



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11545475  
**Procuring Entity** BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN  
**Title** Procurement of Customized Local Craft Set for the BCDA/New Clark City Marketing Giveaways/Tokens under PR0001012  
**Area of Delivery** Metro Manila

|                                          |                                                                                                                                                                                                                                                                                 |                              |                     |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | BG2024-119-1577                                                                                                                                                                                                                                                                 | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations                                                                                                                                                                                                                                              |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)                                                                                                                                                                                                                    | <b>Associated Components</b> | 2                   |
| <b>Classification:</b>                   | Goods                                                                                                                                                                                                                                                                           | <b>Bid Supplements</b>       | 0                   |
| <b>Category:</b>                         | Corporate Giveaways                                                                                                                                                                                                                                                             |                              |                     |
| <b>Approved Budget for the Contract:</b> | PHP 240,000.00                                                                                                                                                                                                                                                                  | <b>Document Request List</b> | 0                   |
| <b>Delivery Period:</b>                  | 15 Day/s                                                                                                                                                                                                                                                                        |                              |                     |
| <b>Client Agency:</b>                    |                                                                                                                                                                                                                                                                                 |                              |                     |
| <b>Contact Person:</b>                   | Stefany A Mateo<br>Sr. Administrative Assistant<br>BCDA Corporate Center<br>2nd Floor, Bonifacio<br>Technology Center,<br>31st St., 2nd Ave. Bonifacio<br>Global City<br>Taguig City<br>Metro Manila<br>Philippines 1634<br>63-2-5751782<br>63-2-5751785<br>samateo@bcda.gov.ph | <b>Date Published</b>        | 29/11/2024          |
|                                          |                                                                                                                                                                                                                                                                                 | <b>Last Updated / Time</b>   | 28/11/2024 11:20 AM |
|                                          |                                                                                                                                                                                                                                                                                 | <b>Closing Date / Time</b>   | 05/12/2024 09:00 AM |

#### Description

Procurement of Customized Local Craft Set for the BCDA/New Clark City Customized Marketing Giveaways/Tokens

160 PCS. - MARKETING COLLATERALS  
CUSTOMIZED LOCAL CRAFT SET

#### Specifications:

- Capiz Table Lamp (est. height - 8 inches tall)
- 1 pc. Inabel beach towel
- BCDA and New Clark City logo embroidery on the bath towels and also etched on the wooden stand of the lamp
- Customized card tag about the product
- BCDA and New Clark City logo colors for the ribbon
- Native tampipi box
- Size - 10x10x5 inches

(ABC PHP 1,500.00 per SET)

Delivery Address: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) BIR Certificate of Registration (BIR Form 2303)
- 4) Omnibus Sworn Statement and Proof of Authorization

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

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**Other Information**

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

**TERMS AND CONDITIONS:**

Payment: Thirty (30) working days  
Delivery: \_\_\_\_\_ calendar days (please specify)  
Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

**Created by** Stefany A Mateo

**Date Created** 28/11/2024

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