

29 November 2024

**MR. MATAGUMPAY M. TUNGOL**  
Authorized Representative  
**MATT'S CATERING**  
232 Therese Bldg. North bay Blvd. South  
Navotas City

Subject: **NOTICE OF AWARD**  
Solicitation/Reference Nos: BG2024-004-1569/11518187  
Procurement of Catering Services for the Seminar-Workshop on Basic  
Records and Archives Management

Dear **Mr. Tungol**:

We are pleased to notify you that the contract for the Procurement of Catering Services for the Seminar-Workshop on Basic Records and Archives Management is hereby awarded to **MATT'S CATERING**, having been adjudged as the bidder with the Single Calculated and Responsive Quotation for a contract price amounting **ONE HUNDRED FIFTEEN THOUSAND AND 00/100 PESOS ONLY (Php115,000.00)** inclusive of all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from receipt of this Notice of Award, to formally enter into a contract with BCDA through a Purchase Order. Failure to enter into the said contract shall constitute sufficient ground for the cancellation of this Award.

Please indicate your concurrence by signing the Notice of Award on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

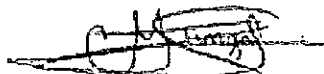
Thank you.

Very truly yours,



**ATTY. ELVIRA V. ESTANISLAO**  
Senior Vice President, CSG

Conforme:



**MATAGUMPAY M. TUNGOL**  
Authorized Representative  
**MATT'S CATERING**  
Date: November 29, 2024