

BASES CONVERSION and DEVELOPMENT AUTHORITY
 2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City
 Tel. No. 575-1700 loc. 1782/1784
 Fax No. : 575-1785
 Email: samateo@bcd.a.gov.ph
REQUEST FOR QUOTATION

Page 1 of 5

(Company Name):

Date: 14 September 2018
 Quotation Number: PR# 410

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. **575-1785** not later than **21 September 2018**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


STEFANY A. MATEO
 Canvasser


VICKY NATIVIDAD

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D=B+C)	TOTAL AMOUNT (AxD)
6	PC	FOOD TONG Specifications: ▪ Size: 7" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
6	PC	SERVING FORK Specifications: ▪ Size: 8-9" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
6	PC	SERVING SPOON Specifications: ▪ Size: 8-9.25" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
6	DOZ	CUP AND SAUCER (SET) Specifications: ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
6	DOZ	SAUCER Specifications: ▪ Size: diameter: 6" (in) ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
4	DOZ	SNACK PLATE Specifications: ▪ Size: 8" (in) dia ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				

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4	DOZ	DINNER PLATE <i>Specifications:</i> ▪ Size: 10" (in) ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
6	DOZ	TEASPOON <i>Specifications:</i> ▪ Size: 4.5" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
6	DOZ	SPOON AND FORK <i>Specifications:</i> ▪ Size: 7.5" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
8	DOZ	BASIC GOBLETS <i>Specifications:</i> ▪ 350mL ▪ Clear ▪ Temperature Resistant ▪ Dishwashing Safe				
8	DOZ	HIGH BALL GLASS <i>Specifications:</i> ▪ Clear ▪ Temperature Resistant ▪ Dishwashing Safe				
4	DOZ	SOUP CUP with UNDERLINER <i>Specifications:</i> ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				

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4	DOZ	RICE BOWL <i>Specifications:</i> ▪ Size: diameter: 4.5" (in) ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
4	DOZ	SOUP BOWL <i>Specifications:</i> ▪ Size: diameter: 8" (in) ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
6	DOZ	CAKE/TABLE KNIFE <i>Specifications:</i> ▪ Size: 8" ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
3	PC	PITCHER, STAINLESS <i>Specifications:</i> ▪ Stainless Steel ▪ Deformation Resistant ▪ Dishwashing Safe				
6	PC	PLATTER <i>Specifications:</i> ▪ Size: 14" (in), Round ▪ Brilliant White ▪ Microwave Oven & Dishwasher Safe ▪ Ovenproof ▪ Chip Resistant				
4	SET	CHAFING DISH with ROLL TOP with 2 Fuel Holder for fuel/liquid gel <i>Specifications:</i> ▪ Stainless Steel				

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2	PC	BAR TRAY Specifications: ▪ Size: 14" (in) ▪ Color: Dark Brown ▪ Non-Skid Surface ▪ Rubber like Lining				
6	PC	RECTANGULAR TRAY Specifications: ▪ Size: 14 X 18" (in) ▪ Color: Dark Brown ▪ Non-Skid Surface ▪ Rubber like Lining				
1	SET	DISH RACK/DRYER Specifications: ▪ Stainless Steel ▪ Heavy Duty ▪ Large Capacity				
6	PC	TABLE NAPKIN HOLDER Specifications: ▪ Stainless Steel ▪ Heavy Duty				
8	PC	TABLE CLOTH Specifications: ▪ Color: White/Beige ▪ Linen				
72	PC	PLACEMAT Specifications: ▪ PVC ▪ Heat Resistant				
8	UNIT	CHAFING FOOD PAN INSERT Specifications: ▪ Half Size ▪ Stainless Steel ▪ Mirror Finish				
1	UNIT	SOUP WARMER with 2 Fuel Holder for fuel/liquid gel Specifications: ▪ Stainless Steel				

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6	DOZ	GLASS COASTER Specifications: <ul style="list-style-type: none">▪ High Quality & Sturdy▪ Rubber/Cork underneath for protection▪ Slip Resistance				
6	DOZ	DESERT FORK Specifications: <ul style="list-style-type: none">▪ Size: 4.5"▪ Stainless Steel▪ Deformation Resistant▪ Dishwashing Safe				
12	PC	HAND TOWEL Specifications: <ul style="list-style-type: none">▪ Size: 14 X 21", Full Size▪ Color: White▪ Premium Cotton				
		(SEE ATTACHED SAMPLE DESIGN)				
						TOTAL AMOUNT ₱

Terms and conditions:

Price: Inclusive of all applicable taxes
Payment: NET Thirty (30) working days
Delivery: _____ (upon receipt of P.O.)
Validity of price: one (1) month
WARRANTY: at least one (1) year

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number