

**BIDDING FOR THE HEALTH CARE SERVICE PROVIDER FOR BCDA FOR CY 2019-2020**

**BID BULLETIN NO. HMO 2019-001**

This bid bulletin clarifies queries raised during the Pre-Bid Conference for the **Bidding for Health Care Service Provider for BCDA for CY 2019-2020** held on 09 May 2019, and other matters relative to the bidding.

**1. Queries/Questions by Prospective Bidders**

Issues Raised	Clarification/s
1. What is the coverage of pre-existing conditions for dependents?	The dependents enrolled with the current health care service provider shall be covered up to MCB. However, the pre-existing coverage for newly enrolled dependent members shall be up to Twenty Thousand Pesos only (P20,000.00) during the first three months but shall be up to the MCB after the three-month period.
2. What would be the basis of the premium rates for dependents?	The winning Health Care provider shall determine the rates for the dependents, provided the premium rate for the highest plan option with MCB at P360,000, shall not exceed the premium rate for Principal Members.  However, the Principal Members may choose different membership plan/package and Maximum Coverage Benefit (MCB) for each of their dependents provided the plans are included among the plan options for Dependent Members as stipulated in the Terms of Reference.
3. On the limit for Cauterization of Warts including Facial Area.	The cauterization of warts including the Facial area shall be covered up to the Maximum Benefit with no limit per visit. Genital warts caused by Sexually Transmitted Disease (STD) shall not be covered.
4. On the non-availability of Rooms during hospitalization according to plan option.	Members will continue staying at the upgraded room without incremental costs until the room according to his/her plan option becomes available.

5. What is the figure of dependents currently enrolled with existing BCDA Health Care Provider?	The dependents currently enrolled with existing BCDA Health Care Provider are 80. (see attached list)
6. On the Experience Refund.	Should BCDA show cost effective utilization performance for the contract year, Health Care Service Provider agrees to pay a refund, which will be credited to the renewal billing. It will be computed on the third (3 <sup>rd</sup> ) month after the expiry of the contract (15 <sup>th</sup> month). If the contract is renewed, refund shall be credited to the renewal billing, and if not, it shall be paid to BCDA after three (3) months but not to exceed six (6) months from the end of the contract. Refund will be based on the following computation:  Experience Refund = [(Annual Membership Fees x 30%) less (Actual Utilization of Benefits + IBNR)] X 50%
7. Whether BCDA will provide the utilization report.	The Summary of 2018-2019 BCDA Utilization Report submitted by BCDA's current health care service provider will be provided to those who bought the Bidding Documents.  The list of names will not be provided due to the confidentiality of the information.
8. Whether the bidders can request for the soft editable copies of the sample forms.	Only the proponents who bought the bidding documents will be provided with the editable soft copies of the sample forms.

## 2. Other Clarifications from the BAC

- a. The Approved Budget for the Contract (ABC) does not include the premium rates for the Dependent Members.
- b. The Bank Guarantee Form for Advance Payment Form should be excluded from the Bidding Forms since advance payment is not allowed in the services being procured.
- c. The hierarchy scheme shall be followed with regard to the health care coverage of the dependents of Principal Members.
- d. The bidders must be registered with PHILGEPS, otherwise the bidders will be rated failed in the submission of the said document, which shall result in declaring them as "ineligible".
- e. The bid documents can be accessed in the PHILGEPS and BCDA Websites.

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- f. The bid bulletin shall be posted in PHILGEPS and BCDA websites on **14 May 2019**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.
- g. The bidding documents are available for sale until the day of submission. Only the bidders which purchased the bid documents shall be allowed to submit their bids.
- h. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC) depending on the form of security chosen by the prospective bidder.
- i. However, the bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- j. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- k. NFCC Computation shall be based on the audited Financial Statements for the year 2017 whichever is available, using the computation provided in paragraph 5.5 of the Instruction to Bidders.
- l. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

### 3. Reminders from the BAC

- a. BCDA adheres to the "No-Contact Rule". All clarifications should be made in writing and addressed to the BAC-G Secretariat. Deadline of Clarification is at **5pm on 13 May 2019**.
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. **The deadline for the submission of bids for the Bidding for the Health Care Service Provider for BCDA for CY 2019-2020 is on 22 May 2019 at 10:00 AM** at the BCDA Central Receiving and Releasing Area (CRRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. The computer system clock at the CRRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 10:00 AM of 22 May 2019 shall not be accepted.**

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- e. Bidders may submit their eligibility documents earlier before the deadline of submission to avoid late submission of bids.
- f. **Bid opening shall be on 22 May 2019 at 11:00 AM** at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. However, the Bidders' attendance during the Opening of Bids is not compulsory but it is advised that bidders should send their representatives to assist the BAC and answer clarifications, if any.
- g. All pages of the Bid Form must be appropriately signed by the bidders or the bidder's authorized representative. The corresponding authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids and signing of the contract.
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents to be able to prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED and should include complete information on the PTR No., MCLE No., Authority or Commission Number, etc.
  - i. Omnibus Sworn Statement
  - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement )
  - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

**Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.**

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 14 May 2019.

**BIDS AND AWARDS COMMITTEE FOR GOODS**

  
**BGEN CARLOS F QUITA (RET)**  
Chairperson

*(Bid Bulletin No. HMO 2019-001)*



BCDA Corporate Center  
2/F Bonifacio Technology Center  
31st St. cor. 2nd Ave. Bonifacio Global City,  
Taguig City 1634 Philippines



**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

**CY 2018-2019**

**LIST OF DEPENDENTS ENROLLED WITH BCDA'S CURRENT HEALTH CARE SERVICE PROVIDER**

	<b>GENDER</b>	<b>RELATIONSHIP TO PRINCIPAL MEMBER</b>	<b>AGE</b>
1	M	SPOUSE	41
2	M	SPOUSE	48
3	F	DAUGHTER	13
4	F	SPOUSE	46
5	F	SPOUSE	37
6	F	DAUGHTER	2
7	M	FATHER	59*
8	F	MOTHER	59*
9	M	SON	10
10	M	SPOUSE	57
11	F	MOTHER	58
12	F	MOTHER	72*
13	M	SON	21*
14	M	SPOUSE	52
15	M	SON	17
16	M	SON	2
17	F	SPOUSE	41
18	M	SON	8
19	F	SPOUSE	46
20	F	DAUGHTER	10
21	F	DAUGHTER	9
22	F	SPOUSE	50
23	F	MOTHER	73*
24	M	FATHER	59
25	F	SPOUSE	29
26	F	DAUGHTER	2
27	F	SPOUSE	58
28	F	DAUGHTER	19
29	M	SPOUSE	36
30	M	SPOUSE	49
31	M	SON	21*
32	M	SON	8
33	M	SON	10
34	F	MOTHER	72*
35	F	SPOUSE	38
36	F	DAUGHTER	14
37	F	SPOUSE	42
38	F	SPOUSE	48
39	F	SPOUSE	38
40	F	DAUGHTER	7
41	M	SPOUSE	40
42	F	DAUGHTER	14
43	F	DAUGHTER	13
44	M	SON	3
45	F	SPOUSE	46
46	F	DAUGHTER	17
47	F	DAUGHTER	15
48	M	SPOUSE	49
49	F	DAUGHTER	14
50	F	DAUGHTER	14
51	F	SPOUSE	36
52	F	DAUGHTER	11
53	M	SON	17

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54	M	SPOUSE	49
55	M	SON	18
56	F	DAUGHTER	19
57	M	SPOUSE	50
58	F	DAUGHTER	9
59	F	DAUGHTER	3
60	M	SPOUSE	47
61	F	DAUGHTER	9
62	F	SPOUSE	34
63	F	DAUGHTER	7
64	M	SPOUSE	40
65	M	SON	12
66	F	DAUGHTER	8
67	F	SPOUSE	40
68	F	DAUGHTER	7
69	F	MOTHER	62*
70	F	MOTHER	76*
71	M	SON	17
72	F	DAUGHTER	5
73	F	SPOUSE	47
74	M	SON	12
75	M	SON	6
76	F	DAUGHTER	6
77	M	FATHER	82*
78	M	SPOUSE	60
79	M	SON	20
80	F	SPOUSE	59

\* no longer eligible for enrollment for CY 2019-2020

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