

01 March 2018

MS. DARLENE MARIE B. BERBERABE

SUBJECT: **NOTICE TO PROCEED**
Contract for Consulting Services


Dear **Ms. Berberabe**:

In connection with the Contract for Consulting Services for Highly Technical Consultancy, with a contract amount of **Pesos: Eighty Thousand Pesos and 00/100 (Php80,000.00)** per month, inclusive of all applicable taxes and fees, for a period of six (6) months, starting 01 March 2018, renewable at the option of the appointing Head of the Procuring Entity (HoPE), you are hereby directed to commence said Consulting Services in accordance with the terms and conditions stipulated in the Contract, seven (7) calendar days from receipt hereof.


Please acknowledge receipt and return to us one (1) copy of the duly signed Notice within five (5) calendar days from receipt hereof.

For your information and guidance.

Very truly yours,


VIVENCIO B. DIZON
President and CEO

Conforme:


MS. DARLENE MARIE B. BERBERABE
Consultant
Date: _____