

05 June 2019

**MS. HAPPY M. UY DE BARON**

Authorized Representative

**KOLLAB GURU GROUP INC.**

G/F Unit 18 BSA Twin Towers,

Bank Drive, Ortigas Center, Mandaluyong City

Subject: **NOTICE OF AWARD**  
*Bidding for the Procurement of Video Conferencing for 2019*

Dear **Ms. De Baron**:

The Bases Conversion and Development Authority (BCDA) hereby awards the contract to **Kollab Guru Group Inc. (Kollab)** for having submitted the Lowest Calculated Bid for Lot A in the amount of One Million Two Hundred Forty Seven Thousand Seven Hundred Eighty Pesos & 00/100 (PhP1,247,780.00) and Single Calculated Bid for Lot B in the amount of Four Hundred Fourteen Thousand One Hundred Twenty Pesos & 00/100 (PhP414,120.00) in the Bidding for the Procurement of Video Conferencing System for 2019.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to:

1. Formally enter into contract with Bases Conversion and Development Authority (BCDA) and comply with all the documentary requirements; and
2. Post a Performance Security denominated in Philippine Pesos in the form and in the amount stipulated in Section 39.2 of the revised IRR of RA 9184 which shall be posted in favor of BCDA and which shall remain valid until the issuance of Certificate of Final Acceptance.

FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY  (Equal to Percentage of the Total Contract Price)
a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)

FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY  (Equal to Percentage of the Total Contract Price)
b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
d. Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

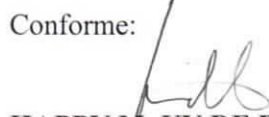
Failure to enter into said contract and/or provide the Performance Security shall constitute sufficient ground for cancellation of the award.

Thank you.

Very truly yours,

  
**AILEEN AN. R. ZOSA**  
Executive Vice President  
Date: \_\_\_\_\_

Conforme:

  
**HAPPY M. UY DE BARON**  
Authorized Representative  
Date: \_\_\_\_\_

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May 2019*

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**BCDA**  
Bases Conversion and  
Development Authority

BAC for Goods  
  
BACG2019 – 0031