

Bids and Awards Committee for Consulting Services (BAC-C)

**PROCUREMENT OF CONSULTING SERVICES FOR THE PREPARATION OF THE
COMPREHENSIVE MASTER DEVELOPMENT PLAN FOR CAMP JOHN HAY, BAGUIO
CITY**

Bid Bulletin No. 03

This bid bulletin clarifies the queries/questions raised during the Pre-eligibility Conference held on 10 February 2025 and written clarifications received through email pertaining to the above-cited consulting services.

I. QUERIES/QUESTIONS BY THE PROSPECTIVE BIDDERS

a. Queries/Questions raised during the Pre-eligibility Conference

Queries/Questions	Clarifications/Responses
<p>1. Can we have a recorded copy of this conference?</p>	<p>The BAC-C cannot provide a copy of the recording of the Pre-Eligibility conference.</p> <p>Instead, the pre-eligibility conference presentation has been incorporated into Item I of Bid Bulletin No. 1, for your reference.</p>
<p>2. Does Camp John Hay have an existing Environmental Compliance Certificate (ECC)?</p>	<p>Yes. The existing ECC was issued on 26 January 1998 under the name of BCDA's former lessee. It covers the development and operation of an integrated eco-tourism and multi-use development complex on a 247-hectare property of the BCDA. BCDA and JHMC are currently processing the transfer of the ECC under the name of BCDA.</p>
<p>3. Do you have a recent ECC because the baseline data will no longer be used for the amendment of the ECC?</p> <p>It is due to the reason that we have been given only 270 days and one of the deliverables is an amended ECC, which the Consultant will provide. How much is the surety that we will give you within that period of time considering that the baseline data will be developed again?</p>	<p>Camp John Hay (CJH) has an existing ECC issued on 26 January 1998 under the name of BCDA's former lessee, which covers the development and operation of an integrated eco-tourism and multi-use development complex on a 247-hectare property of the BCDA. BCDA and JHMC are currently processing the transfer of the ECC under the name of BCDA.</p> <p>Under the terms of reference, the Consultant shall be responsible for securing a new or amended ECC to encompass the entire 625-hectare CJH Reservation, in accordance with the updated Master Development Plan. The Consultant shall work in coordination with BCDA to finalize the components to be included in</p>

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	the ECC application, ensuring alignment with the updated Master Plan. All activities related to the preparation, submission, and processing of the ECC shall be undertaken within the 270 calendar day (nine-month) contract duration.
4. One of the required key personnel is an Environmental Planner/Scientists. In the absence of the required license, can we consider our key personnel with a bachelor's degree in environmental science or environmental planning?	Please refer to Section II, amendment no. 3.
5. It is under Administrative Order No. 2000-28 that the implementing guidelines on engineering, ecological, and geohazard assessment as additional requirements for ECC application covering sloping ground subdivisions like sloping ground. So, it does not apply on the entire board development. It only applies if there is a plan for a subdivision or residential area. I would like to know because it will be a separate certificate. Please correct us. What is your advice on that?	The consultant shall be responsible for ensuring compliance with ECC requirements and for the preparation and submission of all reports necessary to obtain the ECC.
6. We would like to clarify regarding the topographical analysis. Are there specific levels of precision in terms of the contour lines to be generated? What specific output is needed for the topographical analysis?	Topographic data and other existing data that BCDA and JHMC have, will be provided to the winning bidder and shall be used as their baseline data for site analysis. In the event that there might be inconsistencies and invalid values in the dataset that the consultant may encounter, the consultant must verify and validate on the ground, and conduct additional topographic surveys, if necessary. There will be no specific level of precision as long as the topographic data to be used can satisfy the requirements to come up with the Site Development Plan and Feasibility Study for Select Areas that is up to 100 hectares.



<p>7. Amendment of ECC including Engineering Geological & Geohazard Assessment (EGGAR) and other tests such as ambient air, noise, water etc.</p> <p>Will the conduct of Engineering Geological & Geohazard Assessment Report, ambient air, noise, water, and payment for the review committee be part of the consultant's responsibilities and part of the ABC?</p>	<p>Yes, the conduct of Engineering Geological & Geohazard Assessment Report and other tests will be part of the consultant's responsibility.</p> <p>Surveys to be performed by the consultant are within the Approved Budget for the Contract (ABC).</p>
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b. Queries/Questions sent via Email

Queries/Questions	Clarifications/Responses
<p>1. Topographic Survey and As-built Plans Survey</p> <p>Could you confirm if these surveys are included in the consultant's scope of work?</p> <p>Will these be covered by the ABC?</p>	<p>For the topographic survey, existing topographic data will be provided by BCDA and JHMC to the winning consultant.</p> <p>In the event that there might be inconsistencies and invalid values in the dataset that the consultant may encounter, the consultant must verify and validate on the ground, and conduct additional topographic surveys, if necessary.</p> <p>For the As-built plans survey, existing and available as-built data will be provided by BCDA and JHMC to the winning consultant. If necessary, additional surveys shall be conducted to satisfy the requirements to come up with the Site Development Plan and Feasibility Study for Select Areas that is up to 100 hectares.</p> <p>Surveys to be performed by the consultant are within the ABC.</p>
<p>2. Definition of "Schematic" in the Site Development Plan</p> <p>Could you provide clarity on what is meant by the term "Schematic" in this context?</p>	<p>Schematic means a plan that shows the details of how different aspects of the plan will be put together and/or an illustration of how the plan should work or be implemented. At a minimum, the plans to be prepared by the consultant for the priority developable areas are as follows:</p> <ul style="list-style-type: none"> ● Access and Circulation ● Blocking and Parcellation



	<ul style="list-style-type: none"> • Easements, Setbacks and Conceptual Massing • Preliminary Civil Works Design • Preliminary Utilities Design (water, drainage, sewerage, power, etc.)
<p>3. Submission Requirements for Site Development Plan for Select Areas (up to 100 has.)</p> <p>Are we required to submit this plan in 20" x 30" paper size, duly sealed and signed by a licensed architect/environmental planner?</p>	<p>Plans shall be submitted in A3 paper size, duly sealed and signed by a licensed professional.</p> <p>All approved copies of reports shall be submitted in five (5) copies in A3 paper size.</p> <p>CMDP & DSG Reports shall also be submitted in Hardbound (3 copies).</p> <p>Electronic files also to be submitted to BCDA.</p> <p>All production drawings & plans shall also be submitted in CAD and/or GIS format/s.</p>
<p>4. Amendment of ECC including Engineering Geological & Geohazard Assessment (EGGAR) and other tests such as ambient air, noise, water etc.</p> <p>Will the conduct of Engineering Geological & Geohazard Assessment Report, ambient air, noise, water, and payment for the review committee be part of the consultant's responsibilities and part of the financial proposal?</p>	<p>Yes, the conduct of Engineering Geological & Geohazard Assessment Report (EGAR) and other tests will be part of the consultant's responsibility.</p>
<p>5. 3D Scale Model</p> <p>Could you specify the required size/dimension of the scale model?</p>	<p>The minimum required size/dimensions of the 3D scale model should be 2 meters by 1.4 meters and/or a scale of 1:4,000 meters.</p>
<p>6. Eligibility Requirement: License, Diploma, and Transcript of Records</p> <p>If a bidder submits a professional license, diploma, and training certificates but does not provide the transcript of records, will this be grounds for disqualification?</p>	<p>No, it will not be a ground for disqualification. Submission of diploma or Certificate of Graduation, as supporting documents for the Educational Attainment, would suffice in lieu of the Transcript of Records*.</p> <p><i>*The Transcript of Record must reflect the completion of the Bachelor's Degree and duly signed by the college/university registrar.</i></p>

<p>7. As-built Survey</p> <p>Will the as-built survey be included in the consultant's scope of work, and will it be covered by the ABC?</p>	<p>For the As-built plans survey, existing and available as-built data will be provided by BCDA and JHMC to the winning consultant. If necessary, additional surveys may be conducted by the consultant to satisfy the requirements to come up with the Site Development Plan and Feasibility Study for Select Areas that is up to 100 hectares.</p> <p>Surveys to be performed by the consultant are covered by the ABC.</p>
<p>8. Expression of Interest (EOI) Submission Deadline:</p> <p>In light of the complexity of the work and the resources needed to complete the forms in accordance with the bid document, we respectfully request an extension of the EOI submission deadline from 25 February 2025 to 14 March 2025.</p>	<p>In view of the issuance of Bid Bulletin No. 2, submission of the eligibility documents will be on March 7, 2025.</p>
<p>9. Joint Venture (JV) Structure:</p> <p>a) Please clarify and confirm whether a joint venture between a local and foreign entity can be set up as an "unincorporated JV" (i.e., without requiring new SEC registration or separate bank account details)</p> <p>b) Please confirm that related parties of the JV can be paid separately by BCDA.</p>	<p>A. Yes, an unincorporated Joint Venture (JV) between a local and a foreign entity is permitted.</p> <p>Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.</p> <p>In case a joint venture is already in existence, a valid joint venture agreement (JVA) must be submitted. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid.</p> <p>Please refer to the template below for your guidance. Link: https://tinyurl.com/ComEx-CJH-JV</p> <p><i>As to the foreign entity:</i></p>

	<p>Under Sec. 37.1.4 of the RIRR of RA 9184, submission of the ff. documents must be made within 10 days from NOA:</p> <p>The SEC Certificate of Registration of the foreign corporation, or the SEC Certificate of Registration of the foreign consulting firm, and/or the authority or license from the appropriate government agency or professional regulatory body of the foreign professionals engaging in the practice of regulated professions and allied professions, where applicable.</p> <p><i>As to the Joint Venture itself:</i></p> <p>A Joint Venture need not be registered with SEC in order for it to be eligible to participate in bidding activities. For purposes of the procurement process, what is important is the determination of the responsibilities and liabilities of each co-venturer and not the creation of a separate legal entity. Hence, it is sufficient that the bidder submits a valid JVA or a duly notarized statement from all the potential co-venturers stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (GPPB NPM 163-2015)</p> <p>B. We will provide our response to this query in Bid Bulletin No. 04.</p>
<p>10. Training Requirements for Experts:</p> <p>In the requirements for the Forest Management Expert, it specifies 32 hours of training in Urban/Environmental Planning, Marketing, and Tourism Management, while the Tourism Specialist requires 32 hours in Forest Management or Environmental and Natural Resource Management. Could we confirm if this is correct?</p>	<p>Please refer to Section II, amendment no. 4.</p>
<p>11. Consultant's Statement (Form EF 7): On page 66, under "Form EF 7. Statement of consultant</p>	<p>Please refer to Section II, amendment no. 8.</p>



<p><i>specifying its nationality and confirming that those who will perform the services are registered professionals, clarification is requested regarding statement #4: "The Project Team will not be engaged in any other projects for the duration of their engagement with this Consulting Service, and that they can actually perform the service in accordance with the eligibility requirements."</i></p> <p>Recommendation: We suggest revising the statement to: "The Project Team confirms that they can perform the service in accordance with the eligibility requirements."</p>	
<p>12. Project Duration and Review Process:</p> <p>On page 156, regarding the project duration: <i>"The duration of the Consulting Services shall be 270 calendar days from the receipt by the Consultant of the Notice to Proceed, excluding the 15 days for review and evaluation of reports submitted by the Consultant to BCDA."</i></p> <p>Clarification is sought on the review process and duration for each of the following deliverables:</p> <ul style="list-style-type: none"> a) Inception Report b) Preliminary Study c) Comprehensive Master Development Plan d) Business and Financial Plan e) Design Standards and Guidelines f) Site Development Plan and Feasibility Study for Select Areas (up to 100 ha) g) Amendment of Environmental Compliance Certificate (ECC) 	<p>For clarification, BCDA will have fifteen (15) calendar days to review and evaluate each deliverable upon receipt.</p>



<p>h) 3D Scale Model, High-Resolution Renderings, Videos, and Marketing Collaterals i) Corresponding digital documents of all tables, financial models, and computations (in .xls, .xlsx, .csv format), CAD/GIS data, and other technical files j) Monthly Progress Report</p> <p>It is suggested that each deliverable be allotted 15 calendar days for review and approval from its submission to BCDA. We propose that deliverables be accepted in principle with corrections made progressively and to be submitted in line with subsequent scheduled deliverables, ensuring continuous improvement and timely completion.</p>	
<p>13. Master Development Planning Projects for Joint Ventures (Sec. 16.4):</p> <p>On page 167, it states: "In the case of joint ventures, the lead firm and associated firms must have handled at least three Master Development Planning projects combined, with implementation confirmed through certification from the project owner/client. Two of these projects must have an international scope, and at least one project must have a cost equivalent to 60% of the Approved Budget for the Contract (ABC)."</p> <p>Clarification: Will this requirement apply to completed projects from the past 5 years, as specified in EF 3A on page 25? We suggest that this requirement be extended to the past 10 years instead of just 5 years.</p>	<p>Please refer to Section II, amendment no. 7.</p>



<p>14. Transport & Logistics Planner Qualifications:</p> <p>On page 163, regarding the "Transport & Logistics Planner," can we propose an expert with a Master's Degree in Transportation Planning and extensive experience in the field, even if they are not a Licensed Environmental Planner?</p>	<p>Please refer to Section II, amendment no. 5.</p>
<p>15. Assistant Team Leader Qualifications:</p> <p>On page 160, regarding the Assistant Team Leader, can we propose removing the requirement for one international master planning project, considering the 60-40 JV split?</p>	<p>No, the requirement cannot be removed.</p> <p>The candidate for Assistant Team Leader must possess experience in at least one (1) Master Planning Project with an international scope.</p>
<p>16. Senior Financial/Economic Expert Qualifications:</p> <p>On page 160, regarding the Senior Financial/Economic Expert, can we propose removing the requirement for one international master planning project, considering the 60-40 JV split?</p>	<p>No, the requirement cannot be removed.</p> <p>The candidate for Senior Financial/Economic Expert must possess experience in at least one (1) Master Planning Project with an international scope.</p>
<p>17. Consultant Qualifications Scoring:</p> <p>If a consultant does not meet the specific requirement (e.g., degree in environmental planning) but has earned the necessary units and meets other qualifications, will they receive a score of zero or fail? Or will they still earn points but at a lower score than someone who meets the full qualification?</p>	<p>Please refer to the amended minimum requirements specified in Item II herein.</p> <p>Failure to meet any minimum requirement will result in disqualification and ineligibility of the prospective bidder.</p>
<p>18. Environmental Management Specialist Qualifications:</p>	<p>Please refer to Section II, amendment no. 3.</p>



<p>For the Environmental Management Specialist, can earned units be considered as compliance with the degree requirement?</p>	
<p>19. Request for ECC:</p> <p>May we request a copy of the existing Environmental Compliance Certificate (ECC)?</p>	<p>A copy of the existing ECC can be accessed through the website of the Department of Environment and Natural Resources - Environmental Management Bureau, specifically on the Online Status of ECC/CNC Applications.</p> <p>For ease of reference here is the link:</p> <p>c4b893fe-98c2-4463-bbff-73a065cbc526.pdf</p>
<p>20. Confirmation of Employment Letter:</p> <p>Given that employment contracts contain highly personal and confidential information, would a simple, duly signed confirmation of current employment letter suffice?</p>	<p>The employment contracts are not required to be attached in the Curriculum Vitae. Nonetheless, CV forms with complete entries (EF6A-6L) are required to be submitted.</p>
<p>21. For the updating for ECC, considering the existing ECC is from 1995, revised or new baseline surveys will be required.</p> <p>Can BCDA confirm which surveys are available for the site and when these have been completed? We would expect the following at a minimum:</p> <ul style="list-style-type: none"> • Biodiversity Survey (Flora and Fauna) • Soil Quality Survey • Water Quality Survey (including Freshwater/Marine Ecology, if applicable) • Ambient Air and Noise Quality Survey / Stack Emission Report <p>Additionally, regarding these surveys, please confirm whether the following permits have been</p>	<p>All existing and available data related to ECC will be provided only to the Winning Bidder.</p>

<p>obtained and whether the Self-Monitoring Report (SMR) and Compliance Monitoring Report (CMR) are being submitted as part of the ECC conditions:</p> <ul style="list-style-type: none"> • Discharge Permit • Permit to Operate • Hazardous Waste Generator's ID • Self-Monitoring Report and Compliance Monitoring Report 	
<p>22. For international lead experts, will an educational certificate and foreign registration/certification be accepted? (consider that progressing transfer to Filipino certification within the deadline appears impossible).</p>	<p>For purposes of submission of the eligibility documents, educational certificate and foreign registration/certification will be accepted.</p> <p>Please refer to Section II, amendment no. 1.</p>
<p>23. What scale for the Physical 3D model is required and where do you intend to display this?</p>	<p>The minimum required size/dimensions of the 3D scale model should be 2 meters by 1.4 meters and/or a scale of 1:4,000 meters.</p> <p>The 3D scale model will be displayed on BCDA premises.</p>
<p>24. How many CGI Renders are anticipated to be required? Considering the scale of the project, we would propose to limit this to a maximum 10 images.</p>	<p>For the high resolution renderings, the consultant shall prepare and submit at a minimum of 10 renders, considering that each industry specific area (e.g. mixed-use areas, residential areas, parks & recreational areas, hotel and leisure complex, etc.) and each district to be determined in the study are covered.</p>
<p>25. 1.1 (e), Section II. Eligibility Documents</p> <p>May we confirm whether an “unincorporated Joint Venture (JV)” is allowed (i.e. the JV need not be registered with the Securities and Exchange Commission)?</p>	<p>Please refer to Answer No. 9 herein.</p> <p>A Joint Venture need not be registered with SEC in order for it to be eligible to participate in bidding activities. For purposes of the procurement process, what is important is the determination of the responsibilities and liabilities of each co-venturer and not the creation of a separate legal entity. Hence, it is sufficient that the bidder submits a valid JVA or a duly notarized statement from all the potential co-venturers stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (GPPB NPM 163-2015)</p>

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<p>26. 1.1 (e), Section II. Eligibility Documents</p> <p>In relation to item 1, may we also clarify whether the members of the JV to which the project is awarded may nominate their respective bank accounts for invoicing purposes?</p>	<p>Please refer to the answer in question no. 9.</p>
<p>27. Par. 16.4, Section VI. Terms of Reference, in relation to EF 3A. Summary of Completed Projects for the Past 5 Years</p> <p>On the minimum qualification of the Consultant.</p> <p>a. May we clarify if there is a project period to be considered in determining which “completed projects” may be included as part of the Consultant’s experience? There are Master Development Plans which would take longer years to implement due to the nature and number of priority projects identified.</p> <p>b. Considering the above, may we suggest including completed projects from the last 10 years from Bid submission?</p>	<p>Please refer to Section II, amendment no. 7.</p>
<p>28. EF 7. Statement of Consultant Specifying Its Nationality and Confirming That Those Who Will Actually Perform The Services Are Registered Professionals</p> <p>On availability and/or exclusivity of the Project Team.</p> <p>Form EF 7 requires, among others, that the Project Team be engaged full-time and that its members are precluded from engaging in any other projects for the duration of their supposed</p>	<p>Please refer to Section II, amendment no. 8.</p>

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<p>engagement. Considering the nature of the project involves the preparation/updating of a Comprehensive Master Development Plan, it appears that the prohibition is unfeasible and engaging full-time consultants may entail additional cost.</p> <p>May we therefore recommend that the said requirement /statement be revised to:</p> <p>4. The Project Team confirms that they can perform the service in accordance with the eligibility requirements.</p>	
<p>29. Par. 10.3, in relation to Par. 12, Section VI. Terms of Reference</p> <p>On the allotted fifteen (15)-day review period:</p> <p>Aside from the maximum period of fifteen (15) working days to review and evaluate each and every report submitted by the Consultant, may we suggest that an additional timeline for approval to be established with the implementing office during implementation.</p>	<p>BCDA may consider additional time to secure the necessary approvals, as may be warranted.</p>
<p>30. Par. 11, Section VI. Terms of Reference on Manning Requirement</p> <p>On Key Personnel's Minimum Qualification.</p> <p>In relation to the minimum qualifications for the Assistant Team Leader – Financial & Economic Analyst post, may we propose to exclude the one (1) international Master Development Planning project requirement?</p> <p>Considering the substantial experience of local experts in master planning, as well as the nature of the engagement which requires sensitivity to local</p>	<p>No, the requirement cannot be removed.</p> <p>The candidate for Assistant Team Leader – Financial & Economic Analyst must possess experience in at least one (1) Master Planning Project with an international scope.</p>



<p>concerns, having international experience might not significantly contribute to the project's expected output.</p>	
<p>31. Par. 11, Section VI. Terms of Reference on Manning Requirement</p> <p>On Key Personnel's Minimum Qualification.</p> <p>In relation to the minimum qualifications for the Senior Financial and Economic Specialist post, may we likewise propose to exclude the one (1) international Master Development Planning project requirement?</p> <p>Considering the substantial experience of local experts in master planning, as well as the nature of the engagement which requires sensitivity to local concerns, having international experience might not significantly contribute to the project's expected output.</p>	<p>No, the requirement cannot be removed.</p> <p>The candidate for Senior Financial and Economic Specialist must possess experience in at least one (1) Master Planning Project with an international scope.</p>
<p>32. Par. 11, Section VI. Terms of Reference on Manning Requirement</p> <p>On the method of evaluating the qualifications of Key Experts:</p> <p>a. In case the Key Expert failed to meet a specific requirement, will he/she receive a zero (0) score or failing remark, and thus be completely disqualified, or will he/she still garner points and may possibly qualify if his/her total points meets the minimum passing score?</p> <p>b. May an interested bidder be disqualified if one of its proposed Key Experts failed to meet the minimum qualification, even though the said bidder's total points meets the minimum passing score?</p>	<p>Please refer to the amended minimum requirements specified in Item II herein.</p> <p>Failure to meet any minimum requirement will result in disqualification and ineligibility of the prospective bidder.</p>

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<p>33. Par. 11, Section VI. Terms of Reference on Manning Requirement</p> <p>On the minimum qualifications of Key Experts.</p> <p>In relation to the Key experts, for Forest Management Expert, the TOR requires 32 hours of training in the field of Urban/Environmental Planning, Marketing, and Tourism Management, while the Tourism Specialist requires 32 hours of training in the field of forest management or environment and natural resource management. May we confirm if this is correct?</p>	<p>Please refer to Section II, amendment no. 4.</p>
<p>34. Par. 11, Section VI. Terms of Reference on Manning Requirement</p> <p>On the minimum qualifications of Key Experts.</p> <p>For the minimum qualifications of the Transport & Logistics Planner, may we propose that the Urban / Environmental Planner License be removed? Alternatively, a qualification of similar and/or related import may be considered, such as, but not limited to: a) post graduate degree in a relevant field; or b) related licenses equally regulated by the Professional Regulation Commission.</p>	<p>Please refer to Section II, amendment no. 5.</p>
<p>35. May we request a copy of Camp John Hay's old Environmental Compliance Certificate (ECC) and Environmental Impact Statement?</p>	<p>Please refer to the answer in question no. 19.</p> <p>All existing and available data related to ECC will be provided only to the Winning Bidder.</p>
<p>36. May we request for an extension of the deadline for submission of Eligibility Documents?</p>	<p>In view of the issuance of Bid Bulletin No. 2, submission of the eligibility documents will be on March 7, 2025.</p>
<p>37. For all Experts, may we request the inclusion of the phrase "other relevant degree" in the qualification.</p>	<p>No.</p>



	<p>Please refer to the amended minimum requirements specified in Item II herein.</p> <p>Failure to meet any minimum requirement will result in disqualification and ineligibility of the prospective bidder.</p>
<p>38. Section I: Payment Terms</p> <p>In relation to the payment terms, there is no mention of an advance payment. Please confirm that an advance payment will be given. If yes, we propose the following revisions in the payment terms:</p> <ul style="list-style-type: none"> • 10% - Downpayment • 15% - Approval of BCDA of the Inception Report & Results of the Preliminary Studies • 20% - Approval of BCDA of the CMDP Report • 20% - Approval of BCDA of the Business, Financial Plan and Marketing Plan and DSG Report • 15% - Approval of BCDA of the Site Development Plan & Feasibility Study for Select Areas • 10% - Release of the amended ECC certificate • 10% - Approval of BCDA of the final MDP reports, scale model and all required plans and outputs as evidenced by the issuance by BCDA of the Certificate of Completion 	<p>No advance payment shall be given.</p>
<p>39. Section I: Item 9, Contract Duration</p> <p>a. In the event that the Client needs more than 15 days to review and evaluate the reports submitted, will this be considered an extension of time, and is excluded from the 270 calendar days?</p>	<p>A. No, BCDA's period to review and evaluate the reports is excluded from the 270 calendar days.</p> <p>B. Rendering of feedback to the Consultant is included in the 15-day period for evaluation. The review period is excluded from the 270 calendar days project duration.</p>



<p>b. After every presentation to the committee and BOD, is there time allotment for Client to review and provide feedback to the Consultant regarding the presentation? Will this time be considered an extension of time in the 270 calendar days?</p>	
<p>40. Section V: Eligibility Forms (Page 70)</p> <p>Based on the checklist and tabbing of eligibility requirements, the curriculum vitae of nominated experts is not required to be duly notarized, but there are two versions of attached CVs; EF6 and TPF6. Please confirm that we are using only EF6 for the EOI submission.</p>	<p>Yes. The prospective bidder shall submit a duly accomplished EF6A to EF6L for nominated key personnel during the Eligibility Stage.</p>
<p>41. Section VI: Terms of Reference; Deliverables</p> <p>a. Can the client confirm up to two (2) Conceptual MP Options?</p> <p>b. Is the Client amenable to up to two (2) reviews of the chosen CMP?</p>	<p>The Consultant is required to present at least three (3) distinct Conceptual Master Plan options to the BCDA for review and approval.</p>
<p>42. Section VI</p> <p>Can the client specify the requirements for models, specifically:</p> <ul style="list-style-type: none"> • May we clarify if the 3D scale model will feature: <ul style="list-style-type: none"> o The Identified Priority Developable Areas only; or o The SDP of the Selected Areas • Is the Client amenable to high renderings of up to two (2) aerial renderings, and two (30) s videos? 	<p>The 3D scale model requirement should cover the whole study area of CJH reservation.</p> <p>Marketing Collaterals should include high resolution photos and a walk-through video of the CMDP with a 1-minute and 2-minute video length.</p>
<p>43. May we request for an extension for the deadline for submission of Eligibility Documents?</p>	<p>In view of the issuance of Bid Bulletin No. 2, submission of the eligibility documents will be on March 7, 2025.</p>



<p>44. We are humbly requesting for your consideration to kindly extend the deadline set for the submission of the Eligibility Documents for another fifteen (15) calendar days or until 12 March 2025 instead of the original submission date of 25 February 2025.</p>	<p>In view of the issuance of Bid Bulletin No. 2, submission of the eligibility documents will be on March 7, 2025.</p>
<p>45. We will be in the form of a Joint Venture, with the local firm as the Lead Firm and our foreign firm as the Associated Firm. The local firm partner is registered in PhilGEPS, while our foreign firm is not.</p> <p>Would our foreign firm need to be registered in PhilGEPS as well, or would the PhilGEPS registration of the local Lead Firm suffice?</p>	<p>If a joint venture is formed, PhilGEPS registration is required for both the local and foreign partners.</p> <p>Section 24.1(b) of the RIRR of RA 9184 states that, Each partner of the joint venture shall submit the PhilGEPS Certificate of Registration.</p>
<p>46. May we confirm if we have to pay first the bidding documents or we can pay once we get shortlisted?</p>	<p>The payment of bidding documents shall be made upon the issuance of the notice of eligibility to the shortlisted consultants.</p>
<p>47. We would just like to inquire about the exact qualifications of the role Environmental Management Specialist. Does the prospective Environmental Scientist require a license or any certification as proof of their credentials?</p>	<p>Please refer to Section II, amendment no. 3.</p>

II. AMENDMENTS

The following amendments or modifications are being issued to address the issues/ concerns in the Bidding Documents and Terms of Reference, to wit:

No.	Original version	Amended version
1	<p>Team Leader - Senior Master Planner minimum license and degree qualification:</p> <ul style="list-style-type: none"> Must be a master planner with relevant license in urban planning, 	<p>Team Leader - Senior Master Planner minimum license and degree qualification:</p> <ul style="list-style-type: none"> <u>Must be a master planner with relevant license/certification in the field of urban/environmental</u>

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No.	Original version	Amended version
	<p>landscape architecture, or environmental planning</p> <ul style="list-style-type: none"> • Must hold a degree in the field of urban/ environmental Planning, landscape architecture or related fields in master planning 	<p><u>Planning, landscape architecture or related fields in master planning</u></p> <ul style="list-style-type: none"> • <u>Must have a diploma, certificate or hold a degree in the field of urban/ environmental Planning, landscape architecture or related fields in master planning</u>
2	<p>Real Estate/ Business Development Specialist minimum qualification:</p> <ul style="list-style-type: none"> • Must be a licensed Real Estate Appraiser/Broker • Must hold a degree in the field of Business Administration / Real Estate Management • Must have a minimum of ten (10) years relevant experience in local and/or international Business Development or Master Development Planning Projects • Must have undertaken a total of at least two (2) local and/or International Master Development Planning Projects • Must have at least thirty-two (32) hours of training in the field of Real Estate, Business Management, and Urban / Environmental Planning 	<p>Real Estate/ Business Development Specialist minimum qualification:</p> <ul style="list-style-type: none"> • Must be a licensed Real Estate Appraiser/Broker • <u>Must hold a degree in the field of Business Administration / Real Estate Management or related field in master planning</u> • Must have a minimum of ten (10) years relevant experience in local and/or international Business Development or Master Development Planning Projects • Must have undertaken a total of at least two (2) local and/or International Master Development Planning Projects • Must have at least thirty-two (32) hours of training in the field of Real Estate, Business Management, and Urban / Environmental Planning
3	<p>Environmental Management Specialist minimum qualification:</p> <ul style="list-style-type: none"> • Must be a Licensed Environmental Planner or an Environmental Scientist • Must hold a degree in the field of Urban Planning / Environmental Planning / Environmental Science 	<p>Environmental Management Specialist minimum qualification:</p> <ul style="list-style-type: none"> • <u>Must have a diploma or hold a degree in the field of Urban Planning / Environmental Planning / Environmental Science or related field in master planning</u>



No.	Original version	Amended version
	<ul style="list-style-type: none"> • Must be a registered EIA Preparer under DENR • Must have a minimum of ten (10) years relevant experience in local and/or international environmental management projects • Must have undertaken a total of two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Urban / Environmental Planning 	<ul style="list-style-type: none"> • Must be a registered EIA Preparer under DENR • Must have a minimum of ten (10) years relevant experience in local and/or international environmental management projects • Must have undertaken a total of two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Urban / Environmental Planning
4	<p>Forest Management Specialist minimum training requirements:</p> <ul style="list-style-type: none"> • Must have at least thirty-two (32) hours of training in the field of Urban / Environmental Planning, Marketing, and Tourism Management <p>Tourism Development Specialist minimum training requirements:</p> <ul style="list-style-type: none"> • Must have at least thirty-two (32) hours of training in the field of forest management or environment and natural resource management. 	<p>Forest Management Specialist minimum training requirements:</p> <ul style="list-style-type: none"> • Must have at least thirty-two (32) hours of training in the <u>field of forest management or environment and natural resource management.</u> <p>Tourism Development Specialist minimum training requirements:</p> <ul style="list-style-type: none"> • Must have at least thirty-two (32) hours of training in the <u>field of Urban / Environmental Planning, Marketing, and Tourism Management</u>
5	<p>Transport & Logistics Planner minimum qualification:</p> <ul style="list-style-type: none"> • Must hold a degree in the field of Environmental / Urban Planning or Transport Studies • Must be a Licensed Urban/Environmental Planner • Must have a minimum of ten (10) years relevant experience in Transport Planning 	<p>Transport & Logistics Planner minimum qualification:</p> <ul style="list-style-type: none"> • <u>Must have a diploma or hold a degree in the field of Environmental / Urban Planning or related field in Transportation studies</u> • Must have a minimum of ten (10) years relevant experience in Transport Planning

No.	Original version	Amended version
	<ul style="list-style-type: none"> • Must have undertaken a total of at least two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Transportation 	<ul style="list-style-type: none"> • Must have undertaken a total of at least two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Transportation
6	<p>Community Development Specialist minimum qualification:</p> <ul style="list-style-type: none"> • Must hold a degree in the field of Community Development • Must have a minimum of ten (10) years relevant experience in community planning and development work • Must have undertaken a total of two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Community Planning and Organizing 	<p>Community Development Specialist minimum qualification:</p> <ul style="list-style-type: none"> • <u>Must hold a degree in the field of Community Development or field related to master planning</u> • Must have a minimum of ten (10) years relevant experience in community planning and development work • Must have undertaken a total of two (2) local and/or international master development planning projects • Must have at least thirty-two (32) hours of training in the field of Community Planning and Organizing
7	<p>EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 5 Years</p> <p>EF 3A - Summary of Completed Projects for the Past 5 Years (All completed government and private contracts)</p> <p>EF 3B - Summary of Ongoing Projects for the Past 5 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been</p>	<p>EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the <u>Past 10 Years</u></p> <p>EF 3A - Summary of Completed Projects for the <u>Past 10 Years</u> (All completed government and private contracts)</p> <p>EF 3B - Summary of Ongoing Projects for the <u>Past 10 Years</u> (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works</p>



No.	Original version	Amended version
	completed but not yet accepted)	have been completed but not yet accepted)
8	<p>EF 7 - Statement of Consultant Specifying its Nationality and Confirming that those who will Actually Perform the Services are Registered Professionals</p> <p>Item No. 4: "The Project Team will not be engaged in any other projects for the duration of their engagement with this Consulting Service. and that they can actually perform the service in accordance with the eligibility requirements."</p>	<p>EF 7 - Statement of Consultant Specifying its Nationality and Confirming that those who will Actually Perform the Services are Registered Professionals</p> <p>Item No. 4: "The Project Team and its key personnel confirm that they can perform the services required for the duration of their engagement as Consultant."</p>

III. PRESENTATION FOR THE PRE-ELIGIBILITY CONFERENCE

The presentation discussed during the Pre-eligibility Conference held on 10 February 2025 can be accessed using the link below:

Presentation

<https://tinyurl.com/Pres-Pre-elig-CJH>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e. Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

IV. REVISED SCHEDULE OF PROCUREMENT ACTIVITIES*

	Activities	Time	Date
1	Deadline for Requests for Clarification	05:00 PM	25 February 2025
2	Issuance of Bid Bulletin in Response to Additional Clarifications		28 February 2025
3	Deadline for Submission of	09:00 AM	7 March 2025

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Activities		Time	Date	
	Eligibility Documents			
4	Opening of Eligibility Documents and Eligibility Check	10:00 AM	7 March 2025	
5	Eligibility Check and Shortlisting		8 March 2025	11 March 2025
6	Notification on the Results of Eligibility Check and Shortlisting		17 March 2025	
7	Pre-bid Conference	1:00 PM	24 March 2025	

* *subject to change*

V. OTHER CLARIFICATIONS

1. Bidders who are sole proprietors shall include copies of previous DTI Certificates as part of the eligibility documents submission to establish the length of their industry experience from registration. Please include the DTI certificate alongside the PhilGEPS Certificate of Registration in Tab No. 2. Failure to establish the minimum required length of industry experience is a ground for disqualification.

VI. REMINDERS

A. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:

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- Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
 - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started.
5. Only training supported with proofs shall be considered for evaluation.
6. For the Eligibility Forms:

Eligibility Forms	Duly signed by the Authorized Representative	Duly Notarized
• EF 1 - Eligibility Documents Submission Form	✓	
• EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 10 Years	✓	
• EF 3A - Summary of Completed Projects for the Past 10 Years (All completed government and private contracts)	✓	
• EF 3B - Summary of Ongoing Projects for the Past 10 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)	✓	
• EF 4 - Consultant's References: Relevant Services Carried Out	✓	

[Redacted Signature]

for the Past 5 Years That Best Illustrate Qualifications		
• EF 5 - Summary of Curriculum Vitae (CV)	✓	
• EF6A to 6L - Format of CV for Proposed Professional Staff	✓ (should also be duly signed by the nominated Key Personnel)	
• EF 7 - Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals and of availability for the duration of the Project	✓	
• Secretary's Certificate Format (where applicable)	✓	✓
• Special Power of Attorney Format (where applicable)	✓	✓

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.

b. **Deadline for Submission of Eligibility Documents.** The Eligibility Documents must be duly received by the BAC-C Secretariat through manual/physical submission at the BCDA Central Receiving and Releasing Area (CRRA), BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 9:00 AM of 07 March 2025, Friday**. Late submission of Eligibility Documents shall not be accepted. The prospective bidders may submit their Eligibility Documents before the deadline for submission of bids to avoid late submission. The editable eligibility forms may be downloaded using the link below:

Eligibility Documents
<https://tinyurl.com/EligForms-CJH>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor

Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- c. **Opening of Eligibility Documents and Eligibility Check.** Opening of Eligibility Documents and Eligibility Check shall be on **07 March 2025, Friday, 10:00 AM** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

Zoom Link

<https://tinyurl.com/Open-EligD-CJH>

Meeting ID: 822 8826 1300

Passcode: 360998

Eligibility Documents will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. The prospective bidders are highly encouraged to attend onsite during the opening of the Eligibility Documents.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 19th day of February 2025.



ENGR. RICHARD BRIAN M. CEPE

Vice Chairperson

Bids and Awards Committee for Consulting Services

BACC2025-0081

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