

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: gvlovendino@bcda.gov.ph

REQUEST FOR QUOTATION

Company Name: _____

Date : **22 February 2025**PR #: **PR0001168**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **26 February 2025**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


GLIZER IRIS LOVENDINO

Canvasser


ALMIRA CLARIANES

Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT**Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:**

QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
1	PIECE	INK - HP 730 P2V73A, PK ABC PER PIECE IS PHP 11,000.00				
1	PIECE	INK - HP 730 P2V71A, MK ABC PER PIECE IS PHP 11,000.00				
1	PIECE	INK - HP 730 P2V72A, GRAY ABC PER PIECE IS PHP 11,000.00				
1	PIECE	INK, HP 730 P2V68A, CYAN ABC PER PIECE IS PHP 11,000.00				
1	PIECE	INK 730 P2V69A MAGENTA ABC PER PIECE IS PHP 11,000.00				
1	PIECE	INK, HP 730 P2V70A, ABC PER PIECE IS PHP 11,000.00				
1	PIECE	PRINthead 3 MC 731 P2V27A ABC PER PIECE IS PHP 8,000.00				
1	PIECE	PRINthead 2 MKY 731 P2V27A ABC PER PIECE IS PHP 8,000.00				
1	PIECE	PRINthead 1 GPK 731 P2V27A ABC PER PIECE IS PHP 8,000.00 TOTAL ABC IS PHP 90,000.00				
				TOTAL AMOUNT		P

PLEASE QUOTE FOR ONE (1) LOT

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:



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- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note: A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

Delivery Address: BCDA Corporate Center, 31st St., corner 2nd Ave., Bonifacio Global City, Taguig City

Other Information

Please submit quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit and Omnibus Sworn Statement to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. Corner 2nd ave, Bonifacio Global City, Taguig City or email at gvlovendino@bcda.gov.ph

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

(You may use the attached pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: 15 Calendar days

Validity of price: One (1) month

Look for Mr. Glizer Iris V. Lovendino at tel. no. 575-1784/1784 or 092728292016



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Chief Administrative Officer

Terms and conditions:

Price : **(Inclusive of all applicable taxes)**

Payment : **30 calendar days**

Delivery : **15 calendar days**

Validity of price : **one month**

Warranty : **at least one (1) year**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number