no holes or major dents. The original flooring, typically marine-grade plywood, should be inspected for any signs of contamination and sealed or replaced as necessary.

2. Structural Modifications

All structural modifications must be engineered to maintain the container's integrity. Reinforcements are crucial around any openings.

- **Personnel Door:** One (1) heavy-duty, outward-swinging steel door with a robust locking system (deadbolt and latch). A viewport and a weather seal are recommended.
- **Windows:** A minimum of two (2) windows to provide visibility of key areas. These should be sliding or casement-style for ventilation and fitted with:
 - **Security Bars:** Welded steel bars on the exterior.
 - **Insect Screens:** To prevent mosquitos and other pests.
- **Rooftop Access (Optional):** A reinforced section of the roof can be modified to include a lockable hatch for observation or the mounting of equipment. This area must have a non-slip surface and safety railings.
- **Gun Ports (Optional):** Small, lockable, and sealable ports can be integrated at strategic heights to allow for observation and defense without compromising the structure's security.

3. Interior Layout and Finishing



The interior should be designed for both operational readiness and the basic comfort of the personnel. A common layout includes a main monitoring/work area and a small, partitioned section for rest and sanitation.

- **Framing and Insulation:**
 - **Framing:** Lightweight steel studs or treated wood framing should be used to create the interior walls.
 - **Insulation:** Given the climate in the Philippines, insulation is critical. A minimum of R-13 rated insulation (e.g., spray foam, rigid foam boards, or mineral wool) should be installed in the walls and ceiling to mitigate heat.
- **Wall and Ceiling Panels:** Moisture-resistant drywall, plywood, or pre-finished wall panels should be used.
- **Flooring:** The original plywood floor should be sealed and covered with a durable, non-slip material such as industrial-grade vinyl sheeting or epoxy coating.
- **Partitioning:** A partition wall with a door can be installed to create a separate area for a compact sleeping bunk and a small sanitation facility.

4. Electrical and Lighting

All electrical work must be performed by a licensed electrician and comply with the Philippine Electrical Code.

- **Power Supply:** Connection to a main power source with a dedicated circuit breaker panel inside the container. A weatherproof external connection point should be installed. Provision for a backup generator connection is highly recommended.
- **Outlets:** A minimum of four (4) double-gang outlets should be strategically placed in the main area to power communications equipment, monitors, and other devices. At least one outlet should be available in the resting area.
- **Lighting:**
 - **Interior:** Bright, energy-efficient LED lighting in the main area and a separate, softer light in the rest area.
 - **Exterior:** A powerful, motion-activated floodlight mounted on the exterior to illuminate the surrounding area.

5. Personnel Accommodation and Sanitation

For a patrol base, providing basic amenities for personnel on extended duty is essential.

- **Sleeping Quarters:** A compact, built-in bunk bed can be installed in the partitioned area.
 - **Sanitation:** A small, well-ventilated wet room should be constructed, including:
 - **Toilet:** A compact, water-efficient toilet connected to a septic tank or a chemical toilet, depending on the location's infrastructure.
 - **Handwashing Sink:** A small sink with a faucet.
 - **Water Supply:** Connection to a reliable water source. If a direct connection is not possible, a water tank with a pressure pump should be installed on the roof or an adjacent platform.
 - **Ventilation:** An exhaust fan must be installed in the sanitation area and the main living space to ensure air circulation and prevent moisture buildup.
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6. Security and Defensive Features

A guard patrol base requires enhanced security features beyond a standard guardhouse.

- **Reinforced Viewing Areas:** Windows can be made of polycarbonate or laminated security glass for increased ballistic resistance.
- **Communications:** Installation of a radio communication system with an externally mounted antenna. Provision for internet and CCTV monitoring equipment.
- **Alarm System:** A basic alarm system with sensors on the door and windows.
- **Exterior Finish:** The container should be painted with a durable, anti-rust paint. A color that blends with the surroundings may be chosen for tactical reasons.

7. Foundation and Siting

- **Foundation:** The container must be placed on a solid, level foundation to prevent shifting and ensure stability. This can be a concrete slab, concrete piers, or a gravel pad.
- **Siting:** The placement of the guard patrol base is critical. It should be positioned to have a clear and commanding view of the area it is intended to secure, while also considering potential cover and concealment for the structure itself.

8. Compliance with Philippine Regulations

- **National Building Code of the Philippines (PD 1096):** While shipping container construction is not explicitly detailed in all sections, all modifications, especially those related to structural integrity, electrical, and sanitation, must adhere to the principles of safe construction as outlined in the code. A building permit from the local government unit is generally required.
- **Local Ordinances:** It is crucial to consult with the local municipal or city engineering office to understand any specific local ordinances or requirements for container-based structures.

By adhering to these specifications, a 20-foot shipping container can be effectively and safely fabricated into a durable and functional guard patrol base house, providing a secure and habitable environment for security personnel.



ANNEX I



**PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE
AGENCY OPERATORS (PADPAO), INC.**

12-H, 18th Avenue, Brgy. San Roque, Murphy, Quezon City

Tel. Nos.: (02) 8281-6057

E-mail Address: padpao_inc@yahoo.com.ph

**Cost Distribution Per Month
Ilocos Region
Wage Order No. Region 1-23
12 Hours Work Per Day**

Days worked per week
No. of Days/year (2024=365+1 day/s)

Effective Date	7 days 396.00 November 7, 2024 Day Shift	7 days 396.00 November 7, 2024 Night Shift	7 days 395.00 January 1, 2025 Day Shift	7 days 395.00 January 1, 2025 Night Shift
Amount to Guard New Daily Wage	P 468.00 P	P 468.00 P	P 468.00 P	P 468.00
Ave. Pay/Month (DW X No. of Days per yr/12)	P 15,444.00 P	P 15,444.00 P	P 15,405.00 P	P 15,405.00
Night Differential Pay (Ave. Pay/mo x 10%)	-	1,544.40	-	1,540.50
13th Month Pay (DW X 366 (y2024) /12 /12)(DW X 365 (y2025) /12 /12)	1,189.50	1,189.50	1,186.25	1,186.25
5 Days Incentive Pay (DW x 5/12)	195.00	195.00	195.00	195.00
Uniform Allowance (R A 5487)	100.00	100.00	100.00	100.00
Overtime Pay	9,792.51	9,792.51	9,768.14	9,768.14
	26,721.01	28,265.41	26,654.39	28,194.89
Amount to Gov't. in Favor of Guards				
Retirement Benefit (R.A. 7641) (DW x 22.5 /12)	P 877.50 P	P 877.50 P	P 877.50 P	P 877.50
SSS Premium (January 2023)	* 1,900.00 *	* 1,900.00 *	* 2,000.00 *	* 2,000.00
SSS - WISP (Workers' Investment Savings Program)	522.50	665.00	550.00	700.00
Philhealth Contribution (January 2024)	* 386.10 *	* 386.10 *	* 385.13 *	* 385.13
State Insurance Fund	30.00	30.00	30.00	30.00
Pag-ibig Fund	200.00	200.00	200.00	200.00
	3,916.10	4,058.60	4,042.63	4,192.63
1. TOTAL AMOUNT TO GUARD & GV'T.	30,637.11	32,324.01	30,697.02	32,387.52
3. AGENCY FEE Administrative Overhead and Margin	7,353.03	7,757.80	7,367.39	7,773.20
2. VALUE ADDED TAX (Agency fee x 12%VAT-RMC-39-2007)	882.36	930.94	884.09	932.78
MINIMUM CONTRACT RATE	P 38,872.50 P	P 41,012.75 P	P 38,948.50 P	P 41,093.50

Overtime Computation

Overtime 7 Days	2024 468/8	2025 468/8
Rate per hour (RPH)	58.50	58.50
Regular Days (RPH X 125% X 294(2024) 293(2025) X 4)	85,995.00	85,702.50
Regular Holidays (RPH X 200% X 12 X 4)	7,300.80	7,300.80
Undays / Rest Days (RPH X 169% X 52 X 4)	20,563.92	20,563.92
Special Days, Rest Days (RPH X 195% X 8 X 4)	3,050.40	3,050.40
	117,510.12	117,217.62
Divided by:	12	12
Overtime Pay (4) hours/day	9,792.51	9,768.14

- In compliance to the new salary bracket coverage of SSS in accordance to Republic Act 11199 effective January 1, 2023. (SSS Circular No. 2022 - 033) and SSS Premium & WISP Contribution effective January 01, 2025 as per SSS Circular No. 2024-006
- Effective January 1, 2024, Philhealth shall implement the new premium schedule for all Direct Contributors as stipulated in Section 10 of the Republic Act No. 11223 or the Universal Health Care (UHC) Act of 2019
- Total 10% Night Differential Pay should be paid to night shift guards amounting to P 1,544.40 for 2024 and P 1,540.50 for 2025

COMMITTEE ON PADPAO RATE COMPUTATION

RAMON D. BERGADO
President

MANUEL P. ESPEJO
Executive Vice-President

ROGER M. FEDERERO
Treasurer

GUSANS, CERVASIO
Secretary

HELEN C. AQUINO
Auditor

CERTIFIED TRUE COPY

Issued to:
Catalina Security Agency

01-24-2025

RAMON D. BERGADO
PADPAO President

Format for Comprehensive Security Plan**COMPREHENSIVE SECURITY PLAN**

Note: The agency submitting the CSP may include other security details which it believes, based on its risk/security assessment, are important in the accomplishment of the CSP's stated mission and objectives.

1. Purpose of the Plan: This Concept Security Plan (CSP) for AOR XXX defines the general concept of how the (cite the number of guards to be deployed) security guards of the (state the name of security agency) shall accomplish the objectives and mission as stated in this CSP.
2. Security Situation in AOR: May include, among others, the following:
 - a. Threat groups in the AOR and their capabilities. These groups may include armed and unarmed elements, criminals, informal settlers, leftists, rebels, terrorists, and organized or syndicated crime groups such as speculators and land grabbers;
 - b. Friendly Forces – May include military, police and security guards located within or near the peripheries of the AOR.
 - c. Other factors which may impact on the security of the AOR
3. Organizational structure of the Detachment: Indicate the flow of command from the mother agency/SMD-BCDA to detachment commander, sub-commanders, and security guards. Indicate the total number of guards and their respective positions and/or designations. Also include other resources of the detachment such as its move-shoot-communicate capabilities.
4. Mission Statement for the whole AOR:
5. Specific Objectives: Enumerate the objectives to be achieved in the Scope of Works
6. Concept of the agency's security operations for the AOR in relation to its action plan towards the accomplishment of its mission and objectives;
7. Concept of Deployment of Security Guards as required in the TOR;
8. Contingency Plan for Emergency Situations:
9. Maintenance policies and procedures of Detachment headquarters and security posts;
10. Communication network with SMD, BCDA and among security detachments: Indicate the communication diagram of the detachment in the AOR linking it to SSU, BCDA and its mother unit (the security agency). Also indicate the mode of communication to be used such as hand-held radios, cell phones, local lines and internet.
11. Duties and responsibilities of security guards in the specified AOR;
12. Handling, employment and storage of firearms, vehicles, communications equipment and other equipment committed under the TOR.

SAMPLE COMPUTATION

DETAILED COST DISTRIBUTION

NAME OF BIDDER : _____
 BID COMPUTATION FOR : AOR VI
 PADPAO WAGE ORDER NO. Region 1-23 ; Effective 01 January 2025

Days worked per week
 No. of Days Per Year

7 Days	7 Days
395	395
12 Hrs work/day	12 Hrs work/day
Day Shift	Night Shift

Amount to Guard

New Daily Wage (DW)	468.00	468.00
Ave. Pay Month (DW x no. of days per yr/12)	15,405.00	15,405.00
Night Deffirential Pay (Ave. Pay/mo. X 10% x1/3) (x1/2)	-	1,540.50
13th Month Pay (DW x 366 (y2024) /12/12)(DWX365 (y2025)/12/12)	1,186.25	1,186.25
5-day Incentive Pay (DWx5/12)	195.00	195.00
Uniform Allowance (RA 5487)	100.00	100.00
Overtime Pay	9,768.14	9,768.14
Sub Total	26,654.39	28,194.89

Amount to Government in Favor of Guards

Retirement Benefit (RA 7641)(DWx22.5/12)	877.50	877.50
SSS Premium (January 2023)	2,000.00	2,000.00
SSS-WISP (Workers Investment Savings Program)	550.00	700.00
PhilHealth Contribution (January 2024)	385.13	385.13
State Insurance Fund	30.00	30.00
Pag-Ibig Fund	200.00	200.00
Sub Total	4,042.63	4,192.63

A. TOTAL AMOUNT TO GUARD AND GOVERNMENT

30,697.02	32,387.52
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B. AGENCY FEE

Administrative Overhead and Margin

_____	_____
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Remarks : In compliance with DOLE Order No. 150-16, Section 4. (b) The standard administrative fee of not less than 20% of the total contract cost.

C. VALUE ADDED TAX (Agency fee x 12%)

_____	_____
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No. of Guards

19	19
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Sub Total

_____	_____
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ADD:

COMPONENT 2

CCTV SYSTEMS 600,000.00

SMART HOUSE 250,000.00

Remarks : Component 2 not included in the admin fee computation

CONTRACT RATE FOR (ONE) 1 YEAR

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