

**Bids and Awards Committee for Goods  
Pre-Bid Conference  
Bidding for the Supply, Delivery and Installation of Five-Room Prefabricated Barracks  
Conference Room A, BCDA Corporate Center  
2/F Bonifacio Technology Center, 31<sup>st</sup> BGC, Taguig City**

**14 March 2019**

**Minutes of the Meeting**

Present:

**Bids & Awards Committee (BAC) for Goods:**

Chairperson	BGen Carlos F Quita (Ret)
Vice Chairperson	Atty. Maria Soledad C. San Pablo
Members	Samuel John L. Vidallon Atty. Gisela Z. Kalalo
Provisional Member	Susan R. Ramos

**Technical Working Group (TWG):**

Members	Almira C. Clarianes Vicky M. Natividad
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**Secretariat:**

Members	Atty. Leah Anne R. Maligaya Queennie P. Bautista
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**End-User Unit:**

End-user did not attend the Pre-Bid Conference.

**Prospective Bidders:**

No prospective bidder attended the Pre-Bid Conference.

**Minutes:**

The Pre-Bid Conference for the **Supply, Delivery and Installation of Five-room Prefabricated Barracks** was presided by BAC-G Chairperson Carlos F Quita (Ret).

There being a quorum, Chairperson Quita called the Pre-Bid Conference to order at 10:00AM. No prospective bidder attended the Pre-Bid Conference.

### Highlights of the Meeting

1. Ms. Susan R. Ramos presented and discussed the Technical Specifications required for the **Supply, Delivery and Installation of Five-room Prefabricated Barracks**. She also emphasized the need for revised and specific Technical Specifications which shall come from the end-user unit, 3<sup>rd</sup> Mechanized Infantry (Makatarungan) Battalion.
2. It was discussed that there shall be minimum standards set on the Terms of Reference (e.g. type and slope of roofing, height of ceiling, window sizes, size of door) which shall be provided by the end-user unit.
3. Furthermore, the 3<sup>rd</sup> Mechanized Infantry (Makatarungan) Battalion shall also provide for a detailed isometric and side view sketch/picture of the proposed five-room prefabricated barracks.
4. The schedule would have to be accordingly revised as well as the technical specifications. Changes shall be reflected through the issuance of a corresponding bid bulletin.


There being no other matters to discuss relative to the **Supply, Delivery and Installation of Five-room Prefabricated Barracks**, the Pre-bid Conference was adjourned at 12:00NN.


Prepared by:

  
**ATTY. LEAH ANNE R. MALIGAYA**  
Head, BAC-G Secretariat

### BIDS AND AWARDS COMMITTEE FOR GOODS

  
**BGEN CARLOS F. QUITA (Ret)**  
Chairperson

  
**MARIA SOLEDAD C. SAN PABLO**  
Vice Chairperson

  
**SAMUEL JOHN L. VIDALLON**  
Member

  
**GISELA Z. KALALO**  
Member

