

29 April 2025

MR. JUDEO R. CHAN

Authorized Representative
Envisage Security Agency Inc.,
Envisage Bldg., Jupiter St. Cor. Pluto St.
Brgy. Bahay Toro, Quezon City

**SUBJECT: NOTICE TO PROCEED – Contract for Security Services for
AOR III (Bataan Technology Park)**

Dear Mr Chan:

In reference to your acceptance of the Notice of Award dated April 15, 2025, we are issuing this Notice to Proceed (NTP) to your agency. This document authorizes you to commence security operations for AOR III (Bataan Technology Park) effective at 6:00 AM on May 1, 2025. Please ensure the deployment of the required personnel and equipment in accordance with the Contract for Security Services between BCDA and Envisage Security Agency Inc. (ESAI).


- a. (18) Security Officers/Security Guards – Annex A: Security Guard Requirements and Annex 1: Location Map/ Security Post);
- b. Firearms, Communication, Transportation (Annex B), Standard First Aid Kit Requirements (Annex B1), and Specification of Special Equipment and Services Requirements (Annex C);
- c. Installation of CCTV System to be completed on or before 30 June 2025 (Specifications of Special Requirements CCTV System).

You are further directed to submit to the BCDA-Security Management Department your Security Plan for AOR III (Bataan Technology Park) within seven (7) calendar days upon receipt of this NTP.

Please acknowledge receipt and acceptance of this Notice to Proceed by signing the two (2) copies in the space provided below and return to us one (1) copy within three (3) days upon receipt hereof.

Please be guided accordingly.

Very truly yours,


JOSHUA M. BINGCANG
President and CEO

CONFORME:


MR. JUDEO R. CHAN
Date: APRIL 30, 2025

Letter to ESAI re Notice to Proceed

BCDA
Bases Conversion and
Development Authority

Security Management Department

EF2025-0559