

Section VII
Bidding Forms

TECHNICAL PROPOSAL FORMS

TPF 1. TECHNICAL PROPOSAL SUBMISSION FORM

(Letterhead)

[Date]

The Bids and Awards Committee – Consulting Services
Bases Conversion and Development Authority
2/F Bonifacio Technology Center
31st Street corner 2nd Avenue, Bonifacio Global City
Taguig City

Ladies/Gentlemen:

We, the undersigned, offer to provide the consulting services for *[Title of Project]* in accordance with your Bidding Documents dated *[insert date]* and our Bid. We are hereby submitting our Bid, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

In accordance with **ITB** Clause 21.1, we confirm that the information contained in the eligibility documents submitted earlier together with the Expression of Interest remain correct as of the date of bid submission.

If negotiations are held during the period of bid validity, *i.e.*, before *[insert date]*, we undertake to negotiate on the basis of the proposed staff. Our Bid is binding upon us and subject to the modifications resulting from contract negotiations.

In accordance with **GCC** Clause 51, we acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our Bid irrespective of whether we enter into a contract with the Procuring Entity as a result of this Bid or not.

We understand you are not bound to accept any Bid received for the selection of a consultant for the Project.

We acknowledge that failure to sign this Technical Proposal Submission Form and the abovementioned Financial Proposal Submission Form shall be a ground for the rejection of our Bid.

We remain.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

TPF 2. CONSULTANT'S REFERENCES

Relevant Services Carried Out in the Last Ten Years That Best Illustrate Qualifications

Using the format below, provide information on each project for which your firm/entity, either individually, as a corporate entity, or as one of the major companies within an association, was legally contracted.

Project Name:		Country:
Location within Country:		Professional Staff Provided by Your Firm/Entity(profiles):
Name of Client:		Nº of Staff:
Address:		Nº of Staff-Months; Duration of Project:
Start Date (Month/Year):	Completion Date (Month/Year):	Approx. Value of Services:
Name of Associated Consultants, if any:		Nº of Months of Professional Staff Provided by Associated Consultants:
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed:		
Narrative Description of Project:		
Description of Actual Services Provided by Your Staff:		

 [Signature over printed name of Authorized Representative]
 [Title]
 [Name of Firm]

<p>Important Note: Provide applicable supporting documents to substantiate undertaking (i.e. Certificate of Satisfactory Completion or Acceptance or valid proof of final payment issued by the client). Only those contracts with supporting documents will be considered for evaluation.</p>
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**TPF 3. COMMENTS AND SUGGESTIONS OF CONSULTANT ON
THE TERMS OF REFERENCE**

[Signature over printed name of Authorized Representative]
[Title]
[Name of Firm]

**TPF 4. DESCRIPTION OF THE METHODOLOGY AND WORK PLAN FOR
PERFORMING THE PROJECT**

[Signature over printed name of Authorized Representative]
[Title]
[Name of Firm]

**TPF 6. FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED
PROFESSIONAL STAFF**

Proposed Position: _____

Name of Firm: _____

Name of Staff: _____

Registered Profession: _____

Date of Birth: _____ Nationality: _____

Years with Firm: _____ Current Position in the Firm: _____

Education

[Summarize college/university and other specialized education, giving names of schools, dates attended, and degrees obtained using the matrix below]

College/University	Degree/Title Obtained	Inclusive Dates

Trainings/Seminars

[Summarize the trainings, seminars and workshops undertaken, including those conducted by the nominated key staff, using the matrix below]

Title/Description	Conducted by	Inclusive Dates	Venue	Involvement *

*Such as participant, speaker or trainer

Projects Undertaken Related to Detailed Architectural and Engineering Design

[Provide outline of projects undertaken using the matrix below]

Title/Description	Client	Position	Completion Date

Projects Presently Being Undertaken

[Provide outline of on-going projects using the matrix below]

Title/Description	Client	Position	Start Date	End Date

Memberships in Professional Societies

[Give an outline of memberships in professional societies using the matrix below]

Name of Society/Commission	Date of Conferment/Registration	License/Professional Number	Validity Date

Languages

[Using the format below, indicate proficiency of languages familiar with proficiency whether excellent, good, fair, or poor in speaking, reading, and writing]

Language	Proficiency		
	Speaking	Reading	Writing

Employment Record:

[Starting with present position, list in reverse order every employment held by nominated staff. List all positions since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. Indicate relevant work experience of staff in his/her nominated position. For experience in last ten years, also give types of activities performed and client references, where appropriate]

Certification:

I, *[full name of proposed professional staff]*, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Commitment:

I Further commit that I shall work for the Consulting Services for the Preparation of Site Development Plan and Detailed Architectural and Engineering Design of an Elevated Walkway from MRT Buendia Station to Bonifacio Global City as *[nominated position]* of *[name of bidding firm]* once awarded the contract..

_____ Date: _____
[Signature over printed name of nominated key staff]

_____ Date: _____
[Signature over printed name of authorized representative of the firm]

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No. _____

PTR No. ___, *[date issued]*, *[place issued]*

IBP No. ___, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

Important Note: Provide applicable documents to substantiate professional registration, educational attainment and trainings undertaken. Only those attainments and undertakings with supporting documents will be considered for evaluation.

TPF 7. TIME SCHEDULE FOR PROFESSIONAL PERSONNEL

Name	Position	Reports Due/Activities	Months (in the Form of a Bar Chart)						Number of Months
			1	2	3	4	5	6	
									Subtotal (1)
									Subtotal (2)
									Subtotal (3)
									Subtotal (4)

Part-time: _____

me:
 ts Due:
 ties Duration:
 on

Signature: _____
 (Authorized representative)

Full Name: _____
 Title: _____
 Address: _____

TPF 8. ACTIVITY (WORK) SCHEDULE

A. Activity (Work) Schedule (in Bar Chart)

	<i>[1st, 2nd, etc. are months from the start of project.]</i>					
Activity (Work)	1st	2nd	3rd	4th	5th	6th

B. Completion and Submission of Reports

Reports	Date

 [Signature over printed name of Authorized Representative]
 [Title]
 [Name of Firm]

OMNIBUS SWORN STATEMENT

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Consultant]* with office address at *[address of Consultant]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Consultant]* with office address at *[address of Consultant]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Consultant]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Consultant]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Consultant]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Consultant]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Consultant]* complies with existing labor laws and standards; and
8. *[Name of Consultant]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *(Name of Consultant)* did not give or pay directly or indirectly, any commission amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Bidder's Representative/Authorized Signatory]

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No. _____

PTR No. ___, *[date issued]*, *[place issued]*

IBP No. ___, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

BID SECURING DECLARATION

BID SECURING DECLARATION

(REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

x-----x

Invitation to Bid *[Insert reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - c. I am/we are declared as the bidder with the Highest Rated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this __ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. ____

Page No. ____

Book No. ____

Series of _____

FINANCIAL PROPOSAL FORMS

FPF 1. FINANCIAL PROPOSAL SUBMISSION FORM

[Date]

[Name and address of the Procuring Entity]

Ladies/Gentlemen:

We, the undersigned, offer to provide the Consulting Services for the Detailed Architectural and Engineering Design for the Metro Manila Greenways Project: Makati - Bonifacio Global City Segment Phase 1 - Elevated Walkway from Metro Rail Transit Buendia Station to Bonifacio Global City in accordance with your Bidding Documents dated *[insert date]* and our Bid (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of *[amount in words and figures]*, inclusive of all applicable taxes and fees.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the bid validity period, *i.e.*, *[Date]*.

In accordance with GCC Clause 51, we acknowledge and accept BCDA's right to inspect and audit all records relating to our Bid irrespective of whether we enter into a contract with BCDA as a result of this Bid.

We confirm that we have read, understood and accept the contents of the Instructions to Bidders (ITB), the Bid Data Sheet (BDS), General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Terms of Reference (TOR), the provisions relating to the eligibility of Consultant and the applicable guidelines for the procurement rules of the Government of the Philippines, any and all Bid bulletins issued and other attachments and inclusions included in the Bidding Documents sent to us.

We understand you are not bound to accept any Bid you receive.

We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

FPF 2. Summary of Costs

Costs	Amount in Philippine Peso
Remuneration	_____
Miscellaneous	_____
Subtotal	_____
All Applicable Taxes and Fees	_____
Total Amount of Financial Proposal	_____

[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]

FPF 3. Breakdown of Price per Activity

Activity No.: 1	Activity Name: Survey Works	Description: Conduct Detailed Engineering Surveys and Investigations which includes, but not limited to boundary/route survey, topographic survey, profile leveling, establishment of horizontal and vertical controls, cross section survey, structural/facilities and utilities survey (e.g. water, power, gas, communication lines, etc.), geotechnical investigation, construction materials investigation survey, other field surveys and investigations necessary to carry out the Project
	Price Component	Amount in Philippine Peso
	Remuneration	
	Miscellaneous Expenses	
	Subtotal	

Activity No.: 2	Activity Name: Inception Report	Description: Preparation and submission of Inception Report
	Price Component	Amount in Philippine Peso
	Remuneration	
	Miscellaneous Expenses	
	Subtotal	

Activity No.: 3	Activity Name: Preliminary Design Stage	Description: Preparation and submission of the draft drawings, technical specifications, quantity calculations, cost estimates, unit price analysis, manpower and equipment utilization program, construction methodology, construction schedule and S-Curve, construction safety and health program, cost and manning requirements for the construction management and supervision, technical reports and all other reports that may be required by BCDA
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Price Component	Amount in Philippine Peso
Remuneration	
Miscellaneous Expenses	
Subtotal	

Activity No. 4 Activity Name: Final Design Stage	Description: Preparation and submission of the complete set of approved plans, technical specifications, quantity calculations, cost estimates, unit price analysis, manpower and equipment utilization program, construction methodology, construction schedule and S-Curve, construction safety and health program, cost and manning requirements for the construction management and supervision, tender documents, technical reports and all other reports that may be required by BCDA, including the required number of reproduced copies. This includes until issuance by BCDA of Certificate of Completion.
Price Component	Amount in Philippine Peso
Remuneration	
Miscellaneous Expenses	
Subtotal	

Total

[Signature over printed name of Authorized Representative]
 [Title]
 [Name of Firm]

FPF 4. Breakdown of Remuneration per Activity

Activity No. 1	Name: Survey Works				
Names	Position	No. of Man-Months	Remuneration Rate	Amount	
Key Personnel					
Support Staff					
Subtotal					

Activity No. 2	Name: Inception Report				
Names	Position	No. of Man-Months	Remuneration Rate	Amount	
Key Personnel					
Support Staff					
Subtotal					

Activity No. 3	Name: Preliminary Design Stage				
Names	Position	No. of Man-Months	Remuneration Rate	Amount	
Key Personnel					
Support Staff					
Subtotal					

Activity No. 4	Name: Final Design Stage			
Names	Position	No. of Man-Months	Remuneration Rate	Amount
Key Personnel				
Support Staff				
Subtotal				

Total

[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]

FPF 6. MISCELLANEOUS EXPENSES

Note: Description Items indicated below are examples only. Please provide the applicable descriptions of miscellaneous expenses per activity.

Activity No. 1 Activity Name: Survey Works

No.	Description	Unit	Quantity	Unit Price	Cost
1	Survey Expenses/Laboratory Testing				
2	Printing and Reproduction				
3	Communication Expenses				
4					
5					
	Subtotal				

Activity No. 2 Activity Name: Inception Report

No.	Description	Unit	Quantity	Unit Price	Cost
1	Printing and Reproduction				
2	Communication Expenses				
3					
4					
5					
	Subtotal				

Activity No. 3 Activity Name: Preliminary Design Stage

No.	Description	Unit	Quantity	Unit Price	Cost
1	Printing and Reproduction				
2	Communication Expenses				
3					
4					
5					
	Subtotal				

Activity No. 4 Activity Name: Final Design Stage

No.	Description	Unit	Quantity	Unit Price	Cost
1	Printing and Reproduction				
2	Communication Expenses				
3					
4					
5					
	Subtotal				

Total	
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[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]

Section VIII
Appendices

APPENDICES

I. Description of Services

Please refer to the Terms of Reference (TOR) for the detailed description of the Services and the deliverables of the Consultant.

II. Reporting Requirements

Please refer to the Terms of Reference (TOR) for the frequency and types of reports to be submitted by the Consultant.

III. Key Personnel and Sub-Consultants

Please refer to the Terms of Reference (TOR) for the title and minimum qualifications of each Key Personnel that shall be engaged in carrying the Services. The estimated period of engagement of each Key Personnel shall be determined by the Time Schedule for Professional Personnel through TPF7. Any provision outside of the TOR is not applicable.

IV. Breakdown of Contract Price

Please refer to the Terms of Reference (TOR). Any provision outside of the TOR is not applicable.

V. Services and Facilities Provided by the Client

Not Applicable.

VI. Consultant's Representations Regarding Costs and Charges

The breakdown of Remuneration Costs and Miscellaneous Expenses are enumerated in the Financial Proposal forms. Any provision outside of the TOR and the Bidding Forms is not applicable.

VII. Breakdown of Agreed Fixed Rates

Not Applicable.

Section IX
Draft Contract

CONTRACT AGREEMENT

CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE METRO MANILA GREENWAYS PROJECT: MAKATI – BONIFACIO GLOBAL CITY SEGMENT PHASE 1 – ELEVATED WALKWAY FROM METRO RAIL TRANSIT BUENDIA STATION TO BONIFACIO GLOBAL CITY

THE PUBLIC IS INFORMED:

This **CONTRACT** is executed between:

BASES CONVERSION AND DEVELOPMENT AUTHORITY, a government instrumentality vested with corporate powers, created by virtue of Republic Act No. 7227, as amended, with principal office address at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City, represented herein by its President and CEO, **VIVENCIO B. DIZON**, who is duly authorized for this purpose as evidenced by a Secretary's Certificate dated _____, a copy of which is hereto attached as **Annex "A"**, hereinafter referred to as "**BCDA**";

- and -

_____, a private corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at _____, represented herein by its _____, who is duly authorized for this purpose as evidenced by a Secretary's Certificate dated _____, a copy of which is hereto attached as **Annex "B"**, hereinafter referred to as "**Consultant**".

BCDA and Consultant shall hereinafter be referred to, individually, as Party or, collectively, as Parties.

ANTECEDENTS:

BCDA is desirous that the Consultant execute the Contract for the CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE METRO MANILA GREENWAYS PROJECT: MAKATI – BONIFACIO GLOBAL CITY SEGMENT PHASE 1 – ELEVATED WALKWAY FROM METRO RAIL TRANSIT BUENDIA STATION TO BONIFACIO GLOBAL CITY (hereinafter called "the Consulting Services") and BCDA has accepted the bid for Pesos: _____ (Php _____), inclusive of all applicable taxes, fees and other charges, by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein.

ACCORDINGLY, the Parties agree as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Terms of Reference;
 - (c) Request for Expression of Interest;
 - (d) Instruction to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid forms, including all the documents/statements contained in the Bidders' bidding envelopes, as annexes, and all other documents/statements submitted (e.g. bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - (h) Eligibility requirements, documents and/or statements;
 - (i) Performance Security;
 - (j) Notice of Award of Contract and the Bidder's conforme thereto;
 - (k) Other contract documents that may be required by existing laws and/or BCDA.

3. In consideration of the payments to be made by BCDA to the Consultant as hereinafter mentioned, the Consultant hereby covenants with BCDA to execute and complete the Consulting Services and remedy and defects therein in conformity with the provisions of this Agreement in all respects.

4. BCDA hereby covenants to pay the Consultant in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Agreement at the times and in the manner prescribed by this Agreement.

SIGNED BY THE PARTIES on _____ in Taguig City, Philippines.

BASES CONVERSION AND DEVELOPMENT AUTHORITY

By:

By:

VIVENCIO B. DIZON
President and CEO

Signed in the presence of:

ACKNOWLEDGMENT

Republic of the Philippines)
Taguig City) ss.

BEFORE ME, a Notary Public, for and in Taguig City, personally appeared the following:

Name	Government Issued ID	Date/Place Issued
VIVENCIO B. DIZON	Passport No.	/DFA

known to me to be the same persons who executed the foregoing instrument and they acknowledge to me that their signature confirm their own free acts and the entities they represent.

SIGNED AND SEALED on _____ in Taguig City, Philippines.

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Section X
CHECKLIST

BASES CONVERSION AND DEVELOPMENT AUTHORITY

OPENING AND PRELIMINARY EXAMINATION OF TECHNICAL PROPOSAL FOR THE CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE METRO MANILA GREENWAYS PROJECT: MAKATI – BONIFACIO GLOBAL CITY SEGMENT PHASE 1 – ELEVATED WALKWAY FROM METRO RAIL TRANSIT BUENDIA STATION TO BONIFACIO GLOBAL CITY

BCDA Corporate Center, 2/F, Bonifacio Technology Center
31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City

CHECKLIST OF TECHNICAL PROPOSAL FORMS

Approved Budget for the Contract: Php8,232,000.00, inclusive of all applicable taxes and fees

BIDDING FORMS										
TAB	TECHNICAL PROPOSAL									
1	TPF1	Technical Proposal Submission Form								
2	Bid Security	<table border="1"> <thead> <tr> <th align="center">Form of Bid Security</th> <th align="center">Amount of Bid Security (Not less than the Percentage of the ABC)</th> </tr> </thead> <tbody> <tr> <td>a. Bid Securing Declaration (duly signed and notarized)</td> <td align="center">No percentage required</td> </tr> <tr> <td>b. Cash or Cashier's / Manager's check, bank draft/guarantee or irrevocable letter of credit accompanied by a confirmation from a Universal or Commercial Bank</td> <td align="center">Two percent (2%)</td> </tr> <tr> <td>c. Surety Bond accompanied by a certification coming from the Insurance Commission that the surety or insurance company is authorized to issue such instrument</td> <td align="center">Five Percent (5%)</td> </tr> </tbody> </table>	Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)	a. Bid Securing Declaration (duly signed and notarized)	No percentage required	b. Cash or Cashier's / Manager's check, bank draft/guarantee or irrevocable letter of credit accompanied by a confirmation from a Universal or Commercial Bank	Two percent (2%)	c. Surety Bond accompanied by a certification coming from the Insurance Commission that the surety or insurance company is authorized to issue such instrument	Five Percent (5%)
Form of Bid Security	Amount of Bid Security (Not less than the Percentage of the ABC)									
a. Bid Securing Declaration (duly signed and notarized)	No percentage required									
b. Cash or Cashier's / Manager's check, bank draft/guarantee or irrevocable letter of credit accompanied by a confirmation from a Universal or Commercial Bank	Two percent (2%)									
c. Surety Bond accompanied by a certification coming from the Insurance Commission that the surety or insurance company is authorized to issue such instrument	Five Percent (5%)									
3	TPF2	Consultant's References with Supporting Documents								
4	TPF3	Comments and Suggestions of Consultant on the TOR								
5	TPF4	Description of Methodology and Work Plan for Performing the Project								
6	TPF5	Team Composition and Task								
7	TPF6	Curriculum Vitae (CV) of proposed Professional Staff to be assigned to the Project (duly signed and notarized) . Please attach supporting documents, i.e. valid licenses/professional registrations, certificates of trainings attended, work experiences and other supporting documents relative to credentials of proposed Professional Staff.								
8	TPF7	Time Schedule for Professional Personnel								
9	TPF8	Activity (Work) Schedule								
10	Omnibus Sworn Statement (duly signed and notarized)									

Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the bidder out of the data furnished by BCDA in relation to this bidding. It is the responsibility of the bidder to ensure the completeness of its submission based on its diligence in complying with the requirements of the Bid Documents and its amendments.

BASES CONVERSION AND DEVELOPMENT AUTHORITY

OPENING AND PRELIMINARY EXAMINATION OF FINANCIAL PROPOSAL FOR THE CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE METRO MANILA GREENWAYS PROJECT: MAKATI – BONIFACIO GLOBAL CITY SEGMENT PHASE 1 – ELEVATED WALKWAY FROM METRO RAIL TRANSIT BUENDIA STATION TO BONIFACIO GLOBAL CITY

BCDA Corporate Center, 2/F, Bonifacio Technology Center
31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City

CHECKLIST OF FINANCIAL PROPOSAL FORMS

Approved Budget for the Contract: Php8,232,000.00, inclusive of all applicable taxes and fees

BIDDING FORMS		
TAB	FINANCIAL PROPOSAL	
1	FPF1	Financial Proposal Submission Form
2	FPF2	Summary of Costs
3	FPF3	Breakdown of Price per Activity
4	FPF4	Breakdown of Remuneration per Activity
5	FPF5	Reimbursables per Activity (Not Applicable)
6	FPF6	Miscellaneous Expenses

Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the bidder out of the data furnished by BCDA in relation to this bidding. It is the responsibility of the bidder to ensure the completeness of its submission based on its diligence in complying with the requirements of the Bid Documents and its amendments.

REMINDER: ALL PAGES TO BE SIGNED BY BIDDER’S REPRESENTATIVE