

BASES CONVERSION and DEVELOPMENT AUTHORITY
 2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City
 Tel. No. 575-1700 loc. 1782/1784
 Fax No. : 575-1785

REQUEST FOR QUOTATION

(Company Name):

Date: 25 July 2019

PR No. 0000964

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 575-1785 not later than **31 July 2019**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


URSULA N. ARANDELA

Canvasser


SUSAN R. RAMOS

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D=B+C)	TOTAL AMOUNT (AxD)
1	LOT	<p>TERMITE SERVICES</p> <p>INTENSIVE TREATMENT SHALL BE CONDUCTED TWICE A MONTH FOR A PERIOD OF TWELVE (12) MONTHS STARTING SEPTEMBER 2019 TO SEPTEMBER 2020.</p> <p>SCOPE OF SERVICES:</p> <p>A.) GENERAL PEST ABATEMENT MAINTENANCE PROGRAM (OR OTHER METHODS FOR THE SAME PURPOSE) - FOR ALL AREAS</p> <p>B.) GEL BAIT (OR OTHER METHODS FOR THE SAME PURPOSE) - FOR ALL AREAS</p> <p>C.) POWER MISTING (OR OTHER METHODS FOR THE SAME PURPOSE) - FOR ALL AREAS</p> <p>D.) RODENT AND MICE CONTROL (BAITING/TRAPPING) (OR OTHER METHODS FOR THE SAME PURPOSE) - FOR ALL AREAS</p> <p>*OTHER REQUIREMENTS PLEASE REFER TO THE ATTACHED TOR (TERMS OF REFERENCE)</p>				

Terms and conditions:

Price: Inclusive of all applicable taxes

Payment: 30 DAYS

Delivery:

Validity of price : one month

WARRANTY :

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

 Printed Name/Signature/DATE

 Immediate Supervisor

 Telephone / Fax Number

TERMS OF REFERENCE

COMPREHENSIVE PREVENTIVE PEST CONTROL SERVICES

1. OBJECTIVE

The Bases Conversion and Development Authority (BCDA) intends to engage the services of a Pest Control Contractor for its Extension office located at 9/F One West Aeropark Building, Clark Pampanga.

2. THE PROPOSAL

The Contractor shall submit its proposal in accordance with this TOR and shall be presented on the frequency stated in item L of the Scope of Services.

Likewise, the proposal shall be submitted together with the following documents:

1. Letter of Intent;
2. Photocopy of valid Mayor's Permit;
3. Company Profile, list of clients for the past two years;
4. Photocopies of two (2) similar contracts with each project costs at least equal to the Approved Budget of the Contract (ABC);
5. Photocopy of DTI Registration for sole proprietorship or SEC Registration and Articles of Incorporation and its amendments, if any, for corporations;
6. 2018 Tax Clearance issued by the BIR-Collection Enforcement Division;
7. Photocopy of Valid License to Operate given by the National Committee on Urban Pest Control (NCUPC) and/or Pest Control Association of the Philippines and/or Fertilizer & Pesticides Authority and/or Bureau of Food and Drugs (BFAD) and other related pest control associations duly accredited by the Philippine government

3. SCOPE OF SERVICES

- A. General Pest Abatement Maintenance Program (or other methods for the same purpose)
– For all areas:

This covers service treatment against all kinds of flying and crawling pests especially on walls, floors, cracks and crevices, cabinets, baseboards and other various areas where there are pest infestation. This is accomplished by direct manual spraying, painting or brushing.

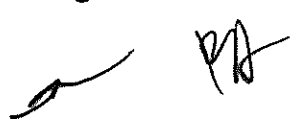
Frequency of Service: Twice a month for one (1) year

- B. Gel Bait (or other methods for the same purpose):– For all areas:

A long residual gel formulation applied as bait spots.

Frequency of Service: Twice a month for one (1) year

- C. Power Misting (or other methods for the same purpose)– For all areas including ceiling area:



A comprehensive treatment by indoor application through misting with the use of a Misting Machine and an environment friendly insecticide against flying and crawling insects. This is necessary for the immediate knockdown of flying and crawling pests inside the building. A fine, almost invisible mist is dispensed and is airborne for about 30 minutes.

Frequency of Service: Twice a month for one (1) year

- D. Rodent and Mice Control (Baiting/Trapping) (or other methods for the same purpose)–
For all areas:

A comprehensive control of rodent infestation is done by installation of sufficient second generation anti-coagulant rodenticides based along the possible runways and breeding site to penetrate these pests all the way. Supplementary mechanical control using rat bait stations, rodent traps and glue boards will also be implemented.

Frequency of Service: Twice a month for one (1) year

- E. The Contractor shall warrant that all products/chemicals to be used are duly authorized for urban pest control services. The products shall be indigenous/Filipino made, environment friendly, highly technical and economical, safe to human health, plants and animals.
- F. To ensure the quality of the service, the Contractor must possess the following:
1. Valid License to Operate given by the National Committee on Urban Pest Control (NCUPC) and/or Pest Control Association of the Philippines and/or Fertilizer & Pesticides Authority and/or Bureau of Food and Drugs (BFAD) and other related pest control associations duly accredited by the Philippine government– stating that the company is authorized to engage in urban pest control operations in urban areas within the cities and municipalities of Metro Manila; and
 2. At least ten (10) years' experience in the business of pest control services in the urban areas in the Philippines.
- G. The Contractor shall provide at its expense technical services, labor, chemical, equipment, supervision and other related works necessary in the performance of the services.
- H. The Contractor hereby warrants the honesty, fitness and reliability of its personnel and shall strictly observed safety precautionary measures during treatment. They shall abide by the security rules and regulations of BCDA within the premises at all times.
- I. For monitoring purposes, all services must be accompanied by an authorized BCDA representative/s.
- J. The Contractor thru its representative shall visit the office three (3) days after every treatment to evaluate the result of the service rendered together with the BCDA authorized representative (PATSD personnel). All concerns (if there are any) shall be addressed by the Contractor as soon as possible without any need of formal letter from BCDA.
- K. The Contractor shall submit a Pest Management Status Report every end of the month.

- L. The Contractor shall conduct intensive treatment on a twice a month basis for a period of twelve (12) months starting September 2019 to September 2020.

4. PROJECT DURATION

The effectivity period for the services shall be twelve (12) months.

5. OCULAR INSPECTION

In coordination with BCDA, prospective Bidders must ensure that they have undertaken an ocular inspection of the site and clearly understand the works involved prior to Bid/Quotation submission.

6. APPROVED BUDGET OF THE CONTRACT

SEVENTY THOUSAND PESOS & 00/100(PHP 70,000.00) inclusive of VAT and all other applicable government taxes, chargeable to the approved 2019 budget of the General Services Department under Repair and Maintenance of Government Facilities.

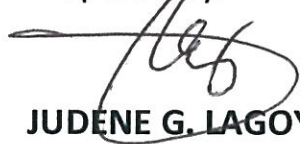
7. MANNER OF PAYMENT

The Contractor shall bill BCDA after every treatment.

8. TERMINATION

BCDA reserves the right to terminate the Agreement/Job Order entered into by BCDA and the prospective Contractor for any violation of this TOR and any other ground authorized by law by serving a ten-day written notice to the prospective Contractor and without any liability accruing to BCDA.

Prepared by:



JUDENE G. LAGOY
ADMIN OFFICER - GSD

Recommended by:



REINO STEPHEN A. AYO
OIC-GSD

Approved by:



BGEN CARLOS F. QUITA (RET)
VP- Corporate Services Group