



**NOTICE TO PROCEED**

22 November 2024

**MS. ASTER F. FORTEZA**  
Authorized Representative  
**MANARA MARKETING**  
#15 Aster St., Greenpark Village Imelda Avenue  
San Isidro, Cainta Rizal, 1900

Dear **Ms. Forteza**:

With the approval of the attached Purchase Order (PO) No. 000823, notice is hereby given to **MANARA MARKETING** to proceed with the supply and delivery of of 8-Tank of Aircon Freon R134A for BCDA Vehicles, according to the terms and conditions of the said PO, within twenty (20) calendar days from the receipt of this notice.

Please indicate your concurrence by signing the Notice of Award on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,

**ATTY. ELVIRA V. ESTANISLAO**  
Senior Vice President, CSG

Conforme:

**ASTER F. FORTEZA**  
Authorized Representative  
**MANARA MARKETING**

Date: Nov. 22, 2024