



Bids and Awards Committee for Goods (BAC-G)

Procurement of Operations and Maintenance of NCC Access Roads (Estate Management)

BID BULLETIN NO. 1

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on 21 November 2024 at 10:00 AM and other matters related to the above Project. It also includes the queries received by the Secretariat until 23 November 2024.

A. QUERIES/QUESTIONS FROM THE PROSPECTIVE BIDDERS

	QUERY	CLARIFICATION
1.	Will the capacity and specifications of the equipment be provided?	Please refer to "Annex A" of this Bid Bulletin.
2.	Can you share the map of the access roads?	Please refer to "Annex B" of this Bid Bulletin.
3.	If the project is awarded to us, can the Work Request be submitted earlier?	Yes, the Service Provider may submit the Work Request ahead of the schedule, provided that the proposed works are aligned with the approved Program of Works.
4.	What would be the approach on the areas that are not in the TOR?	Scope of work of the Service Provider is limited to the identified areas shown in "Annex B" of this Bid Bulletin.
5.	During a typhoon and landslides, what will be the setup of clearing?	Depending on the natural disaster present, work may be stopped provided that this has been coordinated with BCDA's Strategic Projects Management Department. In the event of force majeure which results in major mass wasting that leads to the closure of a road section, the clearing operation which requires heavy equipment will be handled by another contractor. However, debris that can be easily removed by minor tools will be part of the scope of the Winning Bidder.
6.	Where is the source of water supply for watering the plants?	The water can be sourced from the existing deep well located along Clark-Bamban-Capas Road in New Clark City, or alternatively, from the neighboring municipalities. Any associated costs shall be borne by the Winning Bidder.
7.	for the electric washers and blowers?	The power supply shall be provided by the Winning Bidder.
8.	What is the contract duration of this project?	The contract is for one (1) year and shall commence 01 March 2025.





9. If site visit/inspection is allowed, when can we visit the site and the contact person?	The site inspection is allowed for this project. Accordingly, the date of site inspection is scheduled on 27 November 2024. 1. The meeting place for the site inspection shall be at the BCDA Corporate Center, 9/F One West Aeropark Building, Industrial Estate 5,
	Clark Global City, Clark Freeport Zone, Pampanga 2. Participants must be at the meeting place at 1:00 PM 3. Participants must use their own vehicle for the site visit/inspection 4. Only two representatives per interested bidder are allowed to join the site/inspection; and 5. Point/Contact Person: • Engr. Peter Lester Carreon - +639178592527 • Engr. Elmor Carreon - +639176990376
	Nonetheless, the participation of the prospective bidder during site inspection is not required for this project.
10. Is there a cost proposal template that should be used? If yes, we would like to request a copy, preferably Excel.	The price schedule attached in the Bid Document shall be used for the bid. You are required to quantify and cost the three (3) pay items / scope of work listed in the Technical Specifications (See "Annex B").
11. How many sets of bid documents are needed? E.g., 1 original copy and 1 photocopy, 1 original copy only.	Each Bidder shall submit one set of original copy of the Eligibility and Technical Documents for the first envelope, and original copy of Financial Documents for the second envelope. All envelopes must be signed and sealed upon submission.

B. OTHER CLARIFICATIONS

BID DATA SHEET

ORIGINAL	REVISED
ITB Clause 5.3	ITB Clause 5.3
For this purpose, contracts similar to the Project shall be:	For this purpose, contracts similar to the Project shall be:





Similar Contract

- 1. Grass Cutting
- 2. Street Sweeping
- 3. Landscape Grooming
- 4. Operation and Maintenance Services for Site Developments

The bidder must have completed, within the last five (5) years prior to the deadline for the submission and receipt of bids, a single contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the PSA's CPI.

Similar Contract

1. Involved in Grass Cutting, Street Sweeping, and Landscape Grooming

The bidder must have completed, within the last five (5) years prior to the deadline for the submission and receipt of bids, a single contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the PSA's CPI.

"Annex A" provides the updated/revised Technical Specifications Compliance Form.

C. GENERAL REMINDERS

- 1. The presentations discussed during the Pre-bid Conference held on 21 November 2024 are made available through this Bid Bulletin:
 - End-user presentation: Please refer to "Annex C."
 - Checklist of requirements: Please refer to "Annex D."

NOTE: The presentations during the Pre-Bid Conference on 21 November 2024 are for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e., Invitation to Bid, Technical Specifications, Schedule of Requirements, and Bidding Forms) and subsequent Bid Bulletin(s) shall prevail over the presentation.

2. Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline of Submission and Receipt of Bids	9:00 AM, 03 December 2024
Opening of Bids	10:00 AM, 03 December 2024

The above changes further amend the bidding documents accordingly. The Submission and Opening of Bids will be conducted face-to-face at the BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City. Alternatively, bidders may opt to attend online via Zoom. The meeting link will be provided upon request by the prospective bidders to the BAC-G Secretariat through the email address bacgsecretariat@bcda.gov.ph.





For those attending in person, please consider the following guidelines:

- Attendees to the Pre-bid Conference and Opening of Bids are expected to follow the BCDA Health protocols; and
- Observers/representatives who show signs of COVID-19 related symptoms are advised to attend online and will not be allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on 26 November 2024 (Tuesday) in Taguig City.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:

RICHARI BRIAN M. CEPE

Chairperson

"ANNEX A"

Section VII. Technical Compliance Form

Section VII. Terms of Reference and Technical Specifications

2025 OPERATIONS AND MAINTENANCE OF NEW CLARK CITY ACCESS ROADS (ESTATE MANAGEMENT)

ITEM	SPECIF	ICATION			MENT OF LIANCE
I.	SCOPE OF WORK			Compliant	Noncompliant
	PARTICULARS	TOTAL QUANTITY (in sqm)	FREQUENCY		,
	The Supplier/Service Provider shall periodically inspect the roads and perform routine grass trimming of overgrown grass higher than the prescribed maximum height of 15 centimeters on road medians, interchanges, and areas adjacent to road	2,812,078.70	Shall be performed at least ten (10) times per year		

shoulders up to 5 meters, or as determined by BCDA inspector.			
The Supplier/Service Provider shall ensure the daily cleanliness of all roads covered in this TOR. They are expected to have cleared all roads, including sidewalks and bike lanes, of any obstructions that may cause traffic disturbance and washed off any material or debris resulting in unforeseen road incidents. They shall also ensure the same for road drainages to prevent ponding and flooding during rains.	9,586,470.69	Shall be performed daily, or as needed	
3. Landscape grooming The Supplier/Service Provider shall periodically inspect the roads and perform routine upkeep of the road spaces. Activities under this task shall include (a) pruning shrubs and trees, (b) weeding, (c) edge trimming, (d) tree guying, and (e) replacing any wilted vegetation.	1,023,020.11	Shall be performed at least seven (7) times per year	

NO.	DELIVERABLES	REQUIREMENTS	TIMELINE
1	Work Requests	Shall contain the coverage of the on-site works to be done in the succeeding two calendar weeks	Once every 14 calendar days
2	Progress Report	Shall cover the work done for the period covered, including site photos with geotag	Submitted once every 30 calendar days
3	Updated Project Timeline	Shall be submitted as needed if there will be revisions in the original timeline attached and agreed upon during contract signing; this shall cover work changes, variations, and similar information pertaining to the project scope	As needed

NO.	REQUIREMENTS	PARTICULARS	QUANTITY
1	Foreman	supervise the site works covering the areas identified on the attached map	2
2	Grasscutters	equivalent mechanical equipment or combination of both manual and mechanized work	20
3	Road sweepers	equivalent mechanical equipment or combination of both manual and mechanized work	20
4	Landscapes groomers	with eight (8) hours working daily	20

3.2 EQUIPMENT

NO.	REQUIREMENT	QUANTITY	MINIMUM SPECIFICATIONS
1	Grass cutting machine Or	20 units	 Displacement: 43CC Weight: 6.8kg Engine type: Air cooled, four-stroke, single cylinder Rated output power: 0.7kw 7500rpm/0.8kw 7500rpm Idle speed 3000+_2000rpm
	Mechanized mower	2 units	 Engine: Commercial-grade with at least 25 horsepower Cutting Deck: Wide, min. 150cm Hydrostatic Drive

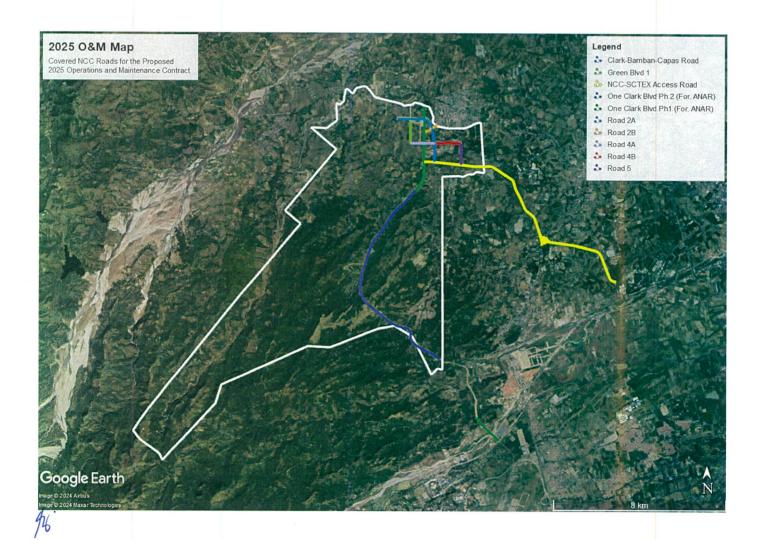
				Ì
			Heavy-Duty Frame	
	2 Leaves blower	10 units	 Engine capacity: 63.3cc Air volume: 1440m³/h Fuel tank capacity: 1.6L Net weight: 10.5kg 	
	3 Pressure Washer	10 units	 Pressure: 12 MPa (120 bar, 1,740 PSI) Flow Rate: 420 L/h 	
	4 Water truck	1 unit	 150 hp Diesel Engine With 2 Independent Spray Valve Rear water sprinkler 6000 liters capacity 	
	5 Collector truck	1 unit	 150 hp Diesel Engine Dump Box: min. 4.5 cu.m. volume 	
	ownership for the require	l equipment during the b	t for the required manpower and proof of idding's post-qualification period. before the commencement of the contract.	
,	Progress Billing			
	9		olier/Service Provider shall be based on the per square meter. Progress Billing shall be	

	processed upon the complete submission of the following documents and the issuance of an Inspection and Acceptance Report by SPMD-EMD.	
	 Request Letter from the Supplier/Service Provider; Statement of Account; Sales Invoice; Summary of Work Accomplishment; Affidavit of bills, labor, and materials paid; Progress Report, including site photos with geotag; Copy of the Signed Contract; Copy of a valid BIR Tax Clearance; Copy of Latest Income and Business Tax Returns; Copy of Latest VAT Return (2550Q or 2550M); Copy of a valid Performance Security; and Manpower/Equipment Plan 	
v	QUALIFICATIONS OF THE BIDDER	
	 The Bidder must have an experience as a reliable maintenance service provider that handled a single contract with a duration of at least one (1) year in providing grass cutting, road cleaning and landscape grooming services. The Bidder must also have completed a single contract similar to the project within five (5) years prior to the deadline for submitting and receiving bids, amounting to fifty percent (50%) of the Approved Budget for the Contract. 	

Bidder's Authorized Representative:	
Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and on behalf of:	
Date:	

"ANNEX B"

Road Map of NCC Access Roads (Estate Management)



"ANNEX C"

End-User Presentation during the Pre-Bid Conference







PROCUREMENT OF THE 2025 OPERATIONS AND MAINTENANCE OF NCC ACCESS ROADS (ESTATE MANAGEMENT)

PREBID CONFERENCE 21 NOVEMBER 2024



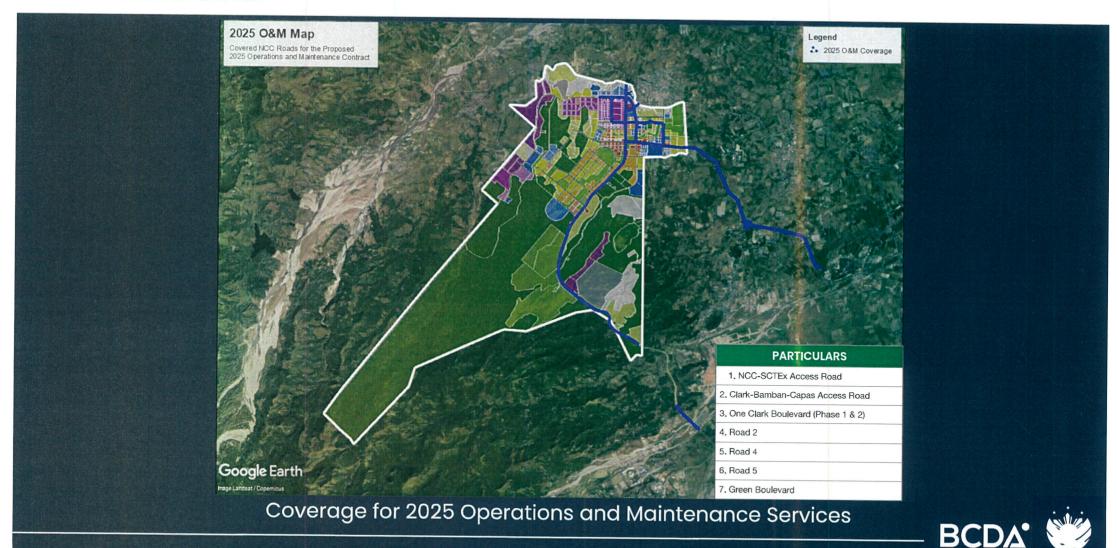
BACKGROUND

- □ BCDA has constructed 35.63 kilometers of roads in New Clark City
- Public and private events are held in NCC for tourism and promotion
- BCDA currently manages the Estate, including road maintenance
- ☐ The contract of the current service provider will expire on February 2025





BACKGROUND



BACKGROUND

- Additional access roads have been completed
- Well-maintained roads are essential for the Estate's safety, convenience, and aesthetics
- Grass-cutting, road cleaning, and landscape grooming are continuously required







SCOPE OF WORK

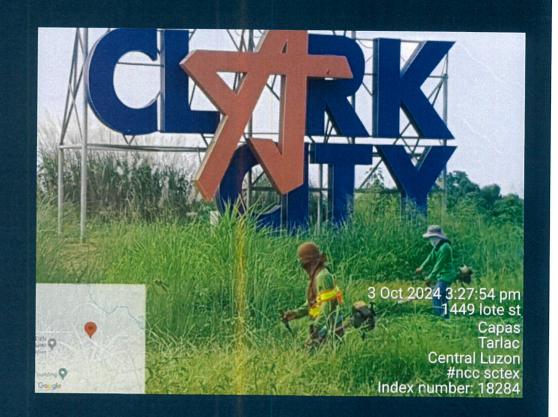
GRASS CUTTING

Quantity: 2,812,078.70

Frequency: shall be performed at least ten (10)

times per year

The Service Provider shall periodically inspect the roads and perform routine grass trimming of overgrown grass higher than the prescribed maximum height of 15 centimeters on road medians, interchanges, and areas adjacent to road shoulders up to 5 meters, or as determined by BCDA inspector.





SCOPE OF WORK

ROAD CLEANING

Quantity: 9,586,470.69

Frequency: shall be performed daily, or as needed

- Ensure all roads are clean on a daily basis, including sidewalks and bike lanes
- Remove obstructions that may cause traffic problems
- Clean away materials and debris that could lead to road crash-related incidents
- Ensure that are clean to prevent ponding and flooding during rains







SCOPE OF WORK



LANDSCAPE GROOMING

Quantity: 1,023,020.11

Frequency: shall be performed at least (7) times per year

- Periodically inspect the roads and perform routine upkeep of the road spaces
- Task shall include (a) pruning shrubs and trees,
- (b) weeding, (c) edge trimming, (d) tree guying, and
 (e) replacing any wilted vegetation



REQUIRED RESOURCES

1. MANPOWER

REQUIREMENTS	PARTICULARS	QTY
1. Foreman	supervise the site works of the covered area	2
2. Grasscutters	equivalent mechanical equipment or combination of both manual and mechanical work	20
3. Road sweepers	equivalent mechanical equipment or combination of both manual or mechanized work	20
4. Landscape groomers	with eight (8) hours working daily	20

2. EQUIPMENT

REQUIREMENTS	QTY
Grass cutting machine or Machanized machine	20 units
Mechanized mower	2 units
2. Leaves blower	10 units
3. Pressure washer	10 units
4. Water truck	1 unit
5. Collector truck	1 unit

The Bidder must provide proof of employment for the required manpower and proof of ownership for the required equipment during the bidding's post-qualification period.

The equipment shall be delivered on site one week before the commencement of the contract.



REQUIRED WORK REPORTS

REQUIREMENTS	PARTICULARS	FREQUENCY
1. Work Requests	Contains the coverage of the on-site works to be done in the succeeding two calendar weeks	Once every 14 CD
2. Progress Report	Covers the work done for the period covered, including site photos with geotag	Submitted once every 30 CD
3. Updated Project Timeline	Submitted as needed for revisions in the original timeline attached and agreed upon during contract signing; this shall cover work changes, variations, and similar information pertaining to the project scope	As needed



ELIGIBILITY REQUIREMENTS

- 1. The Bidder must have an experience as a reliable maintenance service provider that handled a single contract with a duration of at least one (1) year in providing grass cutting, road cleaning and landscape grooming services.
- 2. The Bidder must have also completed a single contract that is similar to the project within five (5) years prior to the deadline of the submission and receipts of bids, amounting to fifty percent (50%) of the Approved Budget for the Contract.



CONTRACT DURATION

The duration of the services required under this TOR shall be for the period of one (1) year starting at the date stated in the Notice to Proceed or until it reaches the prescribed quantities, whichever comes earlier. Engagement to commence on March 2025.

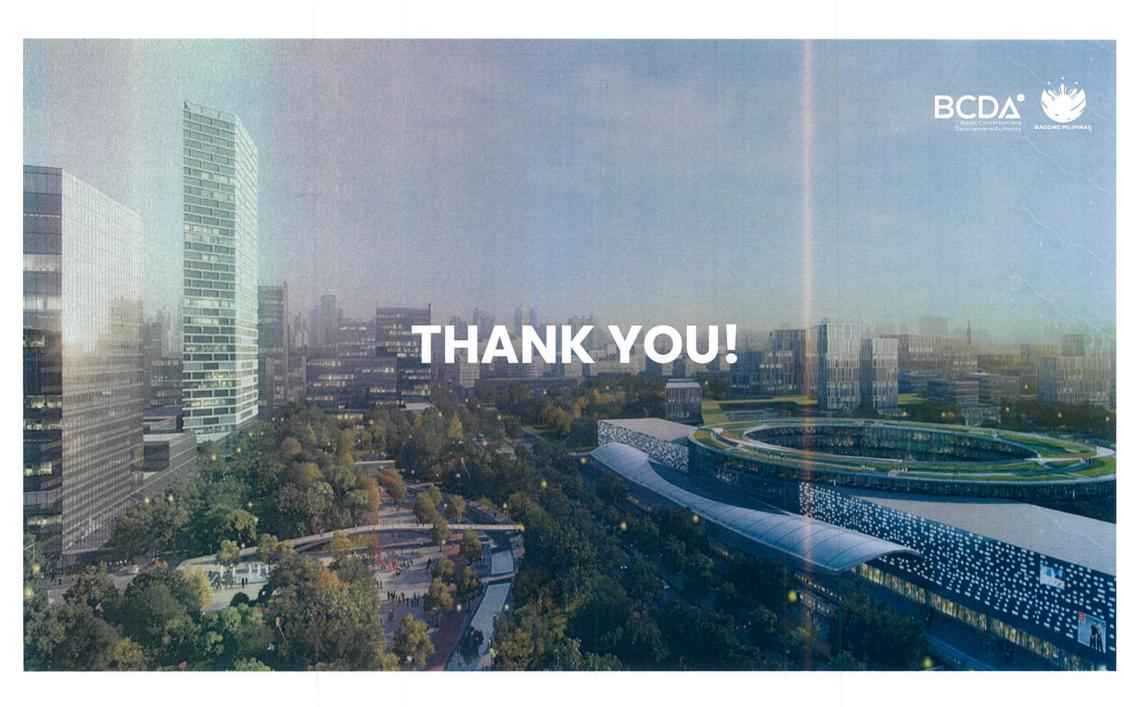


PAYMENT TERMS

APPROVED BUDGET FOR THE CONTRACT: Php 30,000,000.00

All payments shall be subject to the usual government accounting and auditing rules and regulations. All pay items shall be paid by monthly progress based on the actual rendered services measured per area covered (in square meters).





"ANNEX D"

Checklist of Requirements



BDS AND AWARDS COMMITTEE for GOODS

CHECKLIST OF REQUIREMENTS

BIDDING FOR THE PROCUREMENT OF Operations and Maintenance of New Clark City Access Roads (Estate Management)

Pre-Bid Conference

THURSDAY @ 10:00 AM, 21 Nov 2024

Bids and Award Committee for Goods (BAC-G)



CHECKLIST OF REQUIREMENTS

"For the Bid Form, Price Schedules, Bid Securing Declaration, Omnibus Sworn Statement, JVA or Notarized Statements as to forming JV for Goods, Performance Securing Declaration, if used, and Contract Agreement Form, the Bidder or its authorized representative shall be required to provide its name, legal capacity, and signature thereon." (Section 6.2 of GPPB Circular 04-2020)

Failure to do so shall be a ground for the rejection of bid.



BIDDING FOR THE PROCUREMENT OF Operations and Maintenance of New Clark City Access Roads (Estate Management)

PRESENTATION OUTLINE:

- TECHNICAL AND FINANCIAL REQUIREMENTS;
- MARKING AND SEALING OF ENVELOPES;
- IMPORTANT REMINDERS; and,
- SCHEDULE OF BIDDING ACTIVITIES.



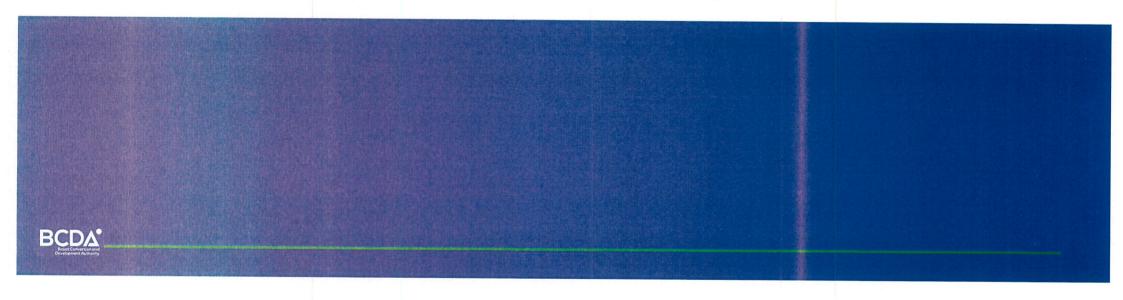
CHECKLIST OF REQUIREMENTS

PROPERLY TABBED AS FOLLOWS:



CHECKLIST OF REQUIREMENTS

TECHNICAL COMPONENT ENVELOPE (FIRST ENVELOPE)



CHECKLIST OF REQUIREMENTS: CLASS "A" DOCUMENTS - LEGAL DOCUMENTS

TAB A Valid PhilGEPS Certificate of Registration under Platinum Membership (all pages) in accordance with Section 8.5.2 of the RIRR of RA No. 9184 (Government Procurement Reform Act).

Section 8.5.2:

All bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a):

- A. Registration Certificate;
- B. Valid Mayor's/Business Permit or its Equivalent Document;
- C. Valid Tax Clearance; and,
- D. Audited Financial Statements (Year Ended 2023).



CHECKLIST OF REQUIREMENTS: CLASS "A" DOCUMENTS - TECHNICAL DOCUMENTS

Statement of the prospective bidder of **ALL its ONGOING Government and** Private Contracts, including contracts awarded but not yet started, if any, whether B similar or not similar in nature and complexity to the contract to be bid.

TAB C Statement of the Bidder's <u>Single Largest Completed Contract (SLCC)</u>, similar to the contract to be bid.

The bidder must have completed, within the last five (5) years prior to the deadline for the submission and receipt of bids, a single contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the PSA's CPI.

Similar Contract/s shall refer to:

1. Grass Cutting, Street Sweeping, and Landscape Grooming



The TWO (2) Statements (ONGOING AND SLCC) requirements shall indicate the following:

- name of the contract;
- date of the contract;
- **contract duration**;
- **owner's name and address**;
- **□ kinds of Goods**;
- for Statement of Ongoing Contracts <u>amount of contract and value of outstanding contracts</u>;
- for Statement of SLCC <u>amount of completed contract</u>, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement; and,
- □ <u>date of delivery</u>



REMINDER:

- The statement of ALL ONGOING contracts requirement is merely a "statement" of all ongoing contracts. It refers to a "statement" to be made by the bidder relative to ALL its ongoing government and private contracts, and not the actual submission of the physical NOA, NTP or Contract.
- The statement of <u>SLCC</u> to be submitted by the bidder shall attach <u>ANY</u> of the following proof:
 - End User's Acceptance; OR,
 - Official Receipt issued for the contract; OR,
 - Sales Invoice issued for the contract, if completed.



FORMS: ONGOING AND SLCC

			All Ongoing Gov			:	SF-G&S-19A							SF-G&S-19
usiness Name usiness Address	:								,	Statement of Single Similar in N	e Largest Comple ature to the Cont		C)	
Name of the Contract	Date of the Contract	Contract Duration	Owner's Name/ Address/ Contact Number	Kinds of Goods	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Business Name Business Address	:					
Government Contracts:								Name of the Contract	Date of the Contract	Contract Duration	Owner's Name/Address/ Contact Number	Kinds of Goods	Amount of Contract	Date of Delivery
Private Contracts:														
								L						
otal Amount:	te sheet if necessary							Submitted by :	aturo over Printed Nar	me of Authorized Repre				
ste	pnature over Printe o ongoing contract nount of the ongoin	d Name of Authoriz including those awarg and awarded but		ted, state none or eq acts should be consi	juivalent term stent with those us	Bidder's / Repres	ned by the Authorized entative	Date Note: This statement shall I End User's Ar	be supported by AN cceptance; or ot of the last payment	Y of the following:	sentative		Duly signe Bidder's A Represe	uthorized



TAB D

Bid Security in ANY of the following forms and amounts:

ABC: Php 30,000,000.00

	Original Copy of Notarized Bid Securing Declaration	Bidding Forms FORM: BID SECURING DECLARATION
*	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank. Bank Draft/Guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank. Provided, that it shall be confirmed or authenticated by a local Universal or Commercial Bank, if issued by a foreign bank.	2% of the ABC Php 600,000.00
*	Surety Bond with a Certificate from the Insurance Commission	5% of the ABC Php 1,500,000.00

TAB E **Conformity with Technical Specifications** (Form) <u>duly signed in every page</u> by the principal bidder or the bidder's authorized representative (Section VII)

☐ Conformity with Schedule of Requirements (Form) duly signed in every page by the principal bidder or the bidder's authorized representative (Section VI)

Schedule of Requirements and Technical Specs



TAB F Original duly signed Notarized Omnibus Sworn Statement in accordance with Section 25.3 of the 2016 Revised IRR of RA 9184, and using the form prescribed in Section VIII

Note:

The Notarized Omnibus Sworn Statement shall be accompanied by the <u>Original Notarized Special Power of Attorney, Board/Partnership Resolution, or Original Notarized Secretary's Certificate</u>, whichever is applicable.



Form: Omnibus Sworn Statement (Revised)

Omnibus Sworn Statement (Revised) I shall be submitted with the Bid

REPUBLIC OF THE PHILIPPINES CITY/MUNICIPALITY OF) S.S.

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affant], after having been duly sworn in accordance with law, do hereby depose and state

1. [Select one, delete the other]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder]:

2. ISelect one delete the other?

[If a sole proprietorship.] As the owner and sole proprietor, or authorized representative If a sure proprecious p.p. as the owner and sure proprecion, or authorized representance of [Name of Bidder]. I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable it.

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units foreign government/foreign or international financing institution whose blacklisting rules OMNIBUS SWORN STATEMENT (REVISED) have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:

4. Each of the documents submitted in satisfaction of the bidding requires authentic copy of the original, complete, and all statements and therein are true and correct

5. [Name of Bidder] is authorizing the Head of the Procuring representative(s) to verify all the documents submitted;

[If a sole proprietorship.] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree:

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is If a partnership or cooperative I hone or the officers and memoers of Interior Discours is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretarist, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling In a corporation or joint venture.) None of the officers, directors, and controlling stockholders of *lName of Bidderl* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes
- Carefully examining all of the Bidding Documents
- Acknowledging all conditions, local or otherwise, affecting the implementation of the
- c. Making an estimate of the facilities available and needed for the contract to be bid, if
- Inquiring or securing Supplemental/Bid Bulletin(s) issued for the IName of the
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee. or any form of consideration, pecuniary or otherwise, to any person or official, personne or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any y a person or entity under an obligation involving the duty to s or services, to the prejudice of the public and the ilippines pursuant to Article 315 of Act No. 3815 s. 1930, as ed Penal Code.

have hereunto set my hand this __ day of ___, 20_ at

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE [Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]



TAB G The Prospective Bidder's <u>Computation of Net Financial Contracting Capacity</u> (NFCC) in accordance with ITB Clause 5 (Section IX, Bidding Forms);

FORMULA:

NFCC = [(Current assets minus current liabilities) x (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

OR,

Committed Line of Credit (CLC) from a Universal or Commercial Bank at least equal to ten percent (10%) of the ABC to be bid.



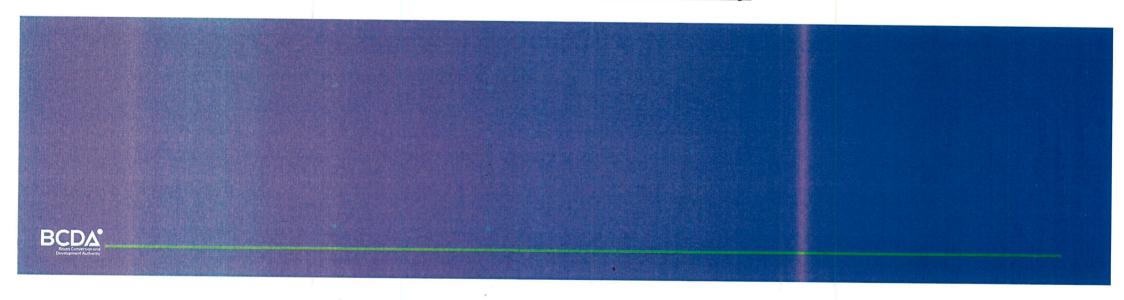
CHECKLIST OF REQUIREMENTS: CLASS "B" DOCUMENTS - IF APPLICABLE

TAB H If applicable, a duly signed <u>Joint Venture Agreement (JVA)</u> in case the joint venture is already in existence; <u>OR</u>,

<u>Duly Notarized Statements</u> from ALL the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

CHECKLIST OF REQUIREMENTS

FINANCIAL COMPONENT ENVELOPE (SECOND ENVELOPE)



CHECKLIST OF REQUIREMENTS - FINANCIAL COMPONENTS

TAB

Original of duly signed and accomplished Financial Bid Form

TAB

Original of duly signed and accomplished Price Schedule(s)

Note:

- Financial Proposal is INCLUSIVE of VAT and all applicable taxes and fees; and,
- Bids received in excess of the ABC shall be automatically rejected at bid opening.



CHECKLIST OF REQUIREMENTS - FINANCIAL COMPONENTS

Bid Form

The undersigned is authorized to submit the bid on behalf of frame of the bloder) as evidenced by the attached (state the written authority). Bid Form for the Procurement of Goods We acknowledge that failure to sign each and every page of this Bild Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid. (shall be submitted with the Blot BID FORM Loga: bapacity To Jame and accress of Procuring Brooks Signature: Hains easined the Residue Boson Doumerts (RBDs) inducing the Businers are \$1.5 km for the report (R24 humber), the residue of a non-source, duy connected on \$1.5 km for the residue is a proper to the Decay of a content, with the late of the late of the \$2.5 km for the Decay of a content, with the late of the late of the \$2.5 km for the power of the content of the late of the late of the \$2.5 km for the power of the residue occurred to property and the late of the late of the power of the late of th and other out monitorizing in acceptance with the Price School less attached herewith and makes part of this Bits. The titule polymon reviews the control of this titues, such as, but not make by Jester by the applicable titues is a polymonia by a state size of the acceptance for the Price states and (N) other facts during the other by which are compact names or in the Price. 4 to be over the police in advocance with the bower, schedule specified in the Simeaus of Recurrencies of the Philappine Bidding Documents (PBDs). to provide a performance success, in the form amounts, and within the times produced in the PROS. SAMPLE FORM to aboo by the Bid Volicity Period specified in the PBDs and it shall remain by soon us at any time before the cupration of that period. Insertities paragraph if Foreign-Assisted Figures with the Developm We understand that you are not bound to accept the Lowest Carbuilded Bid or any We confecentize that we comply with the english requirements pursuant to the PBDs.

Price Schedule

Name of Bidder Project ID No Pagecf 1 2 3 4 5 5 6 Separation Country Out of larger Separation						ed from With				
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CHECKLIST OF REQUIREMENTS - OTHER DOCUMENTARY REQUIREMENTS UNDER RA NO. 9184, AS APPLICABLE

TAB K (For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos)

Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

TAB

Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Entity



SUMMARY

TAB	PARTICULAR (FIRST ENVELOPE - TECHNICAL COMPONENT)
A	<u>Valid PhilGEPS Registration Certificate (Platinum Membership)</u> (all pages) in accordance with Section 8.5.2 of the IRR; and,
В	Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and,
C	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and,
D	Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or Original copy of Notarized Bid Securing Declaration; and,



SUMMARY

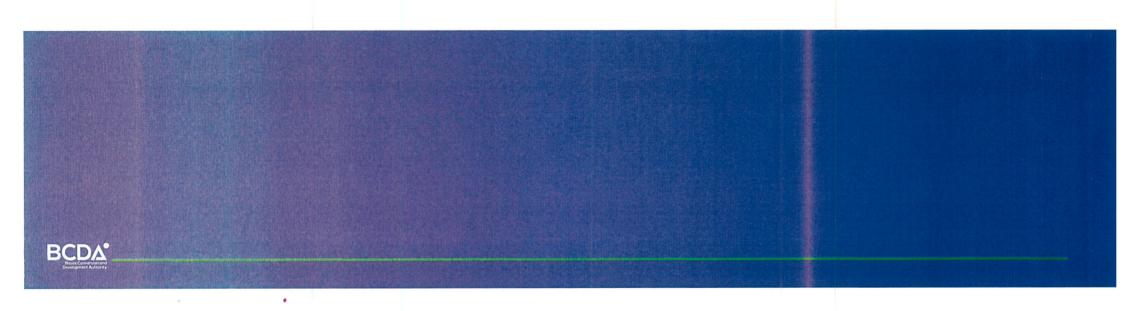
TAB	PARTICULAR (FIRST ENVELOPE - TECHNICAL COMPONENT)
E	Conformity with Technical Specifications (Form) duly signed in every page by the principal bidder or the bidder's authorized representative (Section VII); and,
F	Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; and,
G	The prospective bidder's computation of <u>Net Financial Contracting Capacity (NFCC)</u> or a committed <u>Line of Credit</u> from a Universal or Commercial Bank in lieu of its NFCC computation; and,
H	If applicable, a duly signed Joint Venture Agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

BCDV.

SUMMARY

TAB	PARTICULAR (SECOND ENVELOPE - FINANCIAL COMPONENT)
	Original of duly signed and accomplished <u>Financial Bid Form</u> ; <u>and</u>
J	Original of duly signed and accomplished <u>Price Schedule(s)</u> ; and
	Other documentary requirements under RA No. 9184 (as applicable)
K	[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product; and
L	<u>Certification from the DTI</u> if the Bidder claims preference as a Domestic Bidder or Domestic Entity.





The bidders are requested to USE TABS in compiling their bid documents for quick and easy identification and verification.





ALL Envelopes shall:

- a. contain the **name of the contract to be bid** in capital letters:
- b. bear the name and address of the Bidder in capital letters;
- c. **be addressed to the Procuring Entity's BAC**; and
- d. bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with ITB Clause 21.1.

Sample Envelopes

ELIGIBILITY AND TECHNICAL COMPONENTS AND FINANCIAL PROPOSAL CENTRAL RECEIVING AND RELEASING AREA (CRRA) BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA) BCDA CORPORATE CENTER 2ND FLOOR, BONIFACIO TECHNOLOGY CENTER 31ST STREET, CORNER 2ND AVENUE BONIFACIO GLOBAL CITY, TAGUIG CITY FOR: PROCUREMENT OF SUBMITTED BY: NAME AND SIGNATURE OF THE AUTHORIZED REPRESENTATIVE COMPANY NAME AND COMPLETE ADDRESS ATTENTION TO: RICHARD BRIAN M. CEPE CHAIRPERSON BCDA BIDS AND AWARDS COMMITTEE FOR GOODS DO NOT OPEN BEFORE SPECIFY THE TIME AND DATE OF OPENING OF BIDS



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Each Bidder shall submit the following (contained within the mother envelope):

FIRST ENVELOPE - ELIGIBILITY AND TECHNICAL COMPONENTS

SECOND ENVELOPE - FINANCIAL COMPONENTS

MOTHER ENVELOPE

ELIGIBILITY AND TECHNICAL COMPONENTS AND FINANCIAL PROPOSAL
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FIRST ENVELOPE

SECOND **ENVELOPE**





BIDDING DOCUMENTS' PRICE

APPROVED BUDGET FOR THE CONTRACT (ABC)

Php 30,000,000.00

Inclusive of VAT and all applicable taxes and fees

Cost of bidding documents (non-refundable)

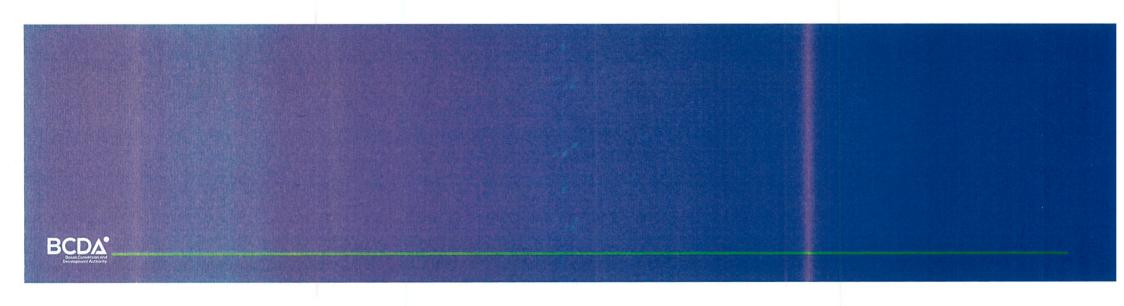
Php 25,000.00

Bidders may purchase the bidding documents in cash, manager's check or via online using a bank-to-bank fund transfer method.

Kindly coordinate with the BAC-G Secretariat for details and instructions.

hacesecretariat@beda.gov.ph





- ♣ BCDA adheres to the "NO-CONTACT RULE". All clarifications should be made in writing and addressed to the BAC-G Secretariat (bacqsecretariat@heda.gov.ub)
- Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.



Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.

Required bidding documents shall be submitted at the BCDA Central Receiving and Releasing Area (CRRA), 2nd Floor, Bonifacio Technology Center (BTC), 31st Street corner 2nd Avenue, Bonifacio Global City (BGC), Taguig City







- The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids.

 Late bids shall not be accepted.
- Bidders may submit the required bidding documents days before the deadline for submission in order to avoid the possibility of being late for such submission.



Opening of Bid is a hybrid event. Prospective Bidders may choose to attend online via zoom or in person at the BCDA Corporate Canal BCD

For those attending online, kindly coordinate/inform our BACG Secretariat to send you the Zoom link.

For those attending in person, the following guidelines must be followed:

- Attendees to the Opening of Bids will be required to follow the minimum BCDA Health Protocols; and
- Observers/representatives who show signs or symptoms of COVID-19 are advised to attend online and shall not be allowed to enter the BCDA premises.



- All licenses, permits and other required clearances should be valid at the time of the submission of bids, post-qualification, and signing of the contract.
- Any Bid Bulletin that may be issued shall be published in the PhilGEPS and the BCDA Website. However, <u>only those</u> who <u>purchased</u> the bidding documents are entitled to receive a copy of the Bid Bulletin (from the BACG) and to submit/participate in the bidding activities.
- The BAC expects the bidders to exercise due diligence in going through the bidding documents to be able to prepare their bids intelligently.
- BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.



SCHEDULE OF BIDDING ACTIVITIES

PARTICULARS	DATE
Pre-bid Conference	21 November 2024
Deadline for Request for Clarification, if any	23 November 2024 @ 05:00 PM
Issuance of Bid Bulletin, if any	26 November 2024
Deadline for Submission of the required Bidding Documents	03 December 2024 @ 9:00 AM



SCHEDULE OF BIDDING ACTIVITIES

PARTICULARS	DATE
Opening of the Eligibility/Technical Requirements Proposal Opening of Financial Proposal for those who passed the Technical Component	03 December 2024 @ 10:00 AM
Bid Evaluation (TWG's detailed evaluation of the submitted bids)	05 December 2024
Sending of Letter to the Bidder with LCB	05 December 2024



SCHEDULE OF BIDDING ACTIVITIES

PARTICULARS	DATE
Post Qualification on the Bidder with LCB or succeeding LCB (if any)	06 December 2024 to 16 December 2024
Deliberation by BACG of the Results of Post Qualification	, 16 December 2024
Issuance of BAC Resolution and Notice of Award*	On or before 20 December 2024
Issuance of Notice to Proceed and Contract Signing	30 December 2024

All clarifications should be made in writing and addressed to the BAC-G Secretariat:

bacgsecretariat@bcda.gov.ph



THANK YOU!

