

**NOTICE TO PROCEED**

24 February 2025

**JANINE KIMBERLY T. YOUNG**  
Authorized Representative  
**YOUNG'S PAPER SALES INC.**  
8 Phoenix Road, Meycauyan Bulacan

Dear **Ms. Young:**

With the approval of the attached Purchase Order (PO) No. 000972, notice is hereby given to **YOUNG'S PAPER SALES INC.** to proceed with the Supply and Delivery of Multicopy, Paper A4 Size for the First Quarter of 2025 according to the terms and conditions of the said PO, within fifteen (15) calendar days from the receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

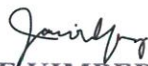
Thank you.

Very truly yours,



**VIRGIL M. ALVAREZ**  
Officer-In-Charge, OSVP-CSG

Conforme:



**JANINE KIMBERLY T. YOUNG**  
Authorized Representative  
**YOUNG'S PAPER SALES INC.**

Date: 2/24/2025