



BASES CONVERSION AND DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: apgonzales@bcda.gov.ph

REQUEST FOR QUOTATION

Company Name: _____

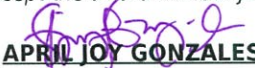
Date : **15 June 2024**

PR #: **PR0000648**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **19 June 2024**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


APRIL JOY GONZALES
 Canvasser


ALMIRA CLARIANES
 Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
120	ITEM	CATERING SERVICES-TRAINING for Developing Relationships and Corporate Image through Versatile and Empowered Human Resources (Drive-HR) Date of Event: June 22 and 29, 2024 Time: 7:00AM to 5:00PM Venue: BCDA Board Room, BTC Office Taguig City Good for 40 pax Php 1,200 per pax INCLUSION: Buffet Breakfast AM Snacks Buffet Lunch PM Snacks Overflowing coffee, water and flavored drinks Date of Event: July 13, 2024 Time: 7:00AM to 5:00PM Venue: One West Clark and Clark PMO Motorpool in Pampanga Good for 40 pax Php 1,200 per pax INCLUSION: Buffet Breakfast AM Snacks Buffet Lunch PM Snacks Overflowing coffee, water and flavored drinks Approved Budget on this Contract is Php 144,000.00				
					TOTAL AMOUNT	P

Prospective Suppliers who will bid above the ABC will be DISQUALIFIED

Bidders/Suppliers are required to submit the following Documentary Requirements upon submission of quotation:



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APRIL JOY GONZALES
Canvasser


ALMIRA CLARIANES
Chief Administrative Officer

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

NOTE:

A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the notarized Omnibus Sworn Statement (OSS) within 3 calendar days upon notification of Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

Terms and conditions:

- Price : **(Inclusive of all applicable taxes)**
- Payment : **30days**
- Delivery : **June 22 and 29, 2024 & July 13, 2024**
- Validity of price : **one month**
- Warranty : **NA**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number