

**Bids and Awards Committee for Consulting Services (BAC-C)**

**Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**

**RESOLUTION NO. 2025-007**

**WHEREAS**, the Bases Conversion and Development Authority (BCDA) is mandated under Republic Act (R. A.) No. 7227, as amended by R. A. No. 7917, to accelerate the sound and balanced conversion into alternative productive uses of the Clark and Subic military reservations and their extensions, to raise funds by the sale of portions of Metro Manila Military Camps and to apply said funds for the development and conversion into alternative productive uses of these properties;

**WHEREAS**, on **30 January 2025**, the BCDA, through its Bids and Awards Committee for Consulting Services (BAC-C), posted a Request for Expression of Interest (REI) including the bidding documents on PhilGEPS, the BCDA Website, and in a conspicuous place within the premises of BCDA for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**, with an Approved Budget for the Contract (ABC) in the amount of **Pesos: Two Million and 00/100 (PhP 2,000,000.00)**, inclusive of all applicable taxes and fees;

**WHEREAS**, in response to the said advertisement of the REI and bidding documents, three (3) prospective bidders submitted their Eligibility Documents for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report** prior to the set deadline for submission on 21 February 2025 at 9:00 a.m., to wit:

- 1) Mode Matrix Manila, Inc.
- 2) Organic Intelligence Consulting, Inc.
- 3) Studio 5 Designs, Inc.

**WHEREAS**, Section 30.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 provides:

*“xxx... the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass/fail” criterion, as stated in the Instructions to Bidders. If a bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as “failed. xxx”*

**WHEREAS**, on 21 February 2025, the Eligibility Documents of the three (3) prospective bidders were opened and subjected to a preliminary evaluation by determining the presence or absence of the required documents using the non-discretionary “pass/fail” criterion;

**WHEREAS**, the Organic Intelligence Consulting, Inc. was declared “ineligible” to participate in the bidding on the grounds that they failed to submit a valid Secretary’s Certificate as provided in Section II. 4.2 (h) of the Instructions to Bidders in the Bidding Documents, and failed to submit supporting documents showing the educational attainment of the following nominated key personnel: a) Account Manager; b) Creative Director; and c) Managing Editor/Senior Writer as provided in Section IV - Eligibility Forms (EF) 6A, 6B and 6C;

**WHEREAS**, Section II (Eligibility Documents), Item No. 8.4 of the Bidding Documents provides that, an “incomplete or patently insufficient” submission shall be considered “failed” for the particular eligibility requirement concerned and is therefore “ineligible” to participate in the bidding. Pertinent provisions thereof are as follows:

*8.4. The eligibility of each prospective bidder shall be determined by examining each bidder’s eligibility requirements or statements against a checklist of requirements, using non-discretionary “pass/fail” criterion, as stated in the Request for Expression of Interest, and shall be determined as either “eligible” or “ineligible.” If a prospective bidder submits the specific eligibility document required, he shall be rated “passed” for that particular requirement. In this regard, failure to submit a requirement, or an incomplete or patently insufficient submission, shall be considered “failed” for the particular eligibility requirement concerned. If a prospective bidder is rated “passed” for all the eligibility requirements, he shall be considered eligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as “eligible.” If a prospective bidder is rated “failed” in any of the eligibility requirements, he shall be considered ineligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as “ineligible.” In either case, the BAC chairperson or his duly designated authority shall countersign the markings. (Emphasis supplied)*

**WHEREAS**, this provision is based on Section 30.1 of the Revised IRR of R. A. 9184, which states that:

*30.1 The BAC shall open the first bid envelopes in public to determine each bidder’s compliance with the documents required to be submitted for eligibility and for the technical requirements, as prescribed in this IRR.*

*For this purpose, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass/fail” criterion, as stated in the Instructions to Bidders.*

*If a bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as “failed.” Otherwise, the BAC shall rate the said first bid envelope as “passed.” (Emphasis supplied)*



**WHEREAS**, the BAC-C issued a Notice of Ineligibility to Organic Intelligence Consulting, Inc. on 21 February 2025 and was given three (3) calendar days from the date of Notice to file a request for reconsideration or until 24 February 2025, in accordance with Section 55.1 of the Revised IRR of R. A. No. 9184. It is noted that the period to file the same had already lapsed and the BAC-C did not receive any request for reconsideration from Organic Intelligence Consulting, Inc.;

**WHEREAS**, the submitted Eligibility Documents of the two (2) prospective bidders, Mode Matrix Manila, Inc. and Studio 5 Designs, Inc., were subjected to detailed evaluation and shortlisting from 21 February 2025 to 22 February 2025 in accordance with Section 24 of the 2016 Revised IRR of R.A. No. 9184, and using the criteria and rating system for shortlisting as provided under Clause 9.2 of Eligibility Data Sheet (EDS) for the consulting services;

**WHEREAS**, the Technical Working Group (TWG) presented the results of the evaluation of the Eligibility Documents and shortlisting, and the BAC-C deliberated on the results on 24 February 2025;

**WHEREAS**, the results of the Evaluation/Eligibility Check and Shortlisting likewise showed that the two (2) prospective bidders were rated “PASSED” and garnered a total score above the required minimum score of 70%, to wit:

PROPONENT	A. Relevant Experience of the Firm	B. Qualification of the Key Personnel to be Assigned to the Consulting Services	C. Current Workload of Key Personnel Relative to Capacity	TOTAL	RATING
1. Mode Matrix Manila, Inc.	28.50%	54.00%	8.50%	91.25%	PASSED
2. Studio 5 Designs, Inc.	30.00%	50.45%	7.00%	87.45%	PASSED

**WHEREAS**, on 26 February 2025, the BAC-C Resolution No. 2025-003 was approved, declaring **Mode Matrix Manila, Inc.** and **Studio 5 Designs, Inc.** as **ELIGIBLE** and **SHORTLISTED** prospective bidders that can proceed to the next stage of the bidding for the Consulting Services pursuant to Section 24.5.4 of 2016 Revised IRR of R.A. No. 9184;

**WHEREAS**, on 26 February 2025, the Notice of Eligibility was sent to **Mode Matrix Manila, Inc.** and **Studio 5 Designs, Inc.** inviting them to participate in the bidding for the Consulting Services;

**WHEREAS**, on 05 March 2025, at 10:00 AM, a Pre-bid Conference was held for the aforementioned Consulting Service which was attended by **Mode Matrix Manila, Inc.** and **Studio 5 Designs, Inc.**;



**WHEREAS, Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.** submitted their Technical and Financial Proposals prior to the deadline set for the submission of Bids for the Consulting Services on 21 March 2025, 9:00 AM;

**WHEREAS, on 21 March 2025 at 10:00 AM, the Technical Proposal of Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.** were opened and subjected to a preliminary examination by determining the presence or absence of the required documents using a non-discretionary “pass/fail” criterion;

**WHEREAS, from 22 March 2025 to 24 March 2025, the BAC-C TWG conducted a detailed evaluation of the Technical Proposal of the eligible and shortlisted bidders in accordance with Section 33 of the 2016 Revised IRR of RA No. 9184, as well as the criteria and rating system for the technical proposal as provided under Clause 25.3 of the Bid Data Sheet (BDS) for the consulting services;**

**WHEREAS, on 25 March 2025, the BAC-C deliberated on the Report of TWG on the results of the said detailed evaluation. The results show that Mode Matrix Manila, Inc. and Studio 5 Designs, Inc. were rated “PASSED” having complied with the required documents provided under the Bid Documents and Terms of Reference for the consulting services, and 2016 Revised IRR of R.A. No. 9184. Thereafter, the BAC-C issued the Notice to Open the Financial Proposal to Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.. Below is the evaluation result of the technical proposals of Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.:**

PROPONENT	A. Relevant Experience of the Consultant	B. Qualification of the Key Personnel to be Assigned to the Consulting Services	C. Plan of Approach and Methodology	TOTAL	RATING
1. <b>Mode Matrix Manila, Inc.</b>	20.00%	18.00%	51.00%	<b>89.00%</b>	<b>PASSED</b>
2. <b>Studio 5 Designs, Inc.</b>	18.50%	16.05%	53.25%	<b>87.80%</b>	<b>PASSED</b>

**WHEREAS, on 28 March 2025, the Financial Proposals of Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.** were opened and subjected to a preliminary examination by determining the presence or absence of the required documents using a non-discretionary “pass/fail” criterion;

**WHEREAS, the financial bid as read of Mode Matrix Manila, Inc. had a total of Pesos: One Million Nine Hundred Ninety-Eight Thousand and 00/100 (PhP 1,998,000.00), inclusive of all applicable taxes and fees. The amount is Pesos: Two Thousand and 00/100 (PhP 2,000.00) lower than the ABC;**



**WHEREAS**, the financial bid as read of **Studio 5 Designs, Inc.** had a total of **Pesos: One Million Nine Hundred Four Thousand and 00/100 (PhP 1,904,000.00)**, inclusive of all applicable taxes and fees. The amount is **Pesos: Ninety-Six Thousand and 00/100 (PhP 96,000.00)** lower than the ABC;

**WHEREAS**, from 28 March 2025 to 31 March 2025, the BAC-C TWG conducted a detailed evaluation of the Financial Proposals with the summary shown below:

FORM	DESCRIPTION	Mode Matrix Manila, Inc.		
		AS READ (in PhP)	AS CALCULATED (in PhP)	VARIANCE
<b>FPF 1</b>	Financial Proposal Submission Form	1,998,000.00	1,998,000.00	0.00
<b>FPF 2</b>	Summary of Costs	1,998,000.00	1,998,000.00	0.00
<b>FPF 3</b>	Breakdown of Price per Activity	1,783,928.57	1,783,928.57	0.00
<b>FPF 4</b>	Breakdown of Remuneration per Activity	1,070,000.00	1,070,000.00	0.00
<b>FPF 6</b>	Miscellaneous Expenses	863,928.57	863,928.57	0.00

FORM	DESCRIPTION	Studio 5 Designs, Inc.		
		AS READ (in PhP)	AS CALCULATED (in PhP)	VARIANCE
<b>FPF 1</b>	Financial Proposal Submission Form	<b>1,904,000.00</b>	<b>1,904,000.00</b>	0.00
<b>FPF 2</b>	Summary of Costs	<b>1,904,000.00</b>	<b>1,904,000.00</b>	0.00
<b>FPF 3</b>	Breakdown of Price per Activity	<b>1,700,000.00</b>	<b>1,700,000.00</b>	0.00
<b>FPF 4</b>	Breakdown of Remuneration per Activity	<b>1,560,000.00</b>	<b>1,560,000.00</b>	0.00
<b>FPF 6</b>	Miscellaneous Expenses	<b>140,000.00</b>	<b>140,000.00</b>	0.00

**WHEREAS**, based on the breakdown of weights of the technical (85.00%) and financial components (15.00%), the bid submission was evaluated based on the requirements of Section 33.2.1.2 of the 2016 Revised IRR of R. A. No. 9184. Below are the bidder's rating:



BIDDER	PARTICULARS	SCORE	WEIGHT	TOTAL SCORE	RANK
<b>Mode Matrix Manila, Inc.</b>	Technical Proposal	89.00%	85.00%	75.65%	<b>1</b>
	Financial Proposal	95.30%	15.00%	14.29%	
	<b>Total</b>			<b>89.94</b>	
<b>Studio 5 Designs, Inc.</b>	Technical Proposal	87.80%	85.00%	74.63%	<b>2</b>
	Financial Proposal	100.00%	15.00%	15.00%	
	<b>Total</b>			<b>89.63</b>	

**WHEREAS**, based on the above results of the detailed evaluation conducted by the BAC-C TWG, the BAC-C found **Mode Matrix Manila, Inc.** as the Highest Rated Bidder (HRB), having complied with the requirements in the Bidding Documents, Terms of Reference, and Revised IRR of R. A. No. 9184, who shall undergo the Negotiation and Post-Qualification process pursuant to Section 33.2.5 and 34 of the Revised IRR of R.A. No. 9184.

**NOW, THEREFORE**, foregoing considered and after careful evaluation and thorough deliberation of the detailed evaluation of the submitted Technical and Financial Proposals of **Mode Matrix Manila, Inc.** and **Studio 5 Designs, Inc.** for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**, We, the Members of the BAC-C, hereby **RESOLVE** as it is hereby **RESOLVED** to recommend the following:

- 1) To declare the bids of **Mode Matrix Manila, Inc.** and **Studio 5 Designs, Inc.** as **"PASSED"**;
- 2) To recommend to the Head of the Procuring Entity that, **Mode Matrix Manila, Inc.** having complied with the requirements provided under the Bidding Documents and Terms of Reference for the consulting services and 2016 Revised IRR of R. A. No. 9184 be declared as the Highest Rated Bid (HRB) for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**; and
- 3) To proceed with the negotiations and conduct of post-qualification of the said bidder in accordance with Sections 33.2.5 and 34 of the 2016 Revised IRR of R. A. No. 9184.

**RESOLVED**, at the BCDA Corporate Center Office this 2<sup>nd</sup> day of April 2025.



**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**

  
**ATTY. GISELA Z. KALALO**  
Chairperson

  
**ENGR. RICHARD BRIAN M. CEPE**  
Vice Chairperson

  
**MADONNA M. CINCO**  
Member

*On Leave*  
**ERWIN KENNETH R. PERALTA**  
Member

*On Official Business*  
**ATTY. CHRISTIAN T. DULDULAO**  
Member

  
**LEILANI B. MACASAET**  
Provisional Member

Approved by:

  
**ENGR. JOSHUA M. BINGCANG**  
President and CEO

