

**Bids and Awards Committee for Consulting Services (BAC-C)**

**Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**

**RESOLUTION NO. 2024-022**

**WHEREAS**, the Bases Conversion and Development Authority (BCDA) is mandated under Republic Act No. 7227, as amended by Republic Act No. 7917, to accelerate the sound and balanced conversion into alternative productive uses of the Clark and Subic military reservations and their extensions, to raise funds by the sale of portions of Metro Manila Military Camps and to apply said funds for the development and conversion into alternative productive uses of these properties;

**WHEREAS**, on **24 September 2024**, the BCDA, through its Bids and Awards Committee for Consulting Services (BAC-C), posted a Request for Expression of Interest (REI) including the bidding documents on PhilGEPS, the BCDA Website, and in a conspicuous place within the premises of BCDA for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report**, with an Approved Budget for the Contract (ABC) in the amount of **Pesos: Two Million and 00/100 (PhP 2,000,000.00)**, inclusive of all applicable taxes and fees;

**WHEREAS**, in response to the said advertisement of the REI and bidding documents, three (3) prospective bidders submitted their Eligibility Documents for the **Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report** prior to the set deadline for submission on 21 October 2024 at 9:00 a.m., to wit:

- 1) Mode Matrix Manila, Inc.
- 2) New Perspective Media FZ LLC
- 3) Studio 5 Designs, Inc.

**WHEREAS**, Section 30.1 of the 2016 Revised IRR of R.A. No. 9184 provides:

*“xxx... the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass/fail” criterion, as stated in the Instructions to Bidders. If a bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as “failed.” xxx”*

**WHEREAS**, on 21 October 2024, the Eligibility Documents of the three (3) prospective bidders were opened and subjected to a preliminary evaluation by determining the presence or absence of the required documents using the non-discretionary “pass/fail” criterion;

**WHEREAS**, the submitted Eligibility Documents of the three (3) prospective bidders were subjected to detailed evaluation and shortlisting on 22 October 2024 to 25 October 2024 in accordance with Section 24 of the 2016 RIRR of R.A. No. 9184, and using the criteria and rating system for shortlisting as provided under Clause 9.2 of Eligibility Data Sheet (EDS) for the consulting services;

**WHEREAS**, the Technical Working Group (TWG) presented the results of the evaluation of the Eligibility Documents and shortlisting, and the BAC-C deliberated on the results on 29 October 2024;

**WHEREAS**, the results show that the three (3) prospective bidders were rated “FAILED” due to the absence of the required documents and/or non-compliance with the requirements provided under the Terms of Reference (TOR) for the Consulting Services, and 2016 RIRR of R.A. 9184, to wit:

PROSPECTIVE BIDDER	ADVERSE FINDINGS
<p>1. Mode Matrix Manila, Inc.</p>	<p>The nominated Photographer failed to submit a copy of his diploma or transcript of records as proof that he obtained a college degree, as required by the Terms of Reference (TOR).</p> <p>While he declared having obtained two (2) college degrees: (a) Bachelor of Science in Computer Engineering from STI Makati and (b) Bachelor of Science in Civil Engineering in PUP, he did not attach any proof i.e., certificate of graduation, TOR, or diploma, as supporting document.</p> <p><b>Non-compliance with TOR’s Item 5.6, Minimum Qualifications of the Consultant, to wit:</b></p> <p><i>The identified members of the proposed creative team must have the following classifications in similar creative projects or any work experience related to his/her function/s in the team:</i></p> <p><i>Minimum Qualifications of the Photographer:</i></p> <ul style="list-style-type: none"> <li>● <i>3 years of related work experience in relation to his/her position in the proposed creative team;</i></li> <li>● <i>3 similar projects handled</i></li> <li>● <i>College graduate</i></li> </ul> <p>Eligibility Form 6-D requires attachment of supporting documents. This has been reiterated</p>

	<p>in Bid Bulletin No. 01 wherein the participating bidders were reminded that "the CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diploma, work experiences and other supporting documents relative to the credentials of the Professional staff."</p>
<p>2. New Perspective Media FZ LLC</p>	<p>The nominated Managing Editor/Senior Writer and Photographer failed to meet the required minimum number of similar projects handled. Specifically, the nominated Managing Editor/Senior Writer did not declare any similar project that he previously handled; while the nominated Photographer only handled two (2) similar creative projects.</p> <p><b>Non-compliance with TOR's Item 5.4, Minimum Qualifications of the Consultant, to wit:</b></p> <p><i>5.4. The identified members of the proposed creative team <b>must have handled at least three (3) creative projects which are similar in nature to the requirement</b> (e.g., annual report, glossy magazines, coffee table book, brochures, corporate calendars, etc.) in a capacity related to his/her function in the team.</i></p> <p>Foreign consultants may be hired only if local consultants do not have the sufficient expertise, capability, and capacity to render the services required under the project, as determined by the head of the procuring entity, provided further, that it must be registered with the Securities and Exchange Commission (SEC). The bidder herein submitted a Certificate of Non-Registration of Company issued by SEC.</p>
<p>3. Studio 5 Designs, Inc.</p>	<p>The nominated Managing Editor/Senior Writer failed to meet the required minimum number of similar projects handled. Specifically, the nominated Managing Editor/Senior Writer only handled one (1) similar project.</p>

	<p><b>Non-compliance with TOR's Item 5.4, Minimum Qualifications of the Consultant, to wit:</b></p> <p><i>5.4. The identified members of the proposed creative team <b>must have handled at least three (3) creative projects which are similar in nature to the requirement</b> (e.g., annual report, glossy magazines, coffee table book, brochures, corporate calendars, etc.) in a capacity related to his/her function in the team.</i></p>
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**NOW, THEREFORE**, foregoing considered, We, the Members of the BAC-C, hereby RESOLVE to recommend the following:

- 1) Declare **MODE MATRIX MANILA, INC., NEW PERSPECTIVE MEDIA FZ LLC, and STUDIO 5 DESIGNS, INC.**, which were rated “**FAILED**”, as “**INELIGIBLE**” due to the non-compliance with the requirements provided under the Terms of Reference for the Consulting Services, and 2016 RIRR of R.A. No. 9184;
- 2) Issue a Notice of Ineligibility to the aforementioned ineligible prospective bidders;
- 3) Declare a Failure of Bidding for the Procurement of Consulting Services for the Production of the BCDA 2024 Annual Report, should there be no Request/s for Reconsideration received from the three (3) ineligible prospective bidders within three calendar days upon its receipt of the notice/s;
- 4) Direct the end-user, Public Affairs Department, to conduct a mandatory review and evaluation of the Terms of Reference, Bidding Documents, and other requirements relative to this procurement, pursuant to Section 35.2 of the 2016 RIRR of RA 9184 and GPPB Circular 05-2016; and
- 5) Approval by the President and CEO of the foregoing.

**RESOLVED**, at the BCDA Corporate Center Office this 29th day of October 2024.

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**


  
**ATTY. GISELA Z. KALALO**  
Chairperson

*On Official Business*  
**ENGR. MARK P. TORRES**  
Vice Chairperson

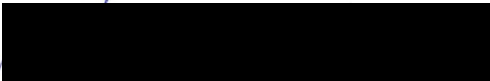
  
**MADONNA M. CINCO**  
Member

  
**ERWIN KENNETH R. PERALTA**  
Member

  
**ATTY. CHRISTIAN T. DULDULAO**  
Member

  
**LEILANI B. MACASAET**  
Provisional Member

Approved by:

  
**ENGR. JOSHUA M. BINGCANG**  
President and CEO

