



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12197258
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Marketing Collaterals for BCDA Participation in the GOCC Service Caravan under PR0001451
Area of Delivery Metro Manila

Solicitation Number:	BG2025-100-1711	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Tokens and Awards	Date Published	08/07/2025
Approved Budget for the Contract:	PHP 220,000.00	Last Updated / Time	07/07/2025 10:54 AM
Delivery Period:	15 Day/s	Closing Date / Time	11/07/2025 09:00 AM
Client Agency:			
Contact Person:	Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph		

Description

Procurement of Marketing Collaterals

4 ITEM MARKETING COLLATERALS, PULL UP BANNER

Specifications:

- Stand

Size: 3ft by 7 ft (WxH)

Material: Aluminum

Includes Carry Bag

- Tarpaulin

Size: 2.75ft by 6.5ft (WxH)

13oz Thickness or better

Full Color

- Provide sample

(ABC Php2,000.00 per set)

300 ITEM MARKETING COLLATERALS, BCDA PENS

Specifications:

Material: Metal

Color: Black

Ink color: Black

Logo Print: UV Print

Packaging: individual OPP bag

(ABC Php60.00 per piece)

200 ITEM MARKETING COLLATERALS, CUSTOMIZED NOTEBOOK

Specifications:

Material: PU Leather

Color: Assorted

Size: A5

Paper: Woodfree paper

Paper thickness: 80gsm

- Features:

At least 80 sheets

Magnetic lock

With ribbon bookmark

Print: customized UV printing

Packaging: individual OPP bag

(ABC Php250.00 per piece)

200 ITEM MARKETING COLLATERALS, NORDIC MUG

Specifications:

Material: Ceramic Mug

Size: 7.2x8.8x11cm

Capacity: 16oz / 400ml

Features: Cork base mug

Color: Black

Finish: Matte

Print: UV printing

Packaging: individual standard box

(ABC Php300.00 per piece)

300 ITEM MARKETING COLLATERALS, JUTE BAG

Specifications:

Material: Laminated Jute

Printing: Silkscreen 2 logos, 1 color print

(both sides print)

Size: 14" x 14" x 4 gusset

Handle: 1.5" Cotton

Packaging: OPP resealable plastic

Customized with BCDA/New Clark City Logo

(ABC Php280.00 per piece)

SUBMIT ACTUAL SAMPLE

Delivery Place: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

1) Valid Mayor's/Business Permit

2) PhilGEPS Registration No.

3) BIR Certificate of Registration (BIR Form 2303)

4) Omnibus Sworn Statement and Proof of Authorization

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

Other Information

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated and Responsive Quotation during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: _____ calendar days (please specify)

Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

Created by Stefany A Mateo

Date Created 07/07/2025

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