

03 February 2024

**MA. ANTONNETTE CONCEPCION I. TAYAG**  
Authorized Representative  
**3-SIDES BUILDERS AND TRADING CORPORATION**  
B2 Lot 1 Atis St. corner Lanzones,  
Trinidad Village Phase 1 and 2,  
Brgy. Calibutbut, Bacolor, Pampanga

Subject: **NOTICE TO PROCEED**  
Repair of Seven (7) Units Cliffwood Staffhouses

Dear **Ms. Tayag**:

In connection with the Contract for the Repair of Seven (7) Units Cliffwood Staffhouses, with a contract amount of **PESOS: Six Million Four Hundred Eleven Thousand Six Hundred Sixty-Four Pesos and 22/100 (Php6,411,664.22)**, inclusive of VAT and all applicable taxes and fees, for the duration of One Hundred Twenty (120) calendar days, you are hereby directed to commence construction activities in accordance with the terms and conditions stipulated in the Contract within seven (7) calendar days from receipt hereof.

Please acknowledge receipt and return one (1) copy of the duly signed Notice within five (5) calendar days from receipt hereof.

For your information and guidance.

Very truly yours,

**ATTY. GISELA Z. KALALO**  
Executive Vice President

Conforme:

**MA. ANTONNETTE CONCEPCION I. TAYAG**  
Authorized Representative  
**3-SIDES BUILDERS AND TRADING CORPORATION**  
Date: FEB 13, 2025