

BASES CONVERSION and DEVELOPMENT AUTHORITY
 2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City
 Tel. No. 575-1700 loc. 1782/1784
 Fax No. : 575-1785
 Email: samateo@bcda.gov.ph
REQUEST FOR QUOTATION

(Company Name):

Date: 21 June 2018

Quotation Number: PR# 315

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. **575-1785** not later than **28 June 2018**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


STEFANY A. MATEO
 Canvasser


VICKY NATIVIDAD

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D=B+C)	TOTAL AMOUNT (AxD)
2,000	PC	PRINTING BCDA NEWSLETTER <i>Specifications:</i> No. of Pages 32 Size: 240mm x 160mm Paper: Cover & Back - Old Mill Premium White 190gsm Inside: Century Cotton Woves 100gsm Color: Full Color, All Pages Quantity: 1,000 copies per Quarter Number of Deliveries: Delivery of two (2) issues in two (2) tranches on designated dates Binding: Perfect binding				
					TOTAL AMOUNT ₱	

Terms and conditions:

- Price: Inclusive of all applicable taxes
- Payment: NET Thirty (30) working days
- Delivery:
- Validity of price : one (1) month
- WARRANTY: at least one (1) year

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

 Printed Name/Signature/DATE

 Immediate Supervisor

 Telephone / Fax Number