

19 December 2024

**STEPHEN S. YAP**

Authorized Representative

**EASTERN TELECOMMUNICATION PHILIPPINES, INC.**

316 Sen. Gil J. Puyat Ave. Telecom Plaza

Salcedo Village, Makati City

Subject: **NOTICE OF AWARD**  
PROCUREMENT OF ANNUAL CORPORATE EMAIL  
SUBSCRIPTION/MAINTENANCE

Dear **Mr. Yap**:

We are pleased to notify you that the Procurement of Annual Corporate Email Subscription/Maintenance is hereby awarded to **EASTERN TELECOMMUNICATION PHILIPPINES, INC. Two Million Eight Hundred Thousand Pesos and 00/100 Only (Php 2,800,000.00)**, inclusive of VAT and all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to:

1. Formally enter into a contract with BCDA and comply with all the documentary requirements; and
2. Post a Performance Security denominated in Philippine Pesos in any of the forms and in the amount stipulated in Section 39 of 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act", which shall be posted in favor of BCDA and which shall remain valid until the issuance of Certificate of Acceptance, as follows:

<b>FORM OF PERFORMANCE SECURITY</b>	<b>AMOUNT (% of Total Contract Price)</b>
A. Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
B. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank if issued by a foreign bank.	
C. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)



Failure to enter into said contract and/or provide the Performance Security shall constitute sufficient grounds for cancellation of the award.

Please indicate your "Conforme" by signing in the space provided below and return the same to BCDA after signing.

Thank you.

Very truly yours,

[Redacted Signature]  
**ATTY. GISELA Z. KALALO**

Executive Vice President

Date: \_\_\_\_\_

Conforme:

[Redacted Signature]  
**STEPHEN S. YAP**

Authorized Representative

Date: **December 20, 2024**

