

BASES CONVERSION and DEVELOPMENT AUTHORITY
 2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City
 Tel. No. 575-1700 loc. 1782/1784
 Fax No. : 575-1785


REQUEST FOR QUOTATION

(Company Name):

Date: 27 July 2019 

PR No. 0001193

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 575-1785 not later than **5 August 2019** 
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


URSULA N. ARANDELA


VICKY M. NATIVIDAD

Canvasser

TO: BCDA HEAD OF PROCUREMENT

Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:

QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D=B+C)	TOTAL AMOUNT (AxD)
1	LOT	PEST AND TERMITE CONTROL SERVICES AT VARIOUS BCDA STRUCTURES LOCATED AT CLARKFIELD PAMPANGA FOR ONE (1) YEAR EFFECTIVE FROM SEPTEMBER 1, 2019 TO AUGUST 31, 2020. 1.1 SCOPE OF SERVICES FOR TERMITE EXTERMINATION AND CONTROL SERVICES WITH FREQUENCY OF SERVICE OF ONE (1) GENERAL AND QUARTERLY TREATMENT FOR A PERIOD OF ONE (1) YEAR. A.) SOIL TREATMENT/POISONING (OR OTHER METHODS FOR THE SAME PURPOSE) B.) WOOD DRENCHING (OR OTHER METHODS FOR THE SAME PURPOSE) C.) TERMITE EXTERMINATION AND CONTROL (OR OTHER METHODS FOR THE SAME PURPOSE) D.) MOUND DEMOLITION (IF ANY) 1.2 SCOPE OF SERVICES FOR PEST CONTROL WITH FREQUENCY OF SERVICE OF MONTHLY TREATMENT FOR ONE (1) YEAR. A.) GENERAL PEST ABATEMENT MAINTENANCE PROGRAM (OR OTHER METHODS FOR THE SAME PURPOSE) B.) POWER MISTING (OR OTHER METHODS FOR THE SAME PURPOSE) C.) RODENT CONTROL (BAITING/TRAPPING)				
		*OTHER REQUIREMENTS PLEASE REFER TO THE ATTACHED TERMS OF REFERENCE (TOR)				

Terms and conditions:

Price: Inclusive of all applicable taxes

Payment: 30 DAYS

Delivery:

Validity of price : one month

WARRANTY :

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number

TERMS OF REFERENCE
TERMITE EXTERMINATION AND PEST CONTROL SERVICES

1. OBJECTIVE

The Bases Conversion and Development Authority (BCDA) intend to engage the services of a licensed termite exterminator and pest control contractor for BCDA structures for the following areas in Clarkfield, Pampanga, to wit:

Structures in this area are being utilized as BCDA satellite office, storages and staffhouses with a total area of 3,863.32 square meter broken down as follows:

1. Bldg 7458 Admin Building	550.00 sq.m
2. Former BCDA Canteen (now COA storage)	179.22 sq.m
3. Former JVC Bldg (now BCDA records storage)	557.52 sq.m
4. Eight (8) staffhouse units (Cliffwood)	878.64 sq.m
5. Redwood Bldg 1864 Units B, C & D	444.96 sq.m
6. Redwood Bldg 1860 C	148.32 sq.m
7. Redwood Bldg 1865 A	148.32 sq.m
8. Redwood Bldg 1866 D	148.32 sq.m
9. Redwood Bldg 1846 C	148.32 sq.m
10. CIAC Bldg 7601 (15 Rooms)	660.00 sq.m

2. CONTRACT DURATION

The duration of the contract shall be for one (1) year effective from September 1, 2019 to August 31, 2020.

3. THE PROPOSAL

The contractor shall submit its proposal in accordance with this TOR and shall be presented on a one comprehensive treatment.

Likewise, the proposal shall be submitted together with the following documents:

1. Letter of Intent;
2. Photocopy of valid Mayor's Permit;
3. Company Profile, list of clients for the past two years;
4. Photocopies of two (2) similar contracts with each project cost at least equal to the Approved Budget of the Contract (ABC);
5. Certified True Copy of DTI Registration for sole proprietorship or SEC Registration and Articles of Incorporation and its amendments, if any, for corporations;
6. Photocopy of certification by the Fertilizer and Pesticides Authority (FPA) and/or Pest Control Association of the Philippines and/or the National Committee on Urban Pest Control (NCUPC) and other related pest control associations duly accredited by the Philippine government that all products/chemicals to be used are duly authorized and approved for application for urban pest control services by Food and Drug Authority and that the products shall be environment friendly, highly technical and economical, safe to human health, and plants.



4. SCOPE OF SERVICES

4.1 TERMITE EXTERMINATION AND CONTROL SERVICES

A. Soil Treatment/Poisoning (or other methods for the same purpose):

This covers service treatment done either by cordoning, drilling, trenching or injection around the building close to the outside walls. This will control present infestation and reduce the possibility of future infestation.

Frequency of Service: One (1) General Treatment and quarterly for a period of one (1) year

B. Wood Drenching (or other methods for the same purpose):

The infested parts of the structure, concentrating on the floors, walls, baseboards, cracks and crevices, shall be treated by direct spraying. This will control all surface infestation on the spot and minimize future infestation.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

C. Termite Extermination and Control (or other methods for the same purpose):

This covers service treatment done by wood injection in places where termites are likely to hide or in places where there are signs of infestation (i.e., door jambs, electrical outlets, panel boards, double walling, ceiling and cabinets, etc.). This method gradually infects and kills the entire termite in the whole colony.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

D. Mound Demolition (if any):

Termite mounds are home of subterranean termites where the termite queen lives and lay eggs. These mounds shall be searched and if found, must be destroyed and thoroughly treat the area.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

4.2 PEST CONTROL SERVICES

A. General Pest Abatement Maintenance Program (or other methods for the same purpose):

This covers service treatment against all kinds of crawling pests on walls, floors, cracks and crevices, cabinets, baseboards and other various areas where there are pest infestation. This is done by direct manual spraying. Gel bait shall be applied for residual control of roaches.

Frequency of Service: Monthly for One (1) year



B. Power Misting (or other methods for the same purpose):

Power misting application by the use of an Ultra Low Volume Machine (ULV) or Power Misting Machine. Power misting by the use of ULV is the process of converting water based liquid solution into tiny droplets and dispersed with pressure at controlled volume on the entire premises including peripheral areas to kill flying insects, cockroaches and other crawling insects and pests.

Frequency of Service: Monthly for One (1) year

C. Rodent Control (Baiting/Trapping):

Rodent baits shall be placed in strategic locations to exterminate rodents within the premises. Rat baits, glue boards, mat and other similar trapping devices shall also be placed inside the building at strategic locations to catch rodent alive without decomposition.

Frequency of Service: Monthly for One (1) year

- 4.3 The Contractor shall warrant that all products/chemicals to be used are duly authorized for urban pest control services by the Food and Drug Authority. The products shall be environment friendly, highly technical and economical, safe to human health, and plants and must be duly certified, authorized and approved for application by the Fertilizer and Pesticides Authority (FPA) and/or Pest Control Association of the Philippines and/or the National Committee on Urban Pest Control (NCUPC) and other related pest control associations duly accredited by the Philippine government.
- 4.4 The Contractor shall provide at its expense technical services, labor, chemical, equipment, supervision and other related works necessary in the performance of the services.
- 4.5 The Contractor hereby warrants the honesty, fitness and reliability of its personnel and shall strictly observed safety precautionary measures during the treatment. They shall abide by the security rules and regulations of BCDA within the premises at all times.
- 4.6 For monitoring purposes, all services must be accompanied by an authorized BCDA representative/s.

5. OCULAR INSPECTION

In coordination with BCDA, prospective Bidders must ensure that they have undertaken an ocular inspection of the site and clearly understand the works involved prior to Bid/Quotation submission.

6. APPROVED BUDGET OF THE CONTRACT

TWO HUNDRED FIFTY THOUSAND PESOS & 00/100 (Php250,000.00), inclusive of VAT and all other applicable government taxes, chargeable to the 2019 approved budget of the General Services Department under Repair and Maintenance of Government Facilities.

7. MANNER OF PAYMENT

The Contractor shall bill BCDA after every treatment. However, all billings are subject to retention of one percent (1%) referred to as "retention money" as stipulated in Item 9 of this TOR.

8. WARRANTY

The Contractor shall warrant that after the one (1) year treatment, the said areas are guaranteed free from termite re-infestation for a period of another six (6) months. A Warranty Certificate shall be issued before the last treatment. Should there be any evidence of termite within the warranty period, the Contractor shall immediately conduct re-treatment free of charge.

9. RETENTION MONEY

The obligation for the warranty shall be covered by retention money in an amount equivalent to one percent (1%) of every progress payment. Said amount shall only be released after the lapse of the warranty period.

10. TERMINATION

BCDA reserves the right to terminate the Agreement/Job Order entered into by BCDA and the prospective contractor for any violation of this TOR and any other ground authorized by law by serving a ten-day written notice to the prospective contractor and without any liability accruing to BCDA.

Prepared by:


RONALD S. ABUSTAN
CSO III – GSD

Recommended by:


REINO STEPHEN A. AYO
OIC – GSD

Approved by:


BGEN CARLOS F QUITA (RET)
Vice President
Corporate Services Group