

Bids and Awards Committee for Goods (BAC-G)

**PROCUREMENT OF SECURITY SERVICES FOR AOR III
(BATAAN TECHNOLOGY PARK)**

BID BULLETIN NO. 2

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on **20 March 2025** at **10:00 AM** and other matters related to the above Project.

A. QUERIES/QUESTIONS FROM THE PROSPECTIVE BIDDERS

QUERY	CLARIFICATION
1. Clarification of the wage increase for 16 April 2025, whether the increase shall be included in the Bidding Documents?	NO. The wage increase shall be adjusted during contract implementation, the implementation of which shall be subject of a request from the contracted Security Service Provider.
2. Clarification on the law that will govern the compliance and provisions on the Terms of Reference and during the contract implementation of the Security Service Provider. Whether Republic Act 5487 shall be observed.	During the Contract Implementation, any statements stated in the Terms of Reference (TOR) that conflict between Republic Act No. 5487 and Republic Act No. 11917, the latter (R.A. No. 11917) shall prevail.
3. Clarification on the Certificate of Non-Pending Cases issued by the Supervisory Office on Security and Investigation Agencies (SOSIA), whether the prospective bidders could provide the certificate obtained from the Regional Branch.	YES. The prospective bidders can provide a Certificate of Non-Pending Cases issued by a Regional Branch, provided that it was issued by the Regional Civil Security Unit (RCSU) and valid within (6) months prior to the schedule of the bid opening.
4. Request for copies of the annexes enumerated in the Terms of Reference.	Attached are copies of the annexes to the TOR.
5. (Annex A) Terms of Reference - XII. Payment, Rate and Wage Adjustment of Security Guards Clarification on the statement Item no. 12.7.1 Only the "amount to guard and government" shall be adjusted and <u>not</u> the Agency Fee.	The statement is revised as follows: only the "amount to guard and government" shall be adjusted and <u>not</u> the Agency PERCENTAGE FEE." The wages will be adjusted during contract implementation through request from the winning Security service provider.

Clarification on the terms of wages, whether the rate will be adjusted in line with the 2nd tranche of 2025?	
<p>6. Annex A Terms of Reference - VI. Manpower Requirement</p> <p>Item no. 6.5 The SSP must have the capability to deploy at least two (2) licensed Protective Agents to Provide Security Escorts/VIP Security within 12-hour notice.</p> <p>Clarification whether the deployment of the licensed Protective Agents shall be billable.</p>	<p>Yes, the deployment of at least two (2) licensed Protective Agents to Provide Security Escorts/VIP Security within 12-hour notice is billable in accordance with the PADPAO Rate for Protective Agents.</p>
<p>7. Section VII. Technical Specifications - Item No. 2 Original Copy of Certification from SOSIA that the Agency has not been blacklisted by any government and private institution.</p> <p>Clarification on the body/agency issuing the Certification whether it is PADPAO and not SOSIA.</p>	<p>The prospective bidders should be guided that SOSIA issues the Certificate of Non-Pending Case only.</p> <p>With regard to blacklisting, the winning security agency must not be included in the consolidated blacklisting report published by GPBB, not PADPAO.</p>
<p>8. Clarification on the updated rate of the Social Security System (SSS).</p>	<p>In the PADPAO Rate computation, SSS contributions were already included.</p> <p>Any discrepancies, the latest law governing SSS contributions shall be followed.</p>

B. OTHER CLARIFICATIONS

List of Annexes:

- A - Security Guard Requirements
- A1 - Location Map of Security Posts
- B - Standard Equipment Requirements
- B1 - Standard First Aid Kit Requirements for Detachment Headquarters
- C - Specifications of Special Equipment and Services Requirements
- C1 - Placement of CCTV Systems for AOR III
- D - PADPAO Rate for Region III Central Luzon
- E - Detailed Cost Distribution

C. Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline of Submission and Receipt of Bids	9:00 AM, 02 April 2025 (Wednesday)
Opening of Bids	10:00 AM, 02 April 2025 (Wednesday)

The above changes further amend the bidding documents accordingly. **The Submission and Opening of Bids will be conducted face-to-face** at the **BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City**. Alternatively, bidders may opt to attend online via Zoom. The meeting link will be provided upon request by the prospective bidders to the BAC-G Secretariat through the email address bacgsecretariat@bcda.gov.ph.

For those attending in person, please consider the following guidelines:

- Attendees to the Pre-bid Conference and Opening of Bids are expected to follow the BCDA Health protocols; and
- Observers/representatives who show signs of FLU related symptoms are advised to attend online and will not be allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **25 March 2025 (Tuesday)** in **Taguig City**.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:

[Redacted Signature]

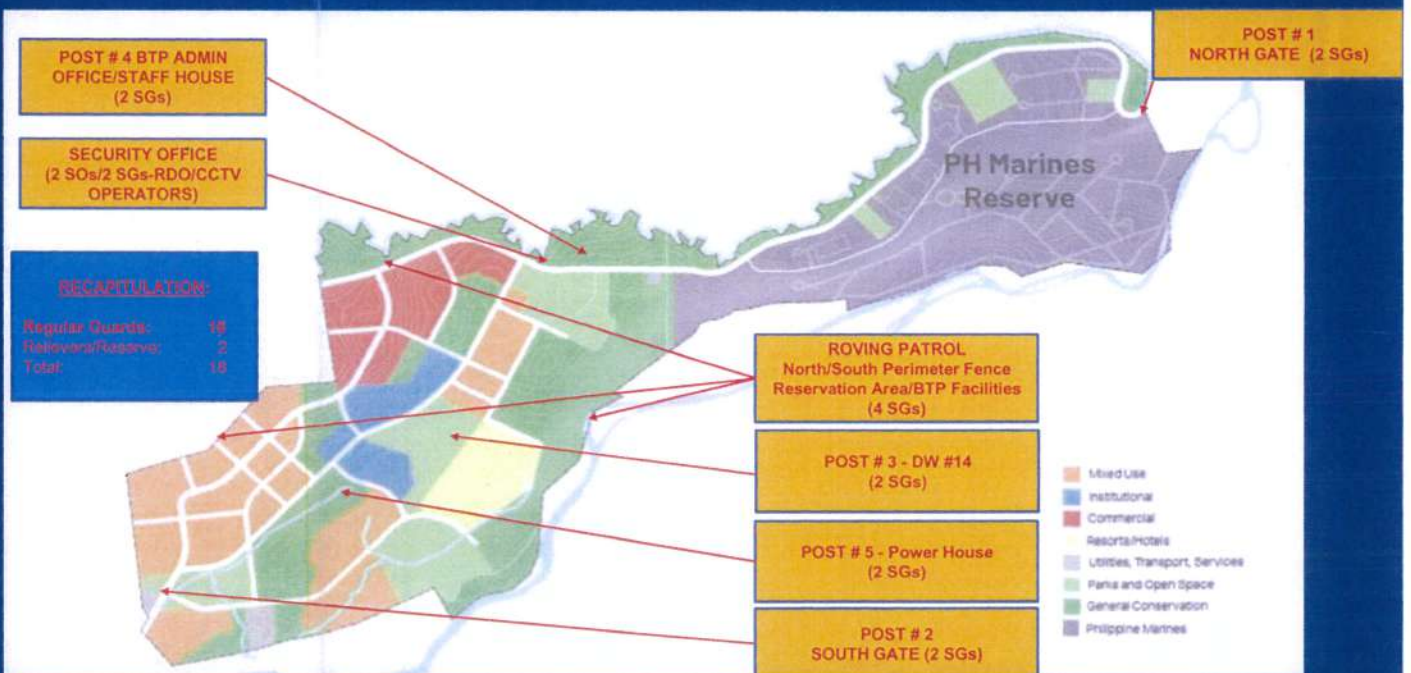
ENGR. MARK P. TORRES
Chairperson

ANNEX A

**SECURITY GUARD REQUIREMENTS
FOR AOR III (BATAAN TECHNOLOGY PARK)**

Security Posts/Det Hqs	Guard Shift		Total No. of Guard s	No. of Hours per Shift	No. of Radios	No. of Firearms
	1 st	2 nd				
Detachment Hqs:						
Detachment Commander/SIC	1	1	2	12	1 HHR	1 Pistol
CCTV/Radio Operator	1	1	2	12	1 BR	1 Pistol
Security Posts:						
Post #1 North Gate	1	1	2	12	1 HHR	1 Pistol
Post #2 South Gate	2	2	4	12	1 HHR	1 Pistol & 1 SG
Post #4 Power House, YASPII, Station 9, Deep Well #4	1	1	2	12	1 HHR	1 SG
Post #5 Admin Office/Staff House	1	1	2	12	1 HHR	1 Pistol
Patrols:						
Roving Patrol (Perimeter Fence, Reservation Lots, BTP Facilities and Periphery (Riverside/Relocation Area)	2	2	4	12	2 HHR 1 BR	2 SGs
Total	9	9	18		2 BR/8 HHR	5 Pistols 4 SGs
Relievers/Reserve	1	1	2		3 HH	2 Pistols/2 SGs

ANNEX A1 - GUARD DEPLOYMENTS IN AOR III (BATAAN TECHNOLOGY PARK)



ANNEX B

STANDARD EQUIPMENT REQUIREMENTS FOR AOR III (BATAAN TECHNOLOGY PARK)

ITEM DESCRIPTION	QUANTITY	REMARKS
COMMUNICATION EQUIPMENT:		
Digital Network Push-Over Cellular (POC) Hand Held Radio	9	Radio (Ready for Inspection during Post-Qualification)
Reserve	2	Ready for inspection during Post-Qualification.
Spare Batteries	12	Ready for inspection during Post-Qualification.
VEHICLES:		
4 X 4 Utility Pick-up w/ beacon lights and fuel support	1	Ready for inspection during Post-Qualification
Motorcycle 200 CC (or equivalent) with fuel support	1	Ready for inspection during Post-Qualification;
FIREARMS:		
9mm Pistol for issue to SG on duty	5	Ready for inspection during Post-Qualification.
9mm Pistol as reserves	2	Ready for inspection during Post-Qualification.
Shot gun for issue to SG on Duty	4	Ready for inspection during Post-Qualification.
Shot Gun as reserve	2	Ready for inspection during Post-Qualification.
OTHER STANDARD EQUIPMENT:		
Computer with printer with Internet capability	1	(1) Monthly billing for Internet shall be charged against Security Agency; (2) Must be operational one (1) month after assumption and (3) Ready for inspection during Post-Qualification.
Digital Camera (at least 5 mega pixel)	2	Ready for inspection during Post-Qualification.
Portable Metal Detector	4	Ready for inspection during Post-Qualification.
BASIC EQUIPMENT FOR DISASTER & EMERGENCY RESPONSE		
Rescue Hydraulic Jack (10 tonner)	1 set	Ready for inspection during Post-Qualification.
Chain Block with at least 5 tons capacity	1 set	Ready for inspection during Post-Qualification.
Rechargeable Emergency Flashlight	8 sets	Ready for inspection during Post-Qualification.
Megaphone with sling	2 sets	Ready for inspection during Post-Qualification.
Squad Tent (minimum capacity: 10 persons)	1 set	Ready for inspection during Post-Qualification.
Multi-purpose Rope (1/2 inch diameter x 20 meters)	10 rolls	Ready for inspection during Post-Qualification.
Stretcher	2 sets	Ready for inspection during Post-Qualification.
Detachment First Aid Kit	1 set	Ready for inspection during Post-Qualification; 2. See List of Requirements
INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:		
Class A Uniform	18 sets	To be inspected during Rank Inspection
Rain Coats	18 sets	To be inspected during Rank Inspection
Rain Boots	18 sets	To be inspected during Rank Inspection
Medicine Kit (Bethadine, Gause, Alcohol & Band Aid)	18 sets	To be inspected during Rank Inspection
Hand Cuff	18 sets	To be inspected during Rank Inspection
Flash Light (Led battery)	18 sets	To be inspected during Rank Inspection
Baton	18 sets	To be inspected during Rank Inspection
Personal Protective Equipment	18 sets	To be inspected during Rank Inspection

**STANDARD FIRST AID KIT REQUIREMENTS FOR THE DETACHMENT
HEADQUARTERS
FOR AOR III (BATAAN TECHNOLOGY PARK)**

A. EMERGENCY ITEMS:

1. Emergency Phone Numbers (Nearest Police/Fire Station, Hospital, and other Government Health Facilities/Institutions)
2. First-aid Instruction Manual
3. Small, waterproof flashlight and extra batteries
4. Candles and matches

B. BASIC SUPPLIES:

1. Adhesive tape
2. Anti-biotic ointment
3. Antiseptic solution or towelettes
4. Bandages, including a roll of elastic wrap (Ace, Coban, others) and bandage strips (Band-Aid, Curad, others) in assorted sizes
5. Instant cold packs
6. Cotton balls and cotton-tipped swabs
7. Disposable latex or synthetic gloves (at least two pairs)
8. Duct tape
9. Gauze pads and roller gauze in assorted sizes
10. Petroleum jelly or other lubricant
11. Plastic bags for the disposal of contaminated materials
12. Safety pins in assorted sizes
13. Scissors and tweezers
14. Soap or instant hand sanitizer
15. Sterile eyewash, such as a saline solution
16. Thermometer
17. Triangular bandage
18. Turkey baster or other bulb suction device for flushing out wounds

C. MEDICATIONS:

1. Aloe-vera gel
2. Anti-diarrhea medication
3. Over-the counter oral Antihistamine; Diphenhydramine, Benadryl, others
4. Aspirin and non-aspirin pain relievers.
5. Calamine lotion
6. Over-the-counter hydrocortisone cream
7. Personal medications that don't need refrigeration
8. Syringe, medicine cup or spoon



ANNEX C

SPECIFICATIONS OF SPECIAL EQUIPMENT AND SERVICES REQUIREMENTS FOR AOR III (BTP)

1. CCTV SYSTEM

a. The SSP shall provide wireless camera with WIFI and SD Card IP HIKVision NVQ-711WD with specifications not lower than the following:

- (1) IP wireless camera device with WIFI and SD Card designed for network video surveillance application;
- (2) With OSD control, full function model;
- (3) OEM;
- (4) Compression: H.264 Baseline Profile Level 2.2;
- (5) Storage: SD Card, Max 5G (optional);
- (6) Pan Range: 360 degrees (continuous);
- (7) Tilt Range: 90 Degrees;
- (8) Presets: 128 Presets, can be labeled with editable title;
- (9) Cruise Section: 5 pcs;
- (10) Protocol: Sony, Hitachi, CNB, LG.

b. The Security Agency shall shoulder the cost of installation and monthly billing of internet connectivity;

c. Other Specifications for CCTV cameras:

- (1) With high-end H-264 DVR, night-vision outdoor cameras.
- (2) With DVR which supports real-time recording up to 30 frames per second on each channel, and the newest most advanced H.264 compression to maximize picture quality and storage space;
- (3) DVR recorder - 30 frames per second at full 720x480 pixels. It has built-in scheduler which gives the user the ability to pick the time and day for the DVR to record. Can store video recording up to 30 days at least;
- (4) HDMI - HDMI output use with HDMI compatible monitor;
- (5) USB 2.0 - Two USB ports and one USB 2.0. This can be used as a mouse port or used for a quick clip backup utility;
- (6) At least 1/4 of the number of installed cameras can pan tilt and zoom and can be controlled by the operator manning the CCTV room;
- (7) Mobile Remote Viewing - Gives the user the ability to monitor premises anytime, anywhere using mobile phones, compatible with android, iPhone, Black Berry and even Symbian. Bundled with the included CD;



- (8) Built-in DDNS domain address;
- (9) Files can be compressed by up to 80% without compromising video quality;
- (10) The entire system can be linked to an external drive as back up;
- (11) Night Vision – Day and night functionality. Packed with IR LED's that gives it the ability of a night vision with a range of at least 20 meters;
- (12) Water Proof (for outdoor camera);
- (13) Size of TV Monitor 01 32 inches;

2. K-9 SERVICE:

- a. Must be able to provide at least two (2) K-9 with handlers upon notice for a limited period of deployment;
- b. The deployed K9 must have the following capabilities and characteristics:
 - Sniffing ability for explosives including bomb making materials;
 - Tracking capability;
 - Training of Dog and its Handler is in accordance with SOSIA, PNP Standard;
 - Friendly;

[REDACTED]

[REDACTED]

"ANNEX C1"

PLACEMENT OF EXISTING CCTV SYSTEM IN AOR III (BTP)



16 Cameras and 1 Monitor





**PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE
AGENCY OPERATORS (PADPAO), INC.**

12-H, 18th Avenue, Brgy. San Roque, Murphy, Quezon City

Tel. Nos.: (02) 7-753-7688

E-mail Address: padpao_inc@yahoo.com.ph

**Revised Cost Distribution Per Month
Region III Central Luzon - WAGE ORDER NO. RB III - 24
Effective February 1, 2024**

Days worked per week No. of days/year	7 days		7 days	
	396.00 8 hrs. work/day		396.00 12 hrs. work/day	
Amount to Guard				
New Daily Wage (DW)	P	500.00	P	500.00
Ave. Pay/ Month (DW x no. of days per yr/12)		16,500.00		16,500.00
Night Differential Pay (Ave. Pay/mo. X 10% x1/3)x1/2)		550.00		825.00
13th Month pay (DW x 366 /12/12)		1,270.83		1,270.83
5 Days Incentive Pay (DW x 5/12)		208.33		208.33
Uniform Allowance (R A 5487)		100.00		100.00
Overtime Pay				10,462.08
	P	18,629.16	P	29,366.24
Amount to Gov't. In Favor of Guard				
Retirement Benefit (R.A. 7641)(DW X 22.5 / 12)	P	937.50	P	937.50
SSS Premium (Jan. 2023)	*	1,662.50	*	1,908.00
SSS WSP (Workers' Investment Savings Program)				788.00
Philhealth Contribution (January 2024)	*	412.50	*	412.50
State Insurance fund		30.00		30.00
Pag-ibig Fund		200.00		200.00
	P	3,242.50	P	4,240.00
A. TOTAL AMOUNT TO GUARD & GOV'T.	P	21,871.66	P	33,606.24
B. AGENCY FEE				
Administrative Overhead		5,249.41		7,839.52
C. VALUE ADDED TAX (Agency fee x 12% VAT-RMC-038-2007)		629.93		940.74
MINIMUM CONTRACT RATE	P	<u>27,751.00</u>	P	<u>42,386.50</u>

Areas Covered: Pangasinan, Bulacan, Tarlac, Batangas, Zambales, Nueva Ecija
with 10 or more workers

Overtime Computation		NOTE:
Overtime 7 Days		1. In compliance to the new salary bracket coverage of SSS in accordance to their Memorandum Circular No. 2022-033 effective January 1, 2023, (SSS contribution plus WSP)
Rate per hour (5000)	60.00	2. Effective January 1, 2024, Philhealth shall implement the new premium schedule for all Direct Contributors as stipulated in Section 10 of the RA No. 11223 or the Universal Health Care (UHC) Act of 2019.
Regular Days (62.50 X 125% X 294 X 4)	91,875.00	
Regular Holidays (62.50 X 200% X 12 X 4)	7,600.00	
Sundays / Rest Days (62.50 X 100% X 52 X 4)	21,970.00	
Special Days, Rest Days (62.50 X 100% X 8 X 4)	3,900.00	
	<u>125,545.00</u>	
Divided by	12	
Overtime Pay (4) hours/day	<u>10,462.08</u>	

- Total 10% Night differential pay should be paid to night shift guards amounting to P 1,650.00
8 hrs at 500.00 x 3 = P 1,500.00
12 hrs at 625.00 x 2 = P 1,500.00
- For Those Using Separate Cost Breakdown for Day & Night Shift Breakdown the total amount of the 10% ND Pay (P 1,650.00) should be included only in the NIGHT SHIFT Cost Breakdown

COMMITTEE ON PADPAO RATE COMPUTATION

RAMON D. BERGADO

MANUEL P. ESPEJO
Executive Vice-President

ROGER M. FEDERERO
Treasurer

SUSAN S. GERVASIO
Secretary

HELEN C. AGUIRRE
Auditor

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Issued to:
Catalina Security Agency

04-22-2024

RAMON D. BERGADO
PADPAO President

DETAILED COST DISTRIBUTION

NAME OF BIDDER : _____
BID COMPUTATION FOR : AOR III (Bataan Technology Park)
PADPAO WAGE ORDER NO. RB CAR - 22; Effective 01 February 2024

Days worked per week 7 Days
No. of Days Per Year 396
12 Hrs work/day

Amount to Guard

New Daily Wage (DW)	430.00
Ave. Pay Month (DW x no. of days per yr/12)	16,500.00
Night Deffirential Pay (Ave. Pay/mo. X 10% x1/3) (x1/2)	825.00
13th Month Pay (DW x 365/12/12)	1,270.83
5-day Incentive Pay (DWx5/12)	208.33
Uniform Allowance (RA 5487)	100.00
Overtime Pay	10,462.08
Sub Total	29,366.24

Amount to Government in Favor of Guards

Retirement Benefit (RA 7641)(DWx22.5/12)	937.50
SSS Premium (January 2023)	1,900.00
SSS-WISP (Workers Investment Savings Program)	760.00
PhilHealth Contribution (January 2024)	412.50
State Insurance Fund	30.00
Pag-Ibig Fund	200.00
Sub Total	4,240.00
A. TOTAL AMOUNT TO GUARD AND GOVERNMENT	33,606.24

B. AGENCY FEE

Administrative Overhead and Margin

C. VALUE ADDED TAX (Agency fee x 12%)

MINIMUM CONTRACT RATE FOR 12 HOURS

No. of Guards

CONTRACT RATE PER MONTH

-

CONTRACT RATE FOR TWELVE (12) MONTHS

-
