

**Bids and Awards Committee for Consulting Services (BAC-C)**

**PROCUREMENT OF CONSULTING SERVICES FOR THE DETAILED ARCHITECTURAL AND ENGINEERING DESIGN (DAED) FOR NEW CLARK CITY (NCC) PROJECTS (REMAINING ROADS AND UTILITIES)**

**Bid Bulletin No. 01**

This Bid Bulletin clarifies queries/questions raised during the Pre-Eligibility Conference held on 11 September 2023 and written clarifications received through email pertaining to the above cited Consulting Services.

**I. QUERIES/QUESTIONS BY THE BIDDERS**

**a. Queries/Questions raised during the Pre-Eligibility Conference**

<b>Queries/Questions</b>	<b>Clarifications/Responses</b>
1. Under Section 2 of the Terms of Reference (TOR), it was indicated that there is an <i>Annex A</i> containing the indicative alignment of the roads. Can we have that document because we will not be able to secure it from the PhilGEPS and BCDA website?	The map showing the indicative alignment of the roads is attached as <b>Annex A</b> to this Bid Bulletin.
2. Are the details and length of the roads to be designed included in the TOR?	The estimated length of the roads is 70 kilometers, but the actual length will be subject to a detailed survey by the winning bidder.
3. Under Section 4, it was indicated that we have to prepare an Engineering Geological and Geohazard Assessment Report (EGGAR). Are we allowed to nominate a geologist who will be attentive when preparing such a report?	Yes. The Consultant shall nominate a geologist as part of support staff.
4. What is the number of bridges to be designed for the alignment?	Attached as <b>Annex B</b> is a copy of the hydrological map of New Clark City (NCC). This may serve as reference in plotting the roads with bridges.
5. Relative to <i>EF 9</i> , are partners of the Joint Venture (JV) required to both have	<i>Section 11. Minimum Qualifications of the Consultant</i>

<p>projects with at least 50% of the ABC contract for the past five (5) years or just one of them?</p>	<p>Should have undertaken at least one (1) detailed architectural and engineering design of road/highway project for the last five (5) years whose value must be at least fifty percent (50%) of the ABC. In case of a JV, at least one (1) of the JV partners should have undertaken at least one (1) detailed architectural and engineering design of road/highway project for the last five (5) years whose value must be at least fifty percent (50%) of the ABC.</p> <p>Proof of completion should be attached to <i>EF 9</i>, to wit: Certificate of Completion, Certificate of Final Acceptance, or valid Proof of Final Payment from the owner.</p>
<p>6. Can the key staff proposed in the Eligibility Documents be replaced during the submission of Technical Proposal?</p>	<p><i>Section 33.3 of RIRR of R.A. No 9184</i></p> <p>There should be no replacement of key personnel before the awarding of contract, except for justifiable reasons as may be determined by the BAC, such as, illness, death, or resignation provided it is duly supported by relevant certificates, or any delay caused by the Procuring Entity. The BAC shall immediately consider negotiation with the next ranked consultant if unjustifiable replacement of personnel by the first ranked firm is made. Once the contract has been awarded, no replacement shall be allowed by the HoPE until after fifty percent (50%) of the personnel's man-months have been served, except for justifiable reasons, subject to appropriate sanctions as prescribed in the PBDs.</p>
<p>7. Are international firms allowed to join in the bidding?</p>	<p>Participation is limited to Filipino citizens and domestic corporations. However, international firms may be allowed to participate as a Joint Venture partner, provided that they are compliant with Section 24.3.1(e) of RIRR of</p>



	<p>RA9184, thus:</p> <p>“24.3.1 The following persons/entities shall be allowed to participate in the bidding for Consulting Services:</p> <p>xxx</p> <p>e) Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: <u>Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%).</u> For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.” (Underscoring ours.)</p>
<p>8. Urban Integrated Consultants, Inc. (UICI) will form a JV with an international firm. Can the international firm join as a JV member where UICI will be the lead partner, which is a Filipino corporation?</p>	<p>Yes. Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%).</p>
<p>9. Regarding <i>EF 3A: Summary of All Completed Projects for the Past Five (5) Years</i> and <i>EF 3B: Summary of All Ongoing Projects for the Past Five (5) Years</i>, do Certificates of Completion, Certificates of Final Acceptance, and valid Proof of Final Payment need to be notarized, or are Certified True Copies (CTCs) of these documents acceptable?</p>	<p>Certificates of Completion, Certificates of Final Acceptance, and valid Proof of Final Payment need not be notarized. However, CTCs of these documents should have the signature of the owner of the project.</p>
<p>10. Relative to <i>EF 9: Statement of Projects with at least 50% of the ABC Contract for the Past Five (5) Years</i>, can we include projects that have a DAED</p>	<p>We can accept a project if it has a supporting document that shows that the amount of the DAED component is at least 50% of the ABC.</p>

component, provided that that portion contains 50% of the ABC?	
11. Is replacement of key personnel allowed up to the bidding stage but not on the awarding stage?	There is no replacement of key personnel submitted during the eligibility stage.  Please refer to the answer in Item 6.
12. Is any of these three acceptable as supporting documents for a project: a Certificate of Completion, a Certificate of Final Acceptance, or a valid Proof of Final Payment from the owner?	Yes.

**b. Queries/Questions sent via email**

Queries/Questions	Clarifications/Responses
1. For EF 3A and EF 3B: Summary of All Completed and Ongoing Projects for the Past 5 Years, can we include projects up to 10 years?	For EF 3A and EF 3B only completed and ongoing projects for the past 5 years shall be considered for evaluation.
2. Request for time extension for the submission of Eligibility Documents for an additional 15 days.	The deadline for submission of Eligibility Documents is maintained.

**II. PRESENTATION FOR THE PRE-BID CONFERENCE**

The presentation discussed during the Pre-Eligibility Conference held on 11 September 2023 can be accessed using the link below:

<https://tinyurl.com/BC2023-024PreEligDeck>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.



### III. SCHEDULE OF PROCUREMENT ACTIVITIES\*

Activities		Time	Date	
1	Advertisement/Posting of Request for Expression of Interest		September 2, 2023	
2	Issuance of Eligibility Documents		September 2, 2023	November 13, 2023
3	Pre-Eligibility Conference	1:00 PM	September 11, 2023	
4	Deadline for Requests for Clarification	5:00 PM	September 18, 2023	
5	Issuance of Bid Bulletin for Additional Clarifications		September 21, 2023	
6	Deadline for Submission of Eligibility Documents	9:00 AM	September 28, 2023	
7	Opening of Eligibility Documents and Eligibility Check	10:00 AM	September 28, 2023	
8	Eligibility Check and Shortlisting		September 28, 2023	October 5, 2023
9	Notification on the results of Eligibility Check and Shortlisting		October 11, 2023	

\* *subject to change*

### V. REMINDERS

#### a. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
  - Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
  - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started.
5. Only training supported with proofs shall be considered for evaluation.
6. For the Eligibility Forms:

Eligibility Form	Duly signed by the Authorized Representative	Duly Notarized
• EF 1 - Eligibility Documents Submission Form	✓	
• EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 5 Years	✓	
• EF 3A - Summary of Completed Projects for the Past 5 Years (All completed government and private contracts)	✓	
• EF 3B - Summary of Ongoing Projects for the Past 5 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)	✓	

• EF 4 - Consultant's References: Relevant Services Carried Out for the Past 5 Years That Best Illustrate Qualifications	✓	
• EF 5 - Summary of Curriculum Vitae (CV)	✓	
• EF6A to 6H - Format of CV for Proposed Professional Staff	✓ (should also be duly signed by the nominated Key Personnel)	
• EF 7 - Statement of Consultant Specifying its Nationality and Confirming that those who will Actually Perform the Services are Registered Professionals	✓	
• EF 8 - Format of CV of the Firm/Entity	✓	
• EF 9 - Statement of Project With at Least 50% of the ABC Contract For The Past 5 Years	✓	
• EF 10 - Certificate of Availability of Key Personnel	✓	
• Secretary's Certificate Format (where applicable)	✓	✓
• Special Power of Attorney Format (where applicable)	✓	✓
• Partnership Resolution Certificate Format (where applicable)	✓	✓

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the duly authorized representative of the prospective bidder.

b. **Deadline for Submission of Eligibility Documents.** The Eligibility Documents must be duly received by the BAC-C Secretariat through manual/physical submission at the BCDA Central Receiving and Releasing Area (CRRRA), BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd



Avenue, Bonifacio Global City, Taguig City, **on or before 9:00 AM of 28 September 2023, Thursday**. Late submission of Eligibility Documents shall not be accepted. The prospective bidders may submit their Eligibility Documents before the deadline for submission of bids to avoid late submission. The editable eligibility forms may be downloaded using the link below:

**BC2023-024 Eligibility Forms**

<https://tinyurl.com/BC2023-024EligForms>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- c. **Opening of Eligibility Documents and Eligibility Check.** Opening of Eligibility Documents and Eligibility Check shall be on **28 September 2023, 10:00 AM** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

**Zoom link:**

<http://tinyurl.com/OpenEligDAEDNCC>

**For Online Participants:**

1. Online participants will be requested to register to be admitted on the call.
2. The online platform will be opened 15 minutes prior to official start at 10:00 A.M. and participants are required to log in no later than five minutes prior to the said official start time.
3. The BAC-C Secretariat is the host of the meeting. We may mute/unmute audio inputs of any or all participants. Mute your mic whenever you're not speaking.
4. All participants shall use the following name format for easy identification:  
**<Company Acronym>\_<Full Name of participant>**
5. The camera should be turned off by default to preserve your Internet connection bandwidth and assure better audio. However, during the roll call, kindly turn on your camera, state the complete name of your company and your full name, so that you can be properly identified and acknowledged. The camera should again be turned off after the roll call.
6. Please refrain from asking questions during the presentation but rather type these in the chat box provided. The Secretariat shall then read each of the



questions during the Q&A portion, and these will be answered by the BAC-C one by one.

7. If a prospective bidder needs to further clarify or ask follow-up questions, they can do so by raising their hand. Please wait to be acknowledged before speaking. Only one (1) participant shall speak at a time.

**For In-Person Participants:**

All bidders must adhere to the following health and safety protocols:

1. A maximum of two (2) participants per bidder is allowed to join the conference.
2. Participants must wear a face mask, and observe social distancing all throughout the conduct of the activity.
3. Bidders who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

**Eligibility Documents will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. Attendance of the bidders during the opening of the Eligibility Documents is not mandatory, but merely discretionary or optional.**

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 21st day of September 2023.

[REDACTED]  
**MADONNA M. CINCO**  
Vice Chairperson  
Bids and Awards Committee for Consulting Services

# ANNEX A

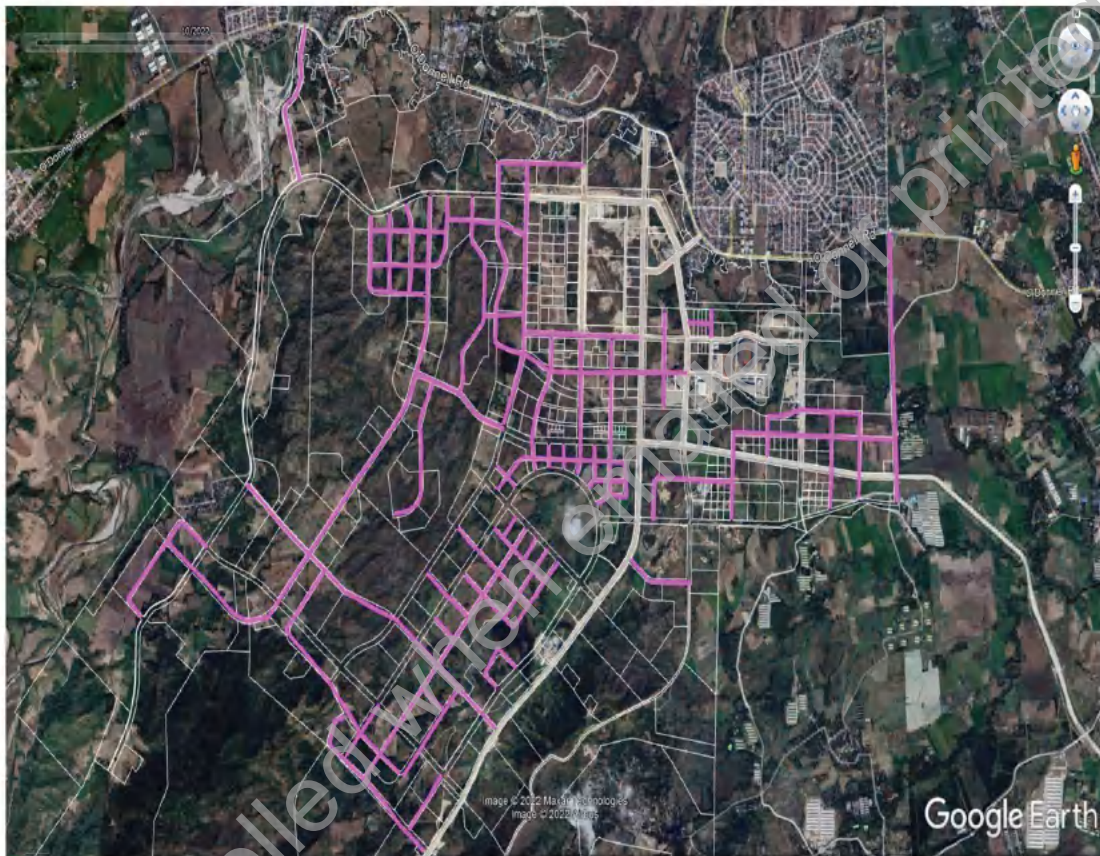
## Indicative Alignment of the Roads

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## INDICATIVE MAP ALIGNMENT OF THE REMAINING ROADS IN NEW CLARK CITY

Approximately Length	70 kilometers
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# ANNEX B

## Hydrological Map of New Clark City

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