

**NOTICE TO PROCEED**

12 September 2019

**CIM TECHNOLOGIES, INC.**

Rm 402 SEDCGO I Bldg., 120 Rada, Cor Legaspi Sts.,  
Makati City


Dear Madam:

With the approval of Purchase Order (PO) No. 001036 (attached), notice is hereby given to **CIM TECHNOLOGIES, INC.** to proceed with the supply and delivery of the following items for the procurement of 2019 IT Equipment according to the terms and conditions of the said PO, within forty-five (45) calendar days after receipt of this notice to wit:

Item No.	Qty	Unit	Description	Unit Cost	Amount
1	1	Unit	Printer/Plotter	Php 252,000.00	Php252,000.00
2	3	Lot	Adobe Creative Cloud Subscription	65,000.00	195,000.00
3	2	Lot	Adobe, Indesign Software, (Adobe Licenses)	25,000.00	50,000.00
4	5	Lot	Adobe Acrobat Software	30,000.00	150,000.00
5	3	Lot	Adobe Illustrator Software, Adobe Licenses	25,000.00	75,000.00
6	3	Lot	Auto CAD Civil 3D Software	17,600.00	52,800.00
7	3	Lot	Auto CAD LT Software	80,000.00	240,000.00
Total					<b>Php1,014,800.00</b>

Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Very truly yours,

  
**AILEEN AN. R. ZOSA**  
Executive Vice President

Conforme:

  
**MARISOL F. RIO**  
Authorized Representative

Date: \_\_\_\_\_