

# PURCHASE ORDER

PO Number PO 000982

(Please quote this number on all related correspondence, delivery/shipping papers and invoice)

**TO:**

GWA ONLINE MARKETING CO.  
Block 38 No. 6 Bataw Street Addition Hills  
Mandaluyong City

Contact Name: Arthur Benedict M. Laceda  
Tel No.: 09175000318  
Email Address: greatwallarts@gmail.com  
TIN: 010-619-438-000  
Business Style: GWA ONLINE MARKETING CO.

**DELIVER/SHIP TO:**

Bases Conversion and Development Authority  
2F Bonifacio Technology Center  
31st Street corner 2nd Avenue BGC  
Taguig NCR 1634

Procurement Division  
Tel No.: 8575-1700  
Fax No.: 8816-0978  
TIN: 002-219-694-000  
Business Style: Bases Conversion and Development

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Delivery Term	Payment Term
2/25/2025	0003846	Human Resource Management Department	SVP	20 CALENDAR DAYS	CREDIT 30
Item	Quantity	Unit	Description	Unit Cost	Amount
1	70.00	PC	TOKENS - COFFEE PRESS GIFT SET FOR SVP SUPPLIERS FORUM GIVEAWAYS	1,299.00	90,930.00

INCLUSION  
1 COFFEE 100 GRAM  
1 COFFEE PRESS  
1 STRAW / 1 SCOOP  
1 BLACK INSULATED MUG

NOTE: HUMAN RESOURCE MANAGEMENT DEPARTMENT (HRMD), PURCHASE REQUEST NO. 0001166 - PROCUREMENT OF TOKENS FOR SUPPLIERS FORUM ON SMALL VALUE PROCUREMENT ON MARCH 25, 2025

PESOS: NINETY THOUSAND NINE HUNDRED THIRTY AND 00/100 PESOS ONLY 90,930.00

**Terms and Conditions:**


This Purchase Order (PO) shall be governed by the General Terms and Conditions printed at the back hereof

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

  
**SHERRYL T. CORPUZ**  
Officer-In-Charge  
Budget and Revenue Allocation Department

Approved by:   
**ATTY. ELVIRA V. ESTANISLAO**  
Senior Vice President, CSG

Recommended by:   
**MARIA JOSEFINA V. PE**  
Vice President, PPMD



# PURCHASE ORDER

PO Number PO 000982

*(The supplier shall sign and return the acknowledgment receipt to BCDA Procurement Division)*

**TO:**

GWA ONLINE MARKETING CO  
Block 38 No. 6 Bataw Street Addition Hills  
Mandaluyong City

Contact Name Arthur Benedict M. Laceda  
Tel No 09175000318  
Email Address greatwallarts@gmail.com  
TIN 010-619-438-000  
Business Style GWA ONLINE MARKETING CO

**DELIVER/SHIP TO:**

Basic Computing and Development Authority  
2F Bonifacio Technology Center  
11st Street corner 2nd Avenue Bldg.  
Taguig NCR Phils

Procurement Division  
Tel No 5751785  
Fax No 5751778  
TIN 0257969440  
Business Style Basic Computing and Development

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Delivery Term	Payment Term
2/25/2025	0003945	Human Resource Management Department	RFI	2025-2026 Q4-25	30 Days
Item	Quantity	Unit	Description	Unit Cost	Amount

I hereby certify that I am authorized representative of the company and, by affixing my signature, it shall bind the company I am representing to the terms and conditions of the PO and all applicable provisions of RA 9184 and its revised IRR and other applicable government rules.

I further certify that the above prices, which were quoted in the Request for Quotation (RFQ) are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery.

CONFORME:

Date Received:

03/05/2025

ARTHUR BENEDET M LACEDA

Printed Name and Signature of Authorized Representative

*(The supplier shall sign and return the acknowledgment receipt to BCDA Procurement Division)*

KINDLY REFAX TO 5751785 OR EMAIL TO

THANKS.

Acknowledgement Certificate No. AC\_126\_092024\_000662

Issued Date: September 25, 2024

Series Range : PO 000000 - PO 999999

THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX



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PO Number PO 000982

(Please quote this number on all related correspondence, delivery/shipping papers and invoice)

<b>TO:</b> GWA ONLINE MARKETING CO. Block 38 No. 6 Bataw Street Addition Hills Mandaluyong City  Contact Name: Arthur Benedict M. Laceda Tel No.: 09175000318 Email Address: greatwallarts@gmail.com TIN: 010-619-438-000 Business Style: GWA ONLINE MARKETING CO.			<b>DELIVER/SHIP TO:</b> Bases Conversion and Development Authority 2F Bonifacio Technology Center 31st Street corner 2nd Avenue BGC Taguig NCR 1634  Procurement Division Tel No.: 8575-1700 Fax No.: 8816-0978 TIN: 002-219-694-000 Business Style: Bases Conversion and Development		
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2/25/2025	0003846	Human Resource Management Department	SVP	20 CALENDAR DAYS	CREDIT 30
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I further certify that the above prices, which were quoted in the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery.

CONFORME:

Date Received: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

(The supplier shall sign and return the acknowledgement copy to BCDA-Procurement or through fax within five (5) working days after issuance.)

**KINDLY REFAX TO 5751785 OR EMAIL TO [uatabion@bcda.gov.ph](mailto:uatabion@bcda.gov.ph) THANKS.**

Acknowledgement Certificate No. : AC\_126\_092024\_000662

Issued Date: September 25, 2024

Series Range : PO 000000 - PO 999999

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## TERMS AND CONDITIONS

### 1. Obligations of Supplier (Awardee)

- a. Cause the signing of the approved Purchase Order (PO) by the authorized representative of the company.
- b. Deliver the Goods within the agreed date of delivery, reckoned from the date the PO was signed in "Conforme" by the authorized representative of the supplier.
- c. Submit the original copy of the PO supported by the Delivery Receipt and Sales Invoice (in triplicate) for the processing of payment.

### 2. Obligations of BCDA

- a. Acknowledge receipt of Goods delivered, if found in accordance with the technical specifications.
- b. Pay the Supplier according to the terms of Payment in the PO.
- c. Facilitate of Issuance of gate pass, if necessary.

### 3. Penalty Clause

- a. Liquidated damage in the amount of one-tenth (1/10th) or one percent (1%) of total value of the contract shall be deducted for each day of delay and failure of the contractor/supplier to make the delivery within the specified date of each delivery.
- b. In case of partial delivery a liquidated damage in the amount of one tenth (1/10) or one percent (1%) of total value of the undelivered portion of the contract shall be deducted for each day of delay for failure of the contractor/supplier to make the delivery within the specified date of each delivery.
- c. Facilitate of Issuance of gate pass, if necessary.

### 4. Contract Termination

The BCDA may terminate the contract for the reason of default in any of the following conditions:

- a. Failure by the winning supplier to accept the award or refusal to sign the PO in "Conforme by" the authorized representative.
- b. Outside of force majeure, failure of the Supplier to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within the extension thereof granted by the BCDA pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price (Section IIIA. 1.b, Appendix 4 of the revised IRR).
- c. As a result of force majeure, failure of the Supplier to deliver or perform any or all of the Goods, amounting to at least (10%) of the contract price, for the period of not less than sixty (60) calendar days after receipt of the notice to the BCDA stating that circumstance of force majeure is deemed to have ceased (Section IIIA. 1.b, Appendix 4 of the revised IRR)
- d. Failure of the Supplier to perform any other obligations under the Contract (Appendix 4, Section IIIA. 1.C, Appendix 4 of the revised IRR).

### 5. Blacklisting of Supplier

For refusal to accept an award, or enter into contract or perform the obligations as agreed, without justifiable cause after it has been adjudged as having the Lowest Calculated and Responsive Bid (LCRB), BCDA shall include the winning Supplier in the list of BCDA Blacklisted Suppliers for the period of one (1) year.