

08 April 2025

**MARIFE A. CASTIDADES**  
Authorized Representative  
**MAC KUSINA DE KAFE**  
Stall #5 Soldiers Mall  
Camp Aguinaldo, Quezon City

CERTIFIED TRUE & CORRECT

**RAUL G. BUENSALIDAN**  
Chief Administrative Officer  
BCDA Records Office

**Subject: Termination of Catering Services Agreement**

Dear Ms. Castidades:

We would like to formally notify you that BCDA is exercising its right to terminate the catering services agreement dated 25 February 2025 between BCDA and MAC KUSINA DE KAFE, in accordance with the provisions outlined in Section 8 of the aforementioned contract.

As stipulated in Section 8, BCDA may terminate the contract for causes attributable to the contractor, such as but not limited to, failure to deliver or perform any or all services within the specified period in the contract. As per the terms outlined in the contract, the complete delivery of the specified deliverables is a fundamental obligation. This decision has been made due to your failure to meet the agreed-upon deliverables.

We regret that this action has been necessary and trust that the remaining processes will be handled professionally and efficiently. We remain committed to fulfilling any applicable post-termination obligations as outlined in the contract.

We kindly request that you acknowledge receipt of this notice by affixing your signature in the Conforme below.

Again, we thank you for the services that your team has provided during our meetings.

Very truly yours,

**HEDDA Y. RULONA**  
Officer-In-Charge  
Office of the Executive Vice President

Conforme:

**MARIFE A. CASTIDADES**  
Authorized Representative  
**MAC KUSINA DE KAFE**  
Date: 4/11/25

**BCDA**  
Bases Conversion and  
Development Authority

Board Secretariat  
YB2025-0285