

**BIDDING FOR THE PROCUREMENT FOR THE FIT-OUT AND  
FURNISHING OF THE BCDA EXTENSION OFFICE IN CLARK, PAMPANGA**

**BID BULLETIN NO. FR 2018-001**

This bid bulletin clarifies the queries raised during the Pre-Bid Conference for the Bidding for the Fit-Out and Furnishing for the BCDA Extension Office in Clark, Pampanga held on 23 March 2018, and other matters relative to the bidding.

**1. Queries/Questions by Prospective Bidders**

<b>Issues Raised</b>	<b>Clarification/s</b>
1. On the distance of the switch to the IP Cameras (LOT B).	The IP Cameras are connected to the switch located at the server room (please see attached revised Electrical Plan).
2. On the required PC Desktops All-In-One (AIO) that will be used (LOT B).	The required PC Desktops is in All-In-One form factor as specified in the revised Technical Specification Compliance (please see attached).
3. On the Cabling Requirement for the IP Cameras that will be used (LOT B).	The LAN Cables for the IP Cameras will be covered by the Structured Cabling LAN (please see attached revised Electrical Plan)
4. On the required size of the Display of the PC Desktops AIO that will be used (LOT B).	The required size for the display of the PC Desktops is minimum of 20 inches.
5. On the video connector requirement that will be used (LOT B)	Please refer to the revised Technical Specification Compliance (please see attached).
6. On the content of the Oral Presentation (LOT C).	During the Oral Presentation, the bidder shall present the proposed conceptual/perspective design and the technical specifications with photos of each item.  The bidder shall submit an electronic copy of the proposed conceptual/perspective design saved in USB flash drive.
7. On the duration of Oral Presentation allotted per bidder (LOT C).	Each eligible bidder will be given 30-40 minutes to present the Conceptual/Perspective Design and the respective technical specifications.

8. On the revised copy of the General Floor Plan (LOT A).	Please refer to the attached revised General Floor Plan.
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## 2. Further/Other Clarifications from the BAC

### a. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) per Lot is as indicated below (inclusive of all applicable taxes and fees):

Lot Nr	Description	ABC
Lot A	Supply and Installation of Fit-Out Requirements (including civil, electrical, audio-visual components & structured cabling system)	₱ 22,559,879.00
Lot B	Supply and installation of ICT Infrastructure and Equipment	12,375,000.00
Lot C	Various Office Furniture and Appliance Requirement	12,000,000.00
<b>TOTAL</b>		<b>₱ 46,934,879.00</b>

The Bid Documents can be purchased in the following amount:

Lot Nr	Description	Cost of Bid Documents
Lot A	Supply and Installation of Fit-Out Requirements (including civil, electrical, audio-visual components & structured cabling system)	₱ 25,000.00
Lot B	Supply and installation of ICT Infrastructure and Equipment	
Lot C	Various Office Furniture and Appliance Requirement	

### b. PhilGEPS Certificate of Registration under Platinum Membership

Per GPPB Circular No. 07-2017, prospective bidders may opt to submit their PhilGEPS Certificate of Registration or their Class "A" Eligibility Documents, or a combination thereof, during the bid submission. The Platinum membership remains as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184.

### c. Statement / List of all on-going, and completed government and private contracts, similar in nature to the contract/project subject of the bidding at hand, within the past **five (5) years (January 2013 to January 2018)** using the following forms and support documents:

- (FORM SF-GOOD-13a) Statement of all its on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, supported with any of the following documents:
    1. Contract; or
    2. Purchase Order (PO); or
    3. Notice of Award (NOA) or Notice to Proceed (NTP)
  - FORM SF-GOOD-13b) Statement / List of completed project or similar project to the contract-on-bid **within the past five (5) years** completed from January 2013 to January 2018 and whose value must be a (a) single contract of at least fifty percent (50%) of the ABC; or (b) a combination of at least two (2) similar contracts with aggregate amount equivalent to at least fifty percent (50%) of the Approved Budget for the Contract (ABC), supported with the following documents (in accordance to BDS Clause 5.4 of the BDS):
    1. Contract or Purchase Order (PO); AND
    2. Certificate of Completion or Official Receipt of last payment received
- d. Computation of Net Financial Contracting Capacity (NFCC) in accordance with ITB Clause 5 (**Section IX, Bidding Forms**) or Committed Line of Credit (CLC).
- e. Clarifications on Legal Documents required for Joint Venture (JV) in reference to ITB Clause 24.7:
- ITB Clause 24.7 states that “Each partner of a joint venture agreement shall likewise submit the requirements in ITB Clause 12.1 (a) (i). Submission of documents required under ITB Clauses 12.1 (a) (ii) to 12.1 (a) (iii) by any of the joint ventures partners constitutes compliance”. ITB Clause 12.1 (a) (iii) shall be revised as follows:

<b>Original</b>	<b>Amendment</b>
<i>Statement of ongoing and completed government and/or private contracts within at least the past three (3) years following Tab C above</i>	<i>Statement of ongoing and completed government and/or private contracts within at least the past five (5) years following Tab C above</i>

f. Revision on ITB Clause 12.1 of the Bid Data Sheet:

- For Lot A, the following shall be submitted together with the Technical Documents required in Section 12.1(b) of the Instruction to Bidders:
  1. PCAB License for General Building: At least Category “B”, Medium “A”

2. Minimum key staff, including respective CVs and applicable valid professional licenses:
  - a. Project Manager: PRC Licensed Civil Engineer, minimum three (3) years work experience as project manager.
  - b. Project Engineer: PRC Licensed Civil Engineer, minimum three (3) years work experience as project engineer.
  - c. Electrical Engineer: PRC Licensed Electrical Engineer, minimum three (3) years work experience as electrical engineer.
  - d. Master Plumber: PRC Licensed Master Plumber, minimum three (3) years work experience as master plumber.
  - e. Foreman: minimum three (3) years work experience as foreman in building construction.
- For Lot C, the following shall be submitted during the **First Stage** together with the Technical Documents required in Section 12.1(b) of the Instruction to Bidders:
  1. Electronic copy of the proposed conceptual/perspective design saved in USB flash drive
  2. Technical specifications with pictures as presented in the conceptual/perspective design
- g. On the submission of the Financial Proposal for **LOT A**, the following items are no longer required:
  - **Tab L** Bid Prices in the Bill of Quantities (BOQ)
  - **Tab M** Daywork Rates for Materials, Labor and Equipment
  - **Tab N** Detailed Unit Price Analysis in the form prescribed in Section IX. Bidding Forms
  - **Tab O** Cash Flow and Payment Schedule
- h. Site Visit

The prospective bidders who are interested to conduct site inspection on 26-28 March 2018 are advised to directly coordinate with Engr. Reino Stephen A. Ayo through his email address: [raayo@bcda.gov.ph](mailto:raayo@bcda.gov.ph) and/or mobile number: 09178525414.

- i. To give the prospective bidders ample time to pose queries, undertake due diligence, and prepare their bids, the revised Timetable of the Bidding Activities for **LOT C** is as follows:

No.	ACTIVITIES	DATE/SCHEDULE (2018)
1	Pre-Procurement Conference	March 1 and 13

2	Posting / Publication (Website, PhilGEPS, BCDA Premises, Newspaper)	March 14-22
3	Issuance of Bid Documents	March 15 to April 10 @ 1:00PM
4	<b>Pre-Bid Conference</b>	<b>March 23 @ 2:00 PM</b>
5	Deadline for Request for Clarification, if any	March 28 @ 5:00 PM
6	Last Day of Issuance of Bid Bulletin, if any	April 3
7	<b>Deadline for Submission (First Stage):</b>  <ul style="list-style-type: none"> <li>● Eligibility Requirements</li> <li>● Technical Proposal and Conceptual/Perspective Design</li> </ul>	<b>April 13 @ 9:00 AM</b>
8	<b>Opening of the following:</b>  <ul style="list-style-type: none"> <li>● Eligibility Requirements</li> <li>● Technical Proposal and Conceptual/Perspective Design</li> </ul>	<b>April 13 @ 10:00 AM</b>
9	Oral Presentation of the Conceptual/Perspective Design	<b>April 13 @ 2:00 PM</b>
10	Bid Evaluation (TWG's Detailed Evaluation of the Submitted Bids)	April 16-18
11	Sending of Letter to the Eligible Bidder including the Revised Technical Specifications	April 18
12	<b>Deadline for Submission (Second Stage):</b>  <ul style="list-style-type: none"> <li>● Revised Technical Proposal</li> <li>● Financial Proposal</li> </ul>	<b>May 9 @ 12:00 noon</b>
13	<b>Opening of the Revised Technical Proposal</b>	<b>May 9 @ 1:00 PM</b>
14	Detailed Evaluation of Revised Technical Proposal	May 10-11
15	Declaration of Compliant Bidder	Not later than May 15
16	<b>Opening of Financial Proposal</b>	<b>May 16 @ 10:00 AM</b>
17	Sending of Letter to the Bidder with LCB advising on the Conduct of Post-Qualification	May 17
18	Post-Qualification on the Bidder with LCB or succeeding LCB (if any)	May 18-21
19	Deliberation by BAC of Results of Post qualification	<b>May 22 @ 10:00 AM</b>

20	Issuance of BAC's Recommendation (based on the Results of Post-Qualification)	Not later than May 23
21	Approval of BAC Resolution and Issuance of Notice of Award*	Not later than May 25
22	Contract Signing and Issuance of Notice to Proceed	Not later than May 28

**\*Subject to change**

The above schedule amends the posted schedules in the BDS accordingly.

**3. Reminders from the BAC**

- a. BCDA adheres to the "No-Contact Rule" *i.e. that members of the BAC including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any communication with any bidder regarding the evaluation of their bids from the time of submission of bids until the issuance of the Notice of Award.*

All clarifications should be made in writing and addressed to the BAC-G Secretariat:

**Atty. Leah Anne R. Maligaya**  
Head Secretariat, BAC-G  
[bacgsecretariat@bcda.gov.ph](mailto:bacgsecretariat@bcda.gov.ph)

**Deadline for Clarification is at 5:00 PM on 28 March 2018.**

- b. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- c. The **deadline for the submission of bids for the Fit-Out and Furnishing for the BCDA Extension Office in Clark, Pampanga is listed below:**
- **LOTS A and B - 10 April 2018 at 1:00 PM**
  - **LOT C (First Stage) - 13 April 2018 at 9:00 AM**

The bids shall be submitted at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31<sup>st</sup> St. cor. 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 1:00 PM of 10 April 2018 (for LOTS A and B) and after 9:00 AM of 13 April 2018 (for LOT C - First Stage) shall not be accepted.**

- d. Bidders may submit their eligibility documents a day before the deadline for submission to avoid the possibility of being late for submission.


e. The schedule for the **Bid Opening** is listed below:

- **LOTS A and B - 10 April 2018 at 2:00 PM**
- **LOT C (First Stage) - 13 April 2018 at 10:00 AM**

The Bids shall be opened at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. However, the Bidders' attendance during the Opening of Bids is not compulsory but it is advised that bidders send their representative to assist the BAC and answer clarifications, if any.

- f. Each and every page of the Bid Form must be signed accordingly by the bidders or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- g. The BAC expects the bidders to exercise due diligence in the review of the bidding documents.
- h. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- i. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Issued on 03 April 2018.

  
**BGEN CARLOS F QUITA (Ret)**  
Chairperson, BAC for Goods