



## NOTICE TO PROCEED

31 October 2024

MS. JENN PRINCESS M. CARAOS Authorized Representative CLUB BALAI ISABEL, INC. Banga Talisay Batangas

Dear Ms. Caraos:

With the approval of the attached Purchase Order (PO) No. 000775, notice is hereby given to CLUB BALAI ISABEL, INC. to proceed with the supply and delivery of Lease of Venue with Catering and Accommodation for the Legal Services Department Planning, according to the terms and conditions of the said PO, scheduled on November 11-13, 2024.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,

ATTY. ELVIRA V. ESTANISLAO Senior Vice President, CSG

Conforme:

JENN PRINCESS M. CARAOS

Authorized Representative

CLUB BALAI ISABEL, INC.

Date: November 4, 2024



