

BIDDING FOR THE PROCUREMENT OF THREE (3) YEAR SECURITY SERVICES FOR AOR III – BATAAN TECHNOLOGY PARK, MORONG, BATAAN

BID BULLETIN NO. SB-2018-001

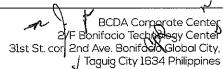
This Bid Bulletin clarifies the queries raised during the Pre-Bid Conference held on 15 October 2018 (Mon) and other matters relative to the *Bidding for the Procurement of Three (3) Year Security Services for AOR III-Bataan Technology Park, Morong, Bataan.*

1. Queries/Questions by Prospective Bidders

Issues Raised	Clarification/s
1. Whether a Security Agency should submit to BCDA the 201 files of all deployed Security Officers and Guards.	201 files of the Security Officers and
2. As to when the Comprehensive Security Plan should be submitted to BCDA.	
3. Query on whether the PADPAO rate or the 20% for the administrative fee stated in DOLE Order (DO No 150-16) should be followed in the computation of the bidder's bid proposal.	for the administrative fee shall be based on PADPAO Wage Order No. RB III-21.
4. On the Schedule of the Performance Evaluation and Inspection (PEI).	Performance Evaluation and Inspection (PEI) is being conducted on a semestral basis and has two (2) forms: a. Announced Inspection: The Agency is informed at least 2 weeks before the conduct of PEI: • 1st Semester PEI (01 Jan-30 Jun) – Conducted during the month of July • 2nd Semester PEI (01 Jul-31 Dec) – Conducted during the month of January b. Unannounced Inspection: Surprise inspection.

Bid Bulletin No. SB-2018-001 October 2018

Page 1 of 4







5.	Whether all the required equipment/items should be presented during the Post Qualification evaluation.	The bidder with the Lowest Calculated Bid (LCB) shall be notified on the schedule of the Post Qualification evaluation and the documents that they need to present during such evaluation. They may also refer to the Checklist of Requirements for the documents to be presented during Post Qualification evaluation. In case of unavailability of equipment/items during the Post Qualification Inspection, the bidder shall present an Affidavit of Undertaking indicating therein that the said unavailable items shall be available upon assumption of Post. Failure to do so may result to penalties as indicated in the "Table of Penalties".
6.	On the type of firearms.	Caliber 38 Revolver can be used as alternate for the prescribed 9mm Pistol as long as said Revolver is not "Paltik" and duly licensed.
7.	Whether the bidders can request for the soft editable copies of the sample forms.	Except for the Technical Compliance form, the bidders may be provided with the editable soft copies of the sample forms so long as they have already purchased the bidding documents.
8.	Whether potential bidders are given opportunity to join Site Inspection on the AORs that they will bid for.	Yes. The potential bidders who attended the Pre-Bid Conference were given the opportunity to join the Site Inspection conducted last 17 October 2018 (Wed) at 10:00AM.

2. Clarifications from the BAC

- a The bidders must be registered with PhilGEPS under Platinum Membership, otherwise the bidders will be rated failed which shall result in declaring them as "ineligible".
 - b. The bid documents can be accessed from the PhilGEPS and BCDA websites.
 - c. The necessary bid bulletin shall be posted in PhilGEPS and BCDA websites on <u>22</u> <u>October 2018 (Mon)</u>. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.

Bid Bulletin No. SB-2018-001 October 2018

Page 2 of 4

BCDA Carporate Center 2/F Bahifacio Technology Center 31st St. cor. 2nd Ave. Bonifodio Global City, / Taguig City 1634 Philippines





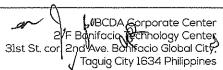
- d. The bidders have to purchase the bid documents before they can be allowed to submit their bids. They can still purchase the bid document until the day of submission.
- The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).
- f. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- g. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- h. NFCC Computation shall be based on the audited Financial Statements for the year 2017, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the ABC.
- i. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

3. Reminders from the BAC

- a. BCDA adheres to the "No-Contact Rule". All clarifications shall be made in writing and addressed to the BAC-G Secretariat. **Deadline for Clarification is on 18 October 2018 (Thur) at 5:00PM**.
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. The deadline for the submission of bids for the Bidding for the Procurement of Three (3) Year Security Services for AOR III-Bataan Technology Park, Morong, Bataan is on 29 October 2018 (Mon) at 10:00AM at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. Late bids or those submitted after 10:00AM of 29 October 2018 (Mon) shall not be accepted.
- e. Bidders may submit their eligibility documents days ahead of the deadline for submission in order to avoid late submission of bids.

Bid Bulletin No. SB-2018-001 October 2018

Page 3 of 4







- f. Bid opening shall be on 29 October 2018 (Mon) at 11:00 AM at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. Although the bidders' attendance during the Opening of Bids is not compulsory, it is advised that bidders send their representative to assist the BAC and answer clarifications, if any.
- g. Each and every page of the Bid Form must be appropriately signed by the bidders or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification evaluation, and signing of the contract
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents so that they can prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED, which should be duly sworn to and include complete information on the PTR No., MCLE No., Authority or Commission Number, etc.:
 - i. Omnibus Sworn Statement
 - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement)
 - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 22 October 2018.

BIDS AND AWARDS COMMITTEE FOR GOODS

BGEN CARLOS F QUITA (RET)

Chairperson

Bid Bulletin No. SB-2018-001 October 2018







BID PRICE AND DERIVATION OF PRICE

COMPONENT 1: SG WITH STANDARD PACKAGE REQUIREMENT

l.

111.

	- Refer	III: Bataan Technology Park ence: PADPAO Wage Order No. RE e (12) Hours Work	3 III-21					
	COST DISTRIBUTION							
		New Daily Wage Ave. Pay per month Night Differential Pay 13th Month Pay 5-day Incentive Leave Uniform Allowance (RA 5487) COLA Overtime Sub-Total		emailed				
	<u>Amour</u>	Retirement Benefit (RA 7641) P SSS Premium Philhealth Contribution State Insurance Fund Pag-Ibig Fund (RA 7742) Sub-Total	<u>d:</u>					
	A.	TOTAL AMOUNT TO GUARD AND	GOVERNMENT	P	_			
	B.	AGENCY FEE (Administrative Over	head & Margin)	₽	_			
	C.	Plus VAT (12% of Admin Overhea	ıd & Margin ONLY	′)₽	_			
	D.	BID PROPOSAL: Contract Rate p	er Guard	P				
II.		ONENT 2: SPECIAL EQUIPMENT CES REQUIREMENTS	AND					
	A	CCTV System (10 Channels/Came	ras) P					
. \	В	K-9 Services (Rate/Hr x 56 hrs)						
	D.	BID PROPOSAL	₽					

TOTAL BID PROPOSAL FOR COMPONENTS 1 and 2

- Mo



PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE

AGENCY OPERATORS (PADPAO), INC.
No. 13 3rd Avenue, Brgy. Bagong Lipunan ng Crame, Quezon City
Tel. Nos.: 722-4002 / 356-3050 E-mail Address: padpao inc@yahoo.com.ph

Cost Distribution Per Month Region III Central Luzon - WAGE ORDER NO. RB III - 21 Effective August 1, 2018

Effe	ective August 1, 2	018			
Days worked per week	•		7 days		7 days
No. of days/year			393.50		393.50
		8	l hrs work/day	•	12 hrs work/day
Amount to Guard					\ (<i>Y</i>)
New Daily Wage (DW)		Р	400.00	Þ	400.00
Ave.Pay/ Month (DW x no. of days per yr/1	2)		13,116.67		13,116 67
Night Differential Pay (Ave. Pay/mo. X 109	% x1/3)(x1/2)		437.22		855.84
13th Month pay (DW x 365 /12/12)			1,013.89		1,013.89
5 Days Incentive Pay (DW x 5/12)			166.67		166 67
Uniform Allowance (R.A 5487)			100.00		100.00
Overtime Pay					8.290.50
-		Þ	14,834.45	P	23,343 57
Amount to Gov't, in Favor of Guard					,
Retirement Benefit (R.A. 7641)(DW X 22.5	5 / 12)	Р	750.00	Þ	750.00
SSS Premium			1,031.30		1,178.70
Philhealth Contribution			180.36		180.36
State Insurance fund			10.00		30.00
Pag-Ibig Fund			100.00		100.00
. 29 3 / 2		À	2.071.66	Р	2.239.06
			2,077.00	•	, 2.205.00
A. TOTAL AMOUNT TO GUARD & GOV'T.		P	16,906.11	Ъ	25,582 63
B. AGENCY FEE		•			
Administrative Overhead			4,057.49		5.886.71
			11001.110		0,000.73
C. VALUE ADDED TAX (Agency fee x 12%V)	AT-RMC-039-2007)	486.90		706.41
MINIMUM CONTRACT RATE	3 ` "	Р	21,450.50	Р	32,175.75
Areas Covered: Pampanga,			, Zambales, Nueva E	cija	
	th 10 or more works	ers			
Overtime Computation			NOTE:		
Cven:me 7 Days	•	'	 in compliance to the 	new sale	iry Bracket
Rate per hour (400/8)	60.00		coverage of SSS in a	cordan	ce to
Regular Days (50 00 X 125% X 208 X 4)	74,500 00		their Memorandum C	ircular 2	013-010 and
Regular Holstays (50.00 X 200% X 12 X 4)	6,240 00		Philhealth Circular Ne	>. 2017-0	1024,
Sundays / Rest Days (50.00 X 169% X 52 X 4)	17,576 00		effective January 1, 2	018.	
Special Days, Rest Days (50.00 X 195% X 3 X 4)	1,170 00		2 Total 10% Night datere	ntial pay	should be
· ()	09,486 00		paid to night shift guards	amounti	ng to P1.311.67
Drivided by:	12		8 hrs at P 437 22 x 3 =	P 1,311	.67
Overtime Pay (4) hours/day	8,290.50		12 hrs at P 655 83 x 2	≖ P 1,31	1.67

COSE Breakdown

AMON D. BERGADO President

MANUEL P. ESPEJO Executive Vice-President

ROGER/M. FEDEREZO Treasurer

Susan s dervasio if e s

12 hrs at P 655 83 x 2 = P 1,311.67 3 For Those Using Separate Cost Breakdown for Day & Night Shift Breakdown the total smount of the 10% ND Pay (P 1,311.67) should be included only in the NIGHT SHIFT