

**PROCUREMENT OF FURNITURE AND FIXTURES FOR THE NATIONAL
ACADEMY OF SPORTS PHASE 2**

BID BULLETIN NO. 1

This Bid Bulletin clarifies queries raised during Pre-bid Conference and other matters relative to the bidding for the aforementioned project:

1. Queries/Clarifications/Questions by Prospective Bidders

Issues Raised	Clarifications
<u>Pre-bid Conference</u>	
<p>1. What are the documents to be submitted for the bid submission and opening?</p>	<p>The required documents for submission are stated in Section VIII. CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS</p> <p>I. TECHNICAL COMPONENT ENVELOPE</p> <p align="center"><i>Class "A" Documents</i></p> <p><u>Legal Documents</u></p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p><u>Technical Documents</u></p> <p>(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to</p>

	<p>be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and</p> <p>(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or Original copy of Notarized Bid Securing Declaration; and</p> <p>(e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and</p> <p>(f) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p> <p>(g) Evidence supplement to the Technical Specifications Form such as Product Brochures and/or other related documents containing the description and specifications of each item to be offered and/or Certificate from the Manufacturer, certifying compliance in all the specifications of each item to be offered as part of their technical envelope during opening of bids.</p>
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Financial Documents

- (h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions; and
- (i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (k) Original of duly signed and accomplished Financial Bid Form; and
- (l) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (m) [For foreign bidders claiming by reason of their country's

	<p>extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.</p> <p>(n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p>
<p>2. What are the Qualifications (eligibility) and additional requirements?</p>	<p>The qualifications (eligibility) are found in Section III. QUALIFICATIONS OF BIDDER of the TOR, to wit:</p> <ol style="list-style-type: none"> 1. The Bidder must have at least FIVE (5) years of existence as a reliable provider of Furniture and Fixtures. 2. The Bidder must have completed a single contract that is similar to the project, equivalent to at least fifty percent (50%) of the ABC; or at least two (2) similar completed contracts with the aggregate amount equivalent to at least fifty percent (50%) of the ABC. The similar contract shall have been completed within ten (10) years from the date of submission and receipt of bid. <p>For this purpose, contracts similar to the Project shall be Supply and Delivery of Furniture and Fixtures.</p> <ol style="list-style-type: none"> 3. The Bidder must have a service center / service center partner located within the National Capital Region (NCR) or Central Luzon for after sales services upon the duration of the warranty period required for each goods or



equipment provided to BCDA and NAS.

4. The Bidder must be a manufacturer or an accredited distributor or partner of at least One (1) brand for any of the furniture and/or fixtures.

The additional requirements are stated in Section IV. ADDITIONAL REQUIREMENTS TO BE SUBMITTED BY THE BIDDER of the TOR, to wit:

1. During Opening of Bids As part of their technical envelope during opening of bids, the Bidder is required to submit evidence that is required to supplement the Technical Specifications Form may be a **Product Brochure** and/or other related documents containing the description and details of each item to be offered and/or Certificate from the Manufacturer, certifying compliance in all the specifications of each item to be offered.
2. During Post-Qualification Evaluation
 - a. The Bidder with the Lowest Calculated Bid shall submit a **sworn statement** certifying that the brand/s of the items to be supplied is/are existing in the market for at least five (5) years.
 - b. The Bidder with the Lowest Calculated Bid shall submit a **duly notarized “Manufacturer’s Authorization Form”** (template provided in Section IX, Bidding Forms) as proof of partnership with the manufacturer (i.e. Authorized



	<p>reseller/distributor) of at least one brand of goods or equipment to be supplied. In case the Bidder is the manufacturer, the Bidder shall state the same in the Manufacturer's Authorization Form.</p> <p>c. The Bidder with the Lowest Calculated Bid must submit the duly notarized "Statement of After Sales Support Availability" (template provided in Annex B, Bidding Forms) stating the Bidder's commitment to extend their full guarantee and warranty as per the warranty clause for the goods offered under the submitted bid with explicit warranty requirement in Section VII Technical Specification. The location of such specific service centers shall be within the National Capital Region or Central Luzon Region 3 . The after-sales support center shall be available for technical support for the entire duration of the warranty period required for each selected goods or equipment.</p>
<p>3. Do bidders must use the sample format for the price schedule? Or can bidders [overwrite] revise it?</p>	<p>The bidders should use the format for the price schedule.</p>
<p>4. Is it correct that bidders will submit one (1) SET ONLY of Original copy of documents?</p>	<p>Yes, correct.</p>
<p>5. Can you provide specifications of the preferred materials or fabric including sample images for Items nos. 3,4,5,6,7,11) ?</p>	<p>See reply to Item No. 12 below.</p>


<p>6. Do you have sample or preferred specs for items 3 to 7?</p>	<p>See reply to Item No. 12 below.</p>
<p>7. Do you have preferred specifications for the sofa?</p>	<p>Seat Width (3 seater): 2000mm Seat Width (single): 600mm Seat Depth: 600mm Seat Height: 600mm Height including backrest: 850mm Armrest Width: 200mm Armrest Height: 600mm Materials:</p> <ul style="list-style-type: none"> ● Body: Fabric, beige Swatch:  <ul style="list-style-type: none"> ● Pillows: Fabric, brown Swatch:  <p>Others:</p> <ul style="list-style-type: none"> ● Single: One (1) 450mm x 450mm throw pillow included. ● 3 Seater: Four (4) 450mm x 450mm throw pillows included.
<p>8. For the items with pictures, are these the actual designs required?</p>	<p>Exact replication of the existing furniture and fixtures whose pictures are provided in the Bid Documents is</p>

	NOT required. The pictures are just for the bidder's reference of the NAS identity. However, at least a similar color to those pictured shall be required in this bidding. (I.e. Item 12: Dining Chair - Indoor must be blue but can be a different silhouette).
9. Is the site visit required?	No. Visiting the NAS Campus is not required but site inspection was scheduled for those who have requested it.
10. What is the earliest time to submit bid documents? and where to submit them?	The deadline of submission is on 14 November 2023 (Tuesday) at 9:00 AM. Please submit before the deadline. The SBAC recommends the bidders to submit the bid documents earlier than 14 November 2023 to avoid late submission. Bids must be duly received by the SBAC Secretariat through manual submission at the BCDA Corporate Center, 9/F One West Aeropark Building, Industrial Estate 5, Clark Global City, Clark Freeport Zone, Pampanga.
11. May we request the inclusion of still photos as references? These photos would serve to enhance the clarity of the technical specifications.	See reply to Item No. 12 below.
12. Can we request a more detailed technical specifications for the following items:	The specifications below are added to the following items. (As clarified in Item No. 8 above, exact replication of these pictures is not required and bidder may propose their own design):

Item 3. Meeting table	Design Peg:  Note: Bidder may propose different wood swatch.
Item 4. Queen size bed Item 5. Single bed	Design Peg for Bed Frame (Various Width):  Note: Bidder may propose different wood swatch.
Item 6. Side table	Design Peg:

	 <p>Note: Bidder may propose different wood swatch.</p>
Item 7. Wardrobe cabinet	<p>Width: 1000±50mm Depth: 450 to 600mm Height: 1800 to 2100 mm Materials: MDF with high quality laminate finish Others:<ul style="list-style-type: none">• Swing Door Wardrobe• Multi-storage capacity with drawer and for hanging clothesDesign Peg:</p>

	 <p>Note: Bidder may propose different wood swatch.</p>
<p>Item 8. Dining table</p>	<p>Design Peg:</p>  <p>Note: Bidder may propose different wood swatch.</p>

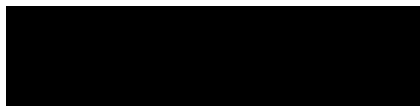
<p>Item 13. Circular stool</p>	<p>Design Peg:</p> 
<p>13. Can you please describe the "Manufacturer's Authorization Form" and "Statement of After Sales Support Availability" ?</p>	<p>Please see Clarifications Item No. 2.</p>
<p>14. For those items without pictures, can we offer anything as long as they follow the specs?</p>	<p>Yes. As long as it's good and complies with technical specifications.</p>
<p>REMINDERS:</p>	
<p>1. What are the Bidding Forms to be used for the Submission of Bid Documents?</p>	<p>Please refer to Annex A.</p>
<p>2. How much is the cost of the bidding documents?</p>	<p>Php10,000.00 (per the 2016 RIRR of RA 9184)</p>
<p>3. Deadline for the submission of bid proposals [eligibility, technical, and financial documents] and place of submission.</p>	<p>Deadline for submission : 9:00 AM, on 14 November 2023 at:</p> <p>Place of submission of bids: BCDA Clark Office at BCDA Corporate Center, 9/F One West Aeropark Building, Industrial Estate 5, Clark Global City, Clark Freeport Zone, Pampanga</p>

4. Opening of Bid Proposals	Opening of Bids; 10:00 AM, 14 November 2023 at BCDA Clark Office at BCDA Corporate Center, 9/F One West Aeropark Building, Industrial Estate 5, Clark Global City, Clark Freeport Zone, Pampanga, with Zoom coverage
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For clarity, please refer to the complete bidding forms attached hereto as **Annex A**, required for the submission of technical and financial proposals.

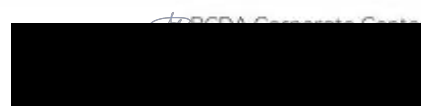
Amendments made herein shall be considered an integral part of the Bidding Documents.

Issued on 07 November 2023.



RICHARD BRIAN M. CEPE

Chairperson, Special Bids and Awards for National Academy of Sports



Bid Form

Date: _____

Invitation to Bid No.(reference no.): _____

To: BASES CONVERSION AND DEVELOPMENT AUTHORITY
2nd Floor Bonifacio Technology Center
31st St., Cor. 2nd Ave., Bonifacio Global City
Taguig City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers ***[insert numbers]***, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to ***[supply/deliver/perform]*** ***[description of the Goods]*** in conformity with the said PBDs for the sum of ***[total Bid amount in words and figures]*** or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: ***[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]***, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of ***[name of the bidder]*** as evidenced by the attached ***[state the written authority]***.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page
 ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page
 ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. *[Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government*

*Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:***

4. *Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;*
5. *[Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;*
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Special Bids and Awards Committee (SBAC), the Technical Working Group, and the SBAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Special Bids and Awards Committee (SBAC), the Technical Working Group, and the SBAC Secretariat, the head of the Department or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Special Bids and Awards Committee (SBAC), the Technical Working Group, and the SBAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder] complies with existing labor laws and standards; and*
8. *[Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:*
 - a. *Carefully examining all of the Bidding Documents;*
 - b. *Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;*
 - c. *Making an estimate of the facilities available and needed for the contract to be bid, if any; and*
 - d. *Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].*

9. *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[[urat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.(reference no.): *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ___ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

**Statement of All Ongoing Government and Private Contracts
Including Contracts Awarded but not yet Started**

Business Name : _____
Business Address : _____

Name of the Contract	Date of the Contract	Contract Duration	Owner's Name/ Address/ Contact Number	Kinds of Goods	Amount of Contract	Value of Outstanding Contracts	Date of Delivery
<u>Government Contracts:</u>							
1.							
2.							
<u>Private Contracts:</u>							
1.							
2.							
Total Amount:							

*Continue in a separate sheet if necessary..

Submitted by : _____
Signature over Printed Name of Authorized Representative

Date : _____

Note:

- If there is no ongoing contract including those awarded but not yet started, state none or equivalent term.
- The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

SF-G&S-19B

**Statement of Single Largest Completed Contract (SLCC)
Similar in Nature to the Contract to be Bid**

Business Name : _____
Business Address : _____

Name of the Contract	Date of the Contract	Contract Duration	Owner's Name/Address/Contact Number	Kinds of Goods	Amount of Contract	Date of Delivery

Submitted by : _____
Signature over Printed Name of Authorized Representative

Date : _____

Note:

This statement shall be supported by ANY of the following:

- End User's Acceptance; or
- Official Receipt of the last payment received; or
- Sales Invoice

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:
 NFCC = K (current asset - current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started

NFCC = P _____

$K = 15$

Submitted by:

 Name of Supplier / Distributor / Manufacturer

 Signature of Authorized Representative
 Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirement

Manufacturer's Authorization Form

**BASES CONVERSION AND DEVELOPMENT AUTHORITY
RICHARD BRIAN M. CEPE**

Chairperson

BCDA Corporate Center 2nd Floor Bonifacio Technology Center
31st St. Cor. 2nd Avenue Bonifacio Global City Taguig

**Project Name: Supply, Delivery and Installation of Furniture and Fixtures for the
National Academy of Sports (NAS) –
Phase 2 at New Clark City**

We, *[name of manufacturer]* located at *[business address]* is an established reputable manufacturer of the following goods and equipment:
[specific goods/equipment]

No.	Particular

This form is issued to inform your office that our partner, *[name of bidder]* with office address at *[bidder's office address]* is an authorized distributor [or reseller] of the products offered in this bidding and that we hereby authorize and support their submission of Bid to the Bases Conversion and Development Authority. *(Otherwise, kindly state if the manufacturer is the same as the Bidder).*

This certification is being issued upon the request of *[name of bidder]* as per your invitation to bid.

[name over signature of Manufacturer representative]
[Designation]
Contact Information
[Date]

[Letterhead of Bidder]
**Statement of
 After Sales Support Availability**

**BASES CONVERSION AND DEVELOPMENT AUTHORITY
 RICHARD BRIAN M. CEPE**

Chairperson
 BCDA Corporate Center 2nd Floor Bonifacio Technology Center
 31st St. Cor. 2nd Avenue Bonifacio Global City Taguig

**Project Name: Supply, Delivery and Installation of Furniture and Fixtures for the
 National Academy of Sports (NAS) –
 Phase 2 at New Clark City**

We, **[name of bidder]** located at **[business address]** is an established reputable company and authorized distributor of the following goods and equipment **[specific goods/equipment]**

No.	Particular

This form is issued to inform your office that we hereby extend our full guarantee and warranty as per the warranty clause for our goods offered under our bid. This is to further certify that the after-sales service centers situated in the following location/s are available:

Store Name	
Brand Covered	
Location	
Contact information	

[add as necessary for other Brands]

[name over signature]
 [Bidder Representative/Designation]
 Contact Information
 [Date]