

FORM OF CONTRACT AGREEMENT

*THIS AGREEMENT, made this ____ day of January, 2025 between the **BASES CONVERSION AND DEVELOPMENT AUTHORITY** (hereinafter called the "Entity"), with principal office address at the BCDA Corporate Center, 2/F Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **JOSHUA M. BINGCANG**, who is duly authorized for this purpose as evidenced by the Item No. 178, Page No. 27, Issue No. 002, in relation to Item III (18), Page No. 10 Issue No. 002 of the 2017 Revised Manual of Approval, a copy of which is hereto attached as **Annex "A"**;*

and

***BROWN BAG COMMUNICATIONS PHILIPPINES, INC.** (hereinafter called the "Consultant"), with a principal place of business at 2nd Floor, Zeta Building #25D, 191 Salcedo Street, Legazpi Village, Makati City, represented by its Managing Director, **MA. LUISA P. SEBASTIAN**, who is duly authorized for this purpose as evidenced by the Secretary's Certificate dated 06 December 2024, a copy of which is hereto attached as **Annex "B"**.*


WHEREAS, the Entity is desirous that the Consultant execute the Contract for **Consulting Services of BCDA Strategic Communication and Development Advocacy Program** (hereinafter called "the Works") and the Entity has accepted the bid for **PESOS: Five Million Pesos and 0/100 only (Php 5,000,000.00) inclusive of all applicable taxes, fees, and incidental charges** by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Terms of Reference
 - (c) Request for Expression of Interest;
 - (d) Instructions to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes;
 - (h) Eligibility requirements, documents and/or statements;
 - (i) Performance Security;
 - (j) Notice of Award of Contract and the Bidder's conforme thereto;
 - (k) Other contract documents that may be required by existing laws and/or the Entity.

3. In consideration of the payments to be made by the Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Consultant in all respects.
4. The Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.



JOSHUA M. BINGCANG
President and CEO
Bases Conversion and
Development Authority




MA. LUISA P. SEBASTIAN
Managing Director,
Brown Bag Communications
Philippines, Inc.

[Addendum showing the corrections, if any, made during the bid evaluation should be attached with this agreement]


LEILANI B. MACASAE


Melencio T. Diaz Jr.




ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES))
CITY OF TAGUIG) SS.


BEFORE ME, A Notary Public, for and in the City of Taguig City, this _____ day
of JAN 17 2025 2025, personally appears the following:

NAME	IDENTIFICATION DOCUMENTS	DATE PLACE OF ISSUE
JOSHUA M. BINGCANG	[REDACTED]	[REDACTED]
MA. LUISA P. SEBASTIAN	N [REDACTED]	[REDACTED]

Who is known to me to be the same person who executed the foregoing instrument and he
acknowledged to me that the signature he affixed confirm his own free act and the entity they
he represents.

SIGNED AND SEALED at the place and on the sate stated above.

Doc No. 197.
Page No. 11.
Book No. 5.
Series of 2025.


NOTARY PUBLIC
ATTY. MARICEL C. CORONACION-SANTOS
NOTARY PUBLIC FOR AND IN TAGUIG CITY
NOTARIAL COMMISSION UNTIL DECEMBER 31, 2025
ROLL OF ATTORNEYS NO. 63834
IBP NO. 423744 / 1-16-2024 / RIZAL
PTR NO. 6089649 / 1-16-2024 / TAGUIG CITY
MCLE COMPLIANCE NO. VIII-0004912 / 11-20-2023