

18 July 2024

MS. RUFFA A. MIGUEL
Authorized Representative
KOLLAB GURU GROUP INC
Unit 901 Greenfield Tower, Mayflower Street,
Greenfield District, Mandaluyong City

Subject: **NOTICE TO PROCEED**
Procurement of Additional Twenty (20) Licenses of Cloud Document Services Platform (AODocs) for the Knowledge Management System through Direct Contracting

Dear **Ms. Miguel**:

In connection with the approval of the Purchase Order (PO) No. 000607, for the *Additional Twenty (20) Licenses of Cloud Document Services Platform (AODocs) for the Knowledge Management System*, notice is hereby given to **KOLLAB GURU GROUP INC.**, to proceed with its undertaking to deliver the said subscription license, in accordance with the terms and conditions provided in the said PO.


Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Thank you.

Very truly yours,


ATTY. GISELA Z. KALALO
Executive Vice President

Conforme:


RUFFA A. MIGUEL
Authorized Representative
KOLLAB GURU GROUP INC
Date: JULY 22, 2024