

June 19, 2018

ERWIN C. MANARPIIS
Authorized Representative
OTUS COPY SYSTEMS, INC.
10F MG Tower, #75 Shaw Blvd.,
Mandaluyong City

Subject: **NOTICE OF AWARD**
Bidding for the One (1) Year Rental of Twenty (20) Color
Multifunction Copy Machines for 2018

Dear **Mr. Manarpiis**:

The Bases Conversion and Development Authority (BCDA) hereby awards the contract for **OTUS COPY SYSTEMS, INC.**, for having submitted the Single Calculated and Responsive Bid for the Procurement for the One (1) Year Rental of Twenty (20) Color Multifunction Copy Machines for 2018 in the amount of **Two Million Seven Hundred Ninety-Nine Thousand and Seven Hundred Fifty Pesos & 00/100 (Php2,799,750.00)**, inclusive of all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to:

1. Formally enter into contract with Bases Conversion and Development Authority (BCDA) and comply with all the documentary requirements; and
2. Post a Performance Security denominated in Philippine Pesos in the form and in the amount stipulated in Section 39.2 of the revised IRR of RA 9184 which shall be posted in favor of BCDA and which shall remain valid until the issuance of Certificate of Final Acceptance.

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	

CERTIFIED TRUE COPY

Tina Rose R. Villa
TINA ROSE R. VILLA
RECORDS MANAGEMENT OFFICER IV
BCDA RECORDS OFFICE
AUG 28 2018

BCDA
Bases Conversion and
Development Authority

BAC for Goods


BACG2018 - 0106

P.O. Box 42, Taguig Post Office
Taguig City, Philippines

Tel: +63 2 575 1700 • Telefax: +63 2 816 0996
Website: www.bcda.gov.ph

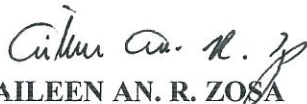
BCDA Corporate Center
2/F, Bonifacio Technology Center
31st St. cor. 2nd Ave. Bonifacio Global City
Taguig City 1634 Philippines

(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
(d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to enter into said contract and/or provide the Performance Security shall constitute sufficient ground for cancellation of the award.

Thank you.

Very truly yours,


AILEEN AN. R. ZOSA

Executive Vice President

Date: _____

Conforme:


ERWIN C. MANARPIIS

Authorized Representative

Date: JULY 11, 2018 

CERTIFIED TRUE COPY


TINA ROSE R. VILLA
RECORDS MANAGEMENT OFFICER IV
BCDA RECORDS OFFICE
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