

**BIDDING FOR THE PROCUREMENT OF IT EQUIPMENT AND
SOFTWARE FOR 2019**

BID BULLETIN NO. IT-2019-002

This Bid Bulletin clarifies the queries raised during the Pre-Bid Conference held on 08 July 2019 (Mon) and other matters relative to the ***Bidding for the Procurement of IT Equipment and Software 2019.***

1. Queries/Questions by Prospective Bidders

Issues Raised	Clarification/s
1. Whether the winning bidder shall provide new licenses for Adobe.	Yes. The winning bidder/s is/are required to provide new licenses for Adobe.
2. On the cost of AutoCAD.	<i>Please refer to revised Technical Specifications/Compliance Form on the classifications of AutoCAD requirements.</i>
3. For Lot F: Whether the installation is included in the deliverables of the winning bidder.	Yes. The installation for Lot F is included.
4. On the preferred size of the Notebook as indicated in Item 2 in the Technical Compliance Form.	The preferred size for the Notebook is 13.3" or 14". <i>Please refer to revised Technical Specifications/Compliance Form.</i>
5. Whether higher specification/s is/re required for the Desktops.	<i>Please refer to revised Technical Specifications/Compliance Form.</i>
6. Whether the winning bidder shall adopt the Correlation Rules in LOT D.	<i>Please refer to revised Technical Specifications/Compliance Form.</i>
7. Whether the prospective bidder/s can participate in more than one lot.	Yes, the prospective bidder/s may participate in more than one lot.
8. For LOT G: On the Predictive Analytics Intelligence.	<i>Please refer to revised Technical Specifications/Compliance Form.</i>
9. On the specifications of the MacBooks.	<i>Please refer to revised Technical Specifications/Compliance Form.</i>

10. On the Warranty of the Equipment.	<i>Please refer to revised Technical Specifications/Compliance Form.</i>
11. For LOT A. Rephrase "USB Business Slim Wired Cable"	Please refer to the new phrase below: USB Slim Wired Cable

2. Clarifications

- a. The Approved Budget of the Contract (ABC) for the project is Seven **Million Two Hundred Ninety Five Thousand Pesos and 00/100 (PhP7,295,000.00)**, inclusive of all applicable taxes, charges, duties and fees.
- b. A complete set of Bidding Documents may be acquired by interested Bidders from the address below starting 29 June 2019 until 19 July 2019 from 8:00 AM to 5:00 PM except Saturdays, Sundays and Holidays, and until 10:00 AM on 22 July 2019, upon payment of a non-refundable fee of the following:

Approved Budget of the Contract (ABC) or Total Cost of Lot/s	Cost of Bidding Documents (PhP)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00

- c. Please refer to the table below for the complete list of Lots required for the **Procurement of IT Equipment and Software 2019:**

Lot	Description	Qty	Total
A	1. Desktop	24	1,680,000.00
	2. Notebook	27	1,890,000.00
	3. PC Workstation	4	480,000.00
	4. Mini Desktop	1	50,000.00
	Sub-Total		4,100,000.00

B	Plotter	1	350,000.00
C	1. Barcode Printer	1	30,000.00
	2. Inkjet Printer	1	20,000.00
	Sub-Total		50,000.00
D	High Speed Scanner	2	280,000.00
E	Projector	2	130,000.00
F	Layer 3 Network Switch	1	300,000.00
G	Enterprise Network Management System	1	1,300,000.00
	1. Adobe Creative Cloud	3	210,000.00
	2. Adobe InDesign	2	50,000.00
	3. Adobe Acrobat	5	150,000.00
	4. Adobe Illustrator	3	75,000.00
	Sub-Total		485,000.00
I	AutoCAD	6	300,000.00
	Total	PhP	<u>7,295,000.00</u>

- d. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- e. The bidders must be registered with PhilGEPS under Platinum Membership, otherwise the bidders will be rated failed which shall result in declaring them as "ineligible".
- f. The bid documents can be accessed from the PhilGEPS and BCDA websites.
- g. Statement of Bidder of all on-going and completed government or private contracts shall include all such contracts within at least the past three (3) years (June 2016 to June 2019) prior to the deadline for the submission and receipt of bids:
 - (FORM SF-GOOD-13a) Statement of ALL ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The Statement of All Ongoing Contracts shall indicate, for each contract, the following:

1. name of the contract;

2. date of the contract;
3. contract duration
4. owner's name and address;
5. kinds of Goods;
6. amount of contract and value of outstanding contracts; and
7. date of delivery.

Statement of all ongoing contracts requirement is merely a "statement" of all ongoing contracts. It refers to a "statement" to be made by the bidder relative to all its ongoing government and private contracts, and not the actual submission of the physical NOA, NTP or Contracts.

- (FORM SF-GOOD-13b) Statement of at least one (1) COMPLETED government and/or private contracts which is similar in nature supported with any of the following documents: (in accordance with Clause 5.4 of the BDS):
 1. End User's Acceptance; or
 2. Sales Invoice; or
 3. Official Receipt of the last payment received.

One (1) completed contract of similar nature must have a value of at least 50% of the Approved Budget for the Contract (ABC) of bidding at hand.

- h. The necessary bid bulletin shall be posted in PhilGEPS and BCDA website on **12 July 2019 (Fri)**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.
- i. Only those bidders who purchased the bid documents are allowed to submit their bids.
- j. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).
- k. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- l. NFCC Computation shall be based on the audited Financial Statements for the year 2018, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the ABC.
- m. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

3. Reminders

- a. BCDA adheres to the "No-Contact Rule". All clarifications shall be made in writing and addressed to the BAC-G Secretariat. **Deadline for Clarification is on 10 July 2019 (Wed) at 5:00PM.**
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. The **deadline for the submission of bids for the *Bidding for the Procurement of IT Equipment and Software 2019* is on 22 July 2019 (Mon) at 10:00 AM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 10:00 AM of 22 July 2019 (Mon) shall not be accepted.**
- e. Bidders may submit their eligibility documents days ahead of the deadline for submission in order to avoid late submission.
- f. **Bid opening shall be on 22 July 2019 (Mon) at 11:00 AM** at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. Although the bidders' attendance during the Opening of Bids is not compulsory, it is advised that bidders send their representative to assist the BAC and answer clarifications, if any.
- g. Each and every page of the Bid Form must be appropriately signed by the bidder or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification Evaluation, and signing of the contract
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents so that they can prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED, which should be duly sworn to and include complete information on the PTR No., MCLE No., Authority or Commission Number, etc.:
 - i. Omnibus Sworn Statement


- ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement)
 - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 12 July 2019.

BIDS AND AWARDS COMMITTEE FOR GOODS


BGEN CARLOS F QUITA (RET)
Chairperson

*Bid Bulletin No. IT-2019-002
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