

**BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)**

**PROCUREMENT OF ONE (1) YEAR SUBSCRIPTION LICENSE OF ACUMATICA HRIS  
SOFTWARE-AS-A-SERVICE**

**RESOLUTION No. BG-2023-054**

**WHEREAS**, the Bases Conversion and Development Authority (BCDA), through the Information and Communications Technology Department (ICTD), intends to procure the one (1)-year subscription license of the Acumatica Human Resource Information System (HRIS) Software-as-a-Service through Direct Contracting from 31 December 2023 to 30 December 2024, pursuant to Section 50 of Article XVI of Republic Act (R.A.) No. 9184 and Annex H, V (A) of the 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184;

**WHEREAS**, in the 08 September 2023 memorandum of ICTD, the Executive Vice President approved the procurement of the one (1)-year subscription of Acumatica HRIS Software-as-a-Service Software Licenses with an approved budget in the amount of Pesos: One Million Three Hundred Fifty-Seven Thousand Six Hundred Sixty-Two and 26/100 (Php1,357,662.26), inclusive of VAT and all applicable taxes and fees;

**WHEREAS**, in the 11 September 2023 memorandum, the ICTD endorsed to BAC-G the procurement of the one (1)-year subscription of Acumatica HRIS Software-as-a-Service Software Licenses through direct contracting with Octal Philippines, Inc./CloudQWest Solutions, Inc.;

**WHEREAS**, pre-procurement conferences were held on 20 September 2023 and 19 December 2023, where ICTD presented to the BAC-G its justifications for utilizing the direct contracting mode with Octal Philippines, Inc./CloudQWest Solutions, Inc. for the procurement of the one (1)-year subscription of Acumatica HRIS Software-as-a-Service Software Licenses;

**WHEREAS**, upon representation of the ICTD, the procurement through direct contracting with Octal Philippines, Inc./CloudQWest Solutions, Inc. is being recommended for the following reasons:

1. BCDA has been subscribed to Acumatica HRIS since 2017;
2. The Acumatica HRIS meets the specific requirements of BCDA most specifically for transactions related to processing, storage, tracking and management of payroll and other Human Resource data;
3. Octal Philippines, Inc./CloudQWest Solutions, Inc. is the exclusive HRIS partner of Acumatica HRIS in the Philippines, as certified by Acumatica PTE Ltd;

4. Octal Philippines, Inc./CloudQWest Solutions, Inc. is responsible for the Acumatica projects of BCDA and its subsidiaries;
5. The procurement of subscription license of Acumatica HRIS is necessary so that BCDA can continue using the system, thus processing, storage, tracking and management of payroll and other Human Resource data shall not be unhampered.

**WHEREAS**, on 26 January 2023, Acumatica Inc. (then Acumatica PTE Ltd.) issued a Certification that Octal Philippines Inc./CloudQwest Solutions Inc. is the exclusive HRIS partner in the Philippines and is responsible for the Acumatica projects of BCDA and its subsidiaries;

**WHEREAS**, direct contracting may be resorted to as an acceptable mode of procurement, pursuant to Section 50 of Article XVI of R.A. No. 9184 and Annex H, V (A) of the 2016 RIRR of R.A. No. 9184, which state:

***“Section 50. Direct Contracting.***

*Sec. 50. Direct Contracting. - Direct Contracting may be resorted to only in any of the following conditions:*

- (a) Procurement of Goods of proprietary nature which can be obtained only from the proprietary source, i.e. when patents, trade secrets, and copyrights prohibit others from manufacturing the same item;*
- (b) x x x*
- (c) Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the government.*

**V. SPECIFIC GUIDELINES**

**A. DIRECT CONTRACTING**

- 1. Definition.** *Direct Contracting or single source procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the conditions of sale. The offer may be accepted immediately or after some negotiations. Direct Contracting may be resorted to under any of the following conditions:*

*x x x.”*

*BAC-G Resolution BG-2023-054 Procurement of One (1)-Year Subscription License of ACUMATICA HRIS Software-As-A-Service page 2 of 3*

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee for Goods, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the following:

1. To award the Contract for the procurement of the one (1)-year subscription license of the Acumatica HRIS Software-as-a-Service to **Octal Philippines, Inc./CloudQwest Solutions, Inc.** in the amount of **Pesos: One Million Three Hundred Fifty-Seven Thousand Six Hundred Sixty-Two and 26/100 (Php1,357,662.26)**, inclusive of VAT and all applicable taxes and fees; and
2. To direct the Information and Communications Technology Department (ICTD), as the end-user unit, to furnish the BAC-G with copies of the duly conformed Notice of Award, Notice to Proceed, and signed agreement/contract.

**RESOLVED**, at the BCDA Corporate Office this 19<sup>th</sup> day of December 2023.

**BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)**



**RICHARD BRIAN M. CEPE**  
Chairperson



**JOCELYN C. CANIONES**  
Vice Chairperson



**RANDOLPH C. AUSTRIA**  
Member



**MARIA JOSEFINA V. PE**  
Member



**ATTY. MARICEL C. SANTOS**  
Member

Approved by:



**ATTY. ELVIRA V. ESTANISLAO**  
Officer-In-Charge  
Office of the Executive Vice President

